

Town of Jefferson
Non-Public RSA 91-A:3, II (b)
Select Board Meeting
May 11, 2026
Jefferson Community Center

The meeting was called to order at 6:39pm by Select Board Chair, Norman Brown, Select Board Member, Kevin Meehan and Select Board Member, Terri Larcomb.

Select Board Chair, Norman Brown made a motion to enter into Non-Public RSA 91-A:3, II (b) at 6:39pm. Select Board Member, Terri Larcomb seconded the motion. At this time a roll call vote was done. Norman Brown "Aye", Terri Larcomb "Aye", and Kevin Meehan "Aye". With no further discussion, the motion passed unanimously.

Select Board Chair, Norman Brown made a motion to enter back into Public at 7:01pm. Select Board Member, Terri Larcomb seconded the motion, and with no further discussion, the motion passed unanimously.

At this time, the following public members were present: Mike Kenison, Lisa Sowman, Brennah Couture Gottshall, Kevin Conway, Jen Kenison, Amanda Cormier & Megan Wells (minute taker).

All public members and the select board members stood for the Pledge of Allegiance.

Mike Kenion-Highway and Wellpump Update: Mike informed the SB that he will need about 10 loads of gravel for Turnpike and Whipple road after putting some stone down in that area earlier this spring. Select Board Chair, Norman Brown asked Mike how many loads it would take, and Mike said about 14 tons. Norm asked how much it would cost and Mike said about \$200 a load, totaling around \$2,000. Mike also said that he will need tines for the rake, because they're getting pretty worn. Select Board Member, Terri Larcomb asked how much the tines would cost. Select Board Member, Kevin Meehan asked Mike if he could wait on getting tines until the town starts getting tax revenue in. Select Chair, Norman Brown and Select Board Member, Terri Larcomb both agreed to hold off on purchasing tines until the tax revenue starts coming in. The SB asked Mike to bring them a quote when he gets it. Mike thinks it will cost around \$1,800. The SB asked Mike where he'll be getting the tines from, and he will be purchasing them from Milton Cat.

Mike said that Rodney will no longer be able to do the mowing. Select Board Member, Terri Larcomb is concerned about Couture Field not being mowed, and Mike said he'd take care of that before the tournament.

Select Board Member, Terri Larcomb explained to Mike that when he submits his time card, that he does not need to put all of the additional information on the time card, and that the

information would go on the daily log. She explained that it needs to be done this way in order to upload data correctly, and that ultimately it would create less work for Mike.

Select Board Chair, Norman Brown asked Mike if he knew anything about the issues with the wellpump over by the skating rink. Norm said that over the course of this past winter, the pump would not always work and asked what was going on with it, and if it was an electrical issue. Mike said there is a valve below the freezing point that Ben Gross had to loosen. Mike said there was talk about it being an electrical problem at one point, and that it did not have enough juice going into it, but he assumed it had been fixed. Select Board Chair, Norman Brown said a few years ago, the electric bill was high for the pump, because the pump would run all the time and then end up overheating. The town ended up replacing the pump. Kyle had talked to Norm about this, as he had concerns that the pump would not work well coming into this winter.

Select Board Chair, Norman Brown asked Mike about the railroad tie retaining wall over by the Old Corner Store, as it's looking to be in pretty rough shape, and was wondering if they can be replaced with waste blocks. Select Board Chair, Norman Brown said that at some point, the wall is going to deteriorate and asked Mike to take a look at it and see what it needs and to get back to the SB on it.

Jen Kenison- Tax Collector/Town Clerk Update: Jen explained that Brennah Couture Gottshall would like to be her deputy town clerk and tax collector and Jen would like to appoint Brennah to do so and will need the SB's approval. Jen provided the SB with paperwork to sign to officially accept Brennah as deputy tax clerk/tax collector. Jen explained that Brennah can attend the municipal agent training on July 8th, but in the meantime, Brennah can train with Jen so that she can understand what would need to be done. Jen said that she will be leaving for a week in August for her town clerk/tax collector certification class, so it would be important to have Brennah trained and ready to fill in while Jen is away. Jen explained that Brennah did well academically and was in the top of her class in school. Select Board Chair, Norman Brown said he wasn't sure that the SB was in a position to move forward and sign off on Jen's request, as this is the first time Norm has heard of Brennah's name or even seen her in person. Jen explained that Brennah has lived in the area her whole life, and resides in Riverton, and that Brennah went to school with Jen's daughter Rachel, and Jen has known Brennah since she was a young girl. Select Board Chair, Norman Brown explained that he is not ready to move forward and put his name on the paperwork as of right now until he gets some more information. Jen explained that as town clerk/tax collector she has the right to appoint whomever she would like as deputy. Select Board Chair, Norman Brown said he's not willing to sign the oath as of right now. Jen asked select members, Terri Larcomb and Kevin Meehan if they were willing to sign the oath. Select Member, Kevin Meehan said the SB will wait for a chance to review it, and this will most likely happen at the next SB meeting on Monday 5/18. Jen asked the SB what exactly they will need to review, and what kind of information the SB will need from Brennah. Select Board Chair, Norman Brown said the SB will send Jen requests of the information that they need.

Jen asked the SB if they had a warrant ready for her for the first issue tax bill. Select Board Chair, Norman Brown said the assessors have not done their part yet.

Jen brought up that the town has been looking at changing banks, and asked the SB if there was any update on this. The SB had no update. Jen explained that when the town does switch banks, that she will need a voided check for the town's credit card company that it uses for its online transactions. Select Board Member, Terri Larcomb explained that once the town chooses a new bank, Jen will be notified, and the process of switching everything over is typically done by the bank.

Public Input: None

Select Board Member, Terri Larcomb made a motion to approve the Meeting Minutes as written for April 27, 2026. Select Board Member Kevin Meehan seconded the motion, and with no further discussion, the motion passed unanimously.

Select Board Member Kevin Meehan made a motion to approve the Payroll for May 4th, and May 11th, 2026. Select Board Member, Terri Larcomb seconded the motion, and with no further discussion, the motion passed unanimously.

Select Board Member Terri Larcomb made a motion to approve the Accounts Payable for May 4th and May 11th, 2026. Select Board Member Kevin Meehan seconded the motion, and with no further discussion, the motion passed unanimously.

Planning Board Report: Select Board Member, Terri Larcomb asked Select Board Member Kevin Meehan where the planning board is regarding the one applicant for the secretary position. Select Board Member, Kevin Meehan said that the planning board invited the applicant to the meeting on Tuesday night, and the the board will have a conversation with her after. The current secretary, Michelle Gross, gave her resignation, mainly because she wanted to be a board member only, and not the secretary. Select Board Member, Kevin Meehan said that the planning board was ready to make a motion recently to hire the application, but Kevin advised them to hold off until they can meet with her.

Select Board Report:

- **Street Lights not Working-**Select Board Chair, Norman Brown talked about the two street lights that are still having issues. One street light is over by the Lantern and the other one is at the end of Israel River Road across from Valley Road. Select Board Chair, Norman Brown said that according to Public Service, they closed out those two work orders saying that they were complete, but they are not, because the street lights are not running. Norm stated that the town already paid for the street light over by the Lantern to have a complete LED retro fit, which was not completed. Norm has been working with Matt Koehler to get these work orders completed.
- **Abandoned Vehicle/Welfare Request-**Select Board Chair, Norman Brown said he received a call from someone on Hyfield Lane, that there was an abandoned vehicle on the turnaround over Clairmont. Norm went there to check it out, and took the plate

number down. Norm tried to reach the owner, but couldn't. When Norm went back a little later, the vehicle was gone. Norm received another call about an unregistered vehicle at the Old Corner Store. Norman went there and the vehicle was unregistered, but there was no one around. Norm thinks someone was carpooling to work, and left their car there. When Norm went back to the Old Corner Store to check on it, the vehicle was gone. Norm received a welfare request. Norm called this person to leave his number and information, but the person never called him back.

- **Police Resignation-**Select Board Chair, Norman Brown completed two Form Bs under NH Police Standards and Training Council. Norm stated that two people did resign, one of them being Boo Matsen who submitted a letter of resignation. Norm stated that those two individuals are officially off the books, and it's just Norm now. Norm said he is thankful for the State Troopers, as they're willing to work. Norm said that he did receive a call from the Sheriff's office and that there are some that are interested in working this year. Norm said that typically, Santa's Village is a four hour detail, so it's not a lot of time, but the money to be made is decent.
- **Catch Basin, Couture Road & Changing Tables-** Select Board Member, Kevin Meehan brought up the catch basin at the end of Couture road and that the SB should keep an eye on that. Kevin said the concrete base, and metal seem to be in good shape, however, the seam between the metal and the concrete looks like it's eroding and may split. They had talked to Mike Kenison about it, and Mike had said that he checked with the State of NH and it's actually the state's responsibility. It's to the board's understanding that according to Mike, the state will take care of this, but the SB will keep an eye on it anyway. Select Board Member, Terri Larcomb asked public member Amanda Cormier if the changing tables had been mounted yet. Select Board Chair, Norman Brown said they had been purchased and the town had them in their possession. It's Norm's understanding that Ross Conway is looking for some part time work, and thinks Ross would be a good person to install them. Norm will have Amanda Simino reach out to Ross about it.

2026 100% Town Revaluation: Select Board Chair, Norman Brown talked about the revaluation of the town's properties. He mentioned this at the last meeting, and will try to mention it at every meeting going forward. Norm explained that this year is the fifth year in the cycle, so the town will be at 100% revaluation, which means according to the Dept of Revenue Administration, the town's taxes are currently about 52% valued. This means that people's property taxes when they look at their assessed value, will more than likely double in value by November. This is because the tax is only at 52%. This revaluation will put the town at 100% and the tax rate will go down in order to pay for whatever was approved at the March meeting, but the value of people's property will be pretty close to double. Select Board Member, Kevin Meehan added that this is all due to market value, and there's nothing the SB can do about it and that it's not just a Jefferson problem, that this is all across the state. In addition, Norm added that if you don't have any assessments done for years one through four of the five year cycle, in year five

you go from 0 to 100%, because you won't have that market value to begin with. The four years prior is what brought Jefferson to the 52%.

New Fire Station Update: Select Board Chair, Norman Brown stated that he recently met with Chief Miligan, Larry Wells and the contractor at the fire station to see if the siding of the building was going to be appropriate, which it is. The fire station currently has its own septic system.

Other Business:

- SB reviewed and initialed Unpaid Bills for May 18, 2026.
- SB reviewed and initialed Deposit's and GL's for April 9-15, 16-21, 24-29, 2026.
- SB reviewed and initialed GL's for May 6 and 7, 2026.
- The SB reviewed and signed the MS-60A.
- The SB reviewed and signed Timber Billing.
- The SB reviewed DRA Equalized.

Kevin Conway- Highway Department Concerns: Public member, Kevin Conway expressed concerns over the safety of the Highway Department and how they operate on a daily basis. He explained that he feels there needs to be more accountability regarding the road crew. As far as safety goes, Kevin said that he has seen how the crew operates, and claims that the crew does not practice good safety protocols. For example, Kevin explained that he has seen road crew members standing directly underneath a fully rated dump body, and explained that this is unsafe. In addition, Kevin also expressed concerns on the time management of the highway crew and feels that having a time card in the garage would be helpful. The SB talked about the recent changes on the family Yawnoc Farm.

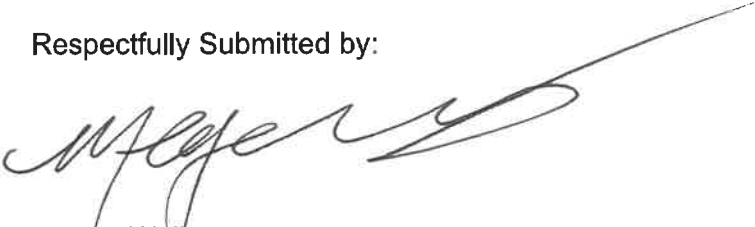
Select Board Chair, Norman Brown made a motion to enter into Non-Public RSA 91-A:3, II (b) at 7:58pm. Select Board Member, Terri Lacomb seconded, and with no further discussion, the motion passed unanimously.

Select Board Chair, Norman Brown made a motion to return to public session and seal the minutes. Select Board Member, Terri Larcomb seconded, and with no further discussion, the motion passed unanimously.

Select Board Member, Terri Larcomb made a motion to adjourn the meeting at 8.02pm. Select Board Member, Kevin Meehan seconded, and with no further discussion, the motion passed unanimously.

******Next Select Board Meeting is scheduled for May 18, 2026******

Respectfully Submitted by:

A handwritten signature in black ink, appearing to read 'Megan Wells', with a long, sweeping flourish extending to the right.

Megan Wells