

Town of Jefferson

Select Board Meeting

March 2, 2026

Jefferson Community Center

The meeting was called to order at 7:00 p.m. by Select Board Chair Kevin Meehan, Selectman Norman Brown (virtual), Selectman Terri Larcomb, Mike Kenison, Jen Kenison, Biff Wyman, Kim Perry, Megan Stinson, Lisa Snowman, Derek Snowman, Michelle Gross, David Passios, Kate Savage, Cindy Silver, Liz Milligan, James Arkerman, Kyle Cormier and Amanda Simino present.

**Selectman Terri Larcomb made a motion to approve Selectman Norman Brown to participate in the meeting virtually. Select Board Chair Kevin Meehan seconded the motion. At this time Roll Call Vote was made Terri Larcomb “Aye”, Kevin Meehan “Aye”, Norman Brown “Aye”, and with no further discussion the motion passed unanimously.**

**Mike Kenison: Hwy. Dept. Update/Mailbox down/Transfer Station incident** – Mike stated that the state will be posting roads this Friday effective Monday at midnight. Select Board Chair Kevin Meehan asked Mike what his thoughts are for posting. Mike stated that the other Town’s will be posting their roads on March 16. Select Board Chair Kevin Meehan asked if the roads would be okay waiting the 14 days. Mike thinks that the roads will be fine to wait and he will keep an eye on them until they are posted.

Mike stated that the trailer that they use to haul the equipment to thaw culverts is no longer usable. He stated that he went to go and pull out of the town garage with it and the U-bolts broke off the axel. Select Board Chair Kevin Meehan asked how big the trailer is and what is the condition? Mike stated that it is a 6’x10’ and it is in rough shape.

Amanda received an e-mail from the property owner located at 7 Davenport Rd. that the Town plow took out their mailbox and that they don’t have the equipment to dig to put up a new mailbox. They are willing to pay the town for material and time. Mike stated that he wasn’t aware of taking out their mailbox and he knows that there are other plow companies that take care of that house and the school parking lot. The Select Board agree with Mike making sure that it was the town that took out their mailbox and if it was then have the property owner purchase the mailbox and the town will install it.

Amanda received a phone call and e-mail from the town’s waste hauling company stating that the container that they needed to haul was not plowed and had to wait 20 minutes for the plow to arrive and 20 minutes for them to plow. There were also words exchanged between the plow driver and truck driver that were not pleasant. Amanda stated that currently the hauling company hauls the C&D & compactor every Monday and that Jimmey will text Travis on Saturday’s when the other containers need to be emptied. The container in question was the wood container.

Mike stated that he was notified about sanding in front of the cardboard container but was not aware of the plowing of the wood container. He also stated that the only thing he heard about the wood container was that it wasn't put back in the right spot, so he had to go and push it into the correct spot. The Select Board would like Mike to make sure that all containers are plowed out

**Public Input: David Passios** – He stated that he went through Warrant Articles and without a lot of explanation, in his opinion Articles 18-25 should be dead on arrival at Town Meeting and whether they should be discussed is up to the town's people. Warrant Article 25 doesn't add up to the \$1.6 figure and the revenue is coming in at a higher figure than \$1.6. He also stated that the way the Article is written it is not clear as to where the revenue is coming from. He would like to also see for this article to have wording along the lines of "no more than". Select Board Chair Kevin Meehan stated that the \$198,000 for the bond proceed is not added into the final figure where we may not need to expend from the lines of credit. Amanda asked if she could explain - \$198,000 is the bond money, \$1,354,695 is the solar \$103,670.57 and the insurance claim money \$1,251,024.43 added together, then there is Fire Station CRF \$67,997, and finally Buildings CRF \$55,348 which totals \$1,676,040 exactly.

**Biff Wyman** – stated he is bothered that there were no public hearings for the proposed new Fire Station. He feels that this Article should be held off until next year. Selectman Terri Larcomb stated that the Board as a whole has had little knowledge of the proposed new Fire Station. Select Board Chair Kevin Meehan stated that he will be attending the informational meeting that is scheduled for tomorrow night and it will be the first time he is really hearing about the plans other than the dollar figures.

**James Akerman** – stated that what he is hearing is that Select Board Chair Kevin Meehan and Selectman Terri Larcomb knew nothing about the plans of the proposed new Fire Station. Select Board Chair Kevin Meehan stated that 2 out of the 3 Selectman had very little involvement through out the planning stages. James also asked what the Fire Chief's position is with the new station. The Select Board stated that they could not speak for him. **Liz Milligan** stated that the meeting that is set up for tomorrow night was spear headed by Larry Coulter and Norman Brown. The Chief and Deputy Chief were not involved when the info meeting was being set up.

**David Passios** – Warrant Article 25 states no taxation raised for 2026, however there will be in the future years to come to pay back the bonds. He also stated that the town would be looking at a \$20,000 payment for each bond totaling \$40,000 per year.

**James Akerman** – Everybody didn't know but meetings were happening... Selectman Norman Brown stated that after the Town Hall fire the Select Board at the time was approached by members of the Fire Department regarding their current station and that they have out grown the space. There were multiple meetings with the Fire Department Officers. The Select Board that was in 2021 office voted and signed the engineering for the plans from DHI costing \$10,000.

At Town Meeting last year Selectman Norman Brown discussed the settlement for the fire claim and that he was working with the Fire Department Officers on plans for a proposed new Fire Station and that it would be going before the Town at the next Town Meeting. James stated that Selectman Norman Brown is claiming that everyone knew but the other 2 Select Board members are claiming that they didn't know. Select Board Chair Kevin Meehan stated that he knew things were happening but was not included in the discussions. James also stated that the Select Board is responsible for the town and the people but are not working together. Selectman Terri Larcomb stated that everything that is being discussed should have been discussed at this table as a Board of 3. James in closing feels with assessments going up this year that this project should be waiting until next year.

**Kyle Cormier** – asked about Warrant Article 21. He wanted to know where the easement was going to be located. Select Board Chair Kevin Meehan stated that it would be on the far left of the property by where the solar array is located. Kyle just wanted to make sure that it wasn't going to be going through the ball field.

**Jason Call** – is concerned where he is an abutter to the property, he doesn't want to see developments. Select Board Chair Kevin Meehan talked to Ben regarding the easement and all he is looking to do is be able to access his property for recreational purposes. Jason hopes that the Select Board will be discussing with abutters and that there will be deed restrictions regarding no sub-divisions. Select Board Chair Kevin Meehan stated that they are starting with the vote at Town Meeting which will start the process for further meetings before anything is started.

**David Passios** – has an issue with putting roadways on town property. Plus, Warrant Article is not correct and missing map and lot for the town's gravel pit. He also feels that the existing easement should be strengthened.

**Cindy Silver** – asked if the Board could break down Warrant Article 22. Any new business under construction can come to the town for exemptions. Select Board Chair Kevin Meehan stated that these are maximum terms and percentage, and they can be changed at Town Meeting and if this article does get voted in, at any future Town Meeting there can be an article to remove the Town from having this exemption.

**Biff Wyman** – Wants to know where Warrant Article 22 is coming from. Select Board Chair Kevin Meehan stated it is to help with economic development. Biff stated that development is fine in town. The Town shouldn't give wealthy people tax breaks; breaks should come to the town's people. Who brought this to the Board? Select Board Chair Kevin Meehan stated David Hill.

**Kate Savage** – She stated that she is one of the admins for the Face Book page “You know you're from Jefferson” stated that people don't know about these meetings and people want more info.

**Jason Call** – stated he is the Moderator so he needs to be neutral, however he has given the Select Board his opinion regarding Warrant Article 22 and he feels that it should be “dead on arrival”

**Biff Wyman** – stated he is not in favor of the articles that are to amend the Capital Reserve Funds. He feels by doing this that the CRF’s will get depleted. Select Board Chair explained the budget “freeze” from January through Town Meeting and also if something seriously happens to a town vehicle there are no funds to cover the cost to get the vehicle repaired. Biff feels that it is dangerous to meddle with Capital Reserve Funds. Selectman Terri Larcomb stated that a lot of things have changed and we are just trying to keep the town running in the event of an issue. Biff stated that possibly amending the Warrant Articles to add verbiage along the lines of any money expended needs to be replaced by year end. Selectman Terri Larcomb asked Select Board Chair Kevin Meehan at budget workshop in future years, could we discuss adding more money to the Capital Reserve Funds. Select Board Chair Kevin Meehan stated yes we can look at upping figures to replace what has been used. Selectman Terri Larcomb asked about purchasing vehicles, should that be going to Town Meeting. Select Board Chair Kevin Meehan stated that the Board should be bringing big purchases to Town Meeting. Selectman Norman Brown stated that most recently the Select Board did not bring to Town Meeting the purchase of the new Fire Truck and Highway Department Grader. They found some good deals and if the Board waited until Town Meeting then the purchases would have either not been made, price go up, or someone else purchase the vehicle and equipment, so the Select Board voted at a Select Board meeting to purchase both items.

**Cindy Silver** – asked about Warrant Article 20 specifically where the easement will be located. Select Board Chair stated that it would be going along the left side of where Hicks baseball field is located. Forrest has been taking care of the mowing of the field and will continue to do so, also there will be no cost to the town where it will be a road that will not be built or maintained by the town.

**Select Board Chair Kevin Meehan** – discussed Warrant Article 18 this will give the town more in put other than just at Town Meeting. This process will be in 4 parts. Anything that the Select Board would like to sell or purchase would have to be discussed with the planning board, conservation commission, and then there would be 2 public hearings before anything could be done.

**Kyle Cormier** – Asked why only one Select Board Member was in attendance to meetings regarding proposed fire station. The Select Board could not answer. He asked if Select Board Chair Kevin Meehan and Selectman Terri Larcomb were ever asked to attend those meetings and both members stated no they were not.

**Megan Stinson** – asked what would the town do if something should happen to the solar panels as far as maintenance if the town dissolves the Solar Capital Reserve Fund.

Select Board Chair Kevin Meehan stated that there shouldn't be any maintenance issues with the array and due to the town receiving grants or in the process of receiving grants the town did not need the Capital Reserve Fund.

**Cindy Silver** – Asked the Select Board if they knew how many Short-Term Rental (STR) properties there are in town? Amanda stated that off the top of her head roughly 20-25 that are in compliance with the Town's Land Use Ordinance. Amanda also stated that she has been working with Charlene Wheeler secretary of the Zoning Board of Adjustments on sending out letters for properties that are operating STR that are not in compliance with the Town.

**Selectman Terri Larcomb made a motion to approve Meeting Minutes as written for February 16, 2026. Selectman Norman Brown seconded the motion. At this time Roll Call Vote was made Terri Larcomb "Aye", Norman Brown "Aye", Kevin Meehan "Aye", and with no further discussion the motion passed unanimously.**

**Selectman Terri Larcomb made a motion to approve Payroll for February 23, & March 2, 2026. Selectman Norman Brown seconded the motion. At this time Roll Call Vote was made Terri Larcomb "Aye", Norman Brown "Aye", Kevin Meehan "Aye", and with no further discussion the motion passed unanimously.**

**Selectman Terri Larcomb made a motion to approve Accounts Payable for February 23, & March 2, 2026 Selectman Norman Brown seconded the motion. At this time Roll Call Vote was made Terri Larcomb "Aye", Norman Brown "Aye", Kevin Meehan "Aye", and with no further discussion the motion passed unanimously.**

**Hazen Road agreement from Town's Attorney:** Amanda presented the Select Board with a drafted agreement that the Town of Jefferson's Attorney drew up. The Select Board agreed to table until next meeting so they have a chance to look it over.

**Light Timer Upgrade:** Amanda wanted to let the Select Board know that she reached out to Royal Electric to add to the exterior light proposal an upgraded light timer.

**Gym usage:** Amanda presented the Select Board with an e-mail from Brett Higgins regarding the use of the gym on a constant basis for basketball practices and individual sessions. The Select Board would like him to get them a proposal.

**NHMA e-mail double utility poles:** Heads up to the town that there will be utility work on poles. They are for going the use of police and utilizing flaggers. Selectman Norman Brown stated that he suggests that they reach out to State Police to make sure they can use flaggers.

**Jefferson Community Center Custodian job description:** Amanda presented the Select Board with the job description. The Select Board agreed to table until next meeting so they have a chance to look it over.

## Other Business:

- Reviewed and initialed Unpaid Bills for March 9, 2026
- Reviewed and initialed Deposit & GL's February 10, & 17, 2026
- Reviewed and initialed GL's January 5, 2026
- Reviewed and initialed January 2025 General Fund Statement
- Reviewed, motioned, and signed Short-Term Rental Permit for 1182 Presidential Highway. **Selectman Terri Larcomb made a motion to approve the Short-Term Rental Permit for 1182 Presidential Highway. Selectman Norman Brown seconded the motion. At this time Roll Call Vote was made Terri Larcomb "Aye", Norman Brown "Aye", Kevin Meehan "Aye", and with no further discussion the motion passed unanimously.**
- Reviewed, motioned, and signed Short-Term Rental Permit for 254 Bailey Road. **Selectman Terri Larcomb made a motion to approve the Short-Term Rental Permit for 254 Bailey Road. Selectman Norman Brown seconded the motion. At this time Roll Call Vote was made Terri Larcomb "Aye", Norman Brown "Aye", Kevin Meehan "Aye", and with no further discussion the motion passed unanimously.**
- Reviewed, motioned, and signed Town of Lancaster Ambulance Service Contract. **Selectman Terri Larcomb made a motion to approve the 2026-2027 Ambulance Service Contract in the amount of \$78,225.00. Selectman Norman Brown seconded the motion. At this time Roll Call Vote was made Terri Larcomb "Aye", Norman Brown "Aye", Kevin Meehan "Aye", and with no further discussion the motion passed unanimously.**
- Reviewed, motioned, and signed Veteran Tax Credit. **Selectman Terri Larcomb made a motion to approve the Veteran Tax Credit for Bailey Couture. Selectman Norman Brown seconded the motion. At this time Roll Call Vote was made Terri Larcomb "Aye", Norman Brown "Aye", Kevin Meehan "Aye", and with no further discussion the motion passed unanimously.**
- Reviewed, motioned, and signed Building Permit for Bailey Couture. **Selectman Terri Larcomb made a motion to approve the construction of a single-family home located at 105 Turnpike Rd. with an ADU. Selectman Norman Brown seconded the motion. At this time Roll Call Vote was made Terri Larcomb "Aye", Norman Brown "Aye", Kevin Meehan "Aye", and with no further discussion the motion passed unanimously.**
- Reviewed AVRRDD appointment of Representatives. **The Board decided to keep everything as is.**
- Reviewed and signed 2 JCC Rental/Use Application
- Reviewed and Select Board Chair signed C. Hakansson letter **Derek Snowman asked what that was for. Select Board Chair Kevin Meehan stated that it was an employment letter.**

- Reviewed and Select Board Chair signed employment letter for S. Loura
- Reviewed 2 Abatements to Municipalities

Amanda presented the Select Board with an e-mail from the Heartwood School asking if the 5th grade class can attend Town Meeting to observe local government.

**Selectman Terri Larcomb made a motion to adjourn the meeting at 9:23 p.m. Selectman Norman Brown seconded the motion. At this time Roll Call Vote was made Terri Larcomb “Aye”, Norman Brown “Aye”, Kevin Meehan “Aye”, and with no further discussion the motion passed unanimously.**

**\*\*\*\*Next Select Board Meeting is scheduled for March 16, 2026\*\*\*\***

Respectfully Submitted by:



Amanda Simino

Administrative Assistant to the Select Board