

Town of Jefferson

Select Board Meeting

December 22, 2025

Jefferson Community Center

The meeting was called to order at 7:04p.m. by Select Board Chair Kevin Meehan, Selectman Norman Brown (absent building did not have internet), Selectman Terri Larcomb, David Passios, and Amanda Simino present.

Public Input: None

Selectman Terri Larcomb made a motion to approve Budget Workshop Meeting Minutes as written for December 15, 2025. Select Board Chair Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.

Selectman Terri Larcomb made a motion to approve Accounts Payable for December 22, 2025. Select Board Chair Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.

Budget Transfer: Amanda presented the Select Board with the current Profit and Loss so that the Select Board could go over transfers that are needed.

- **Selectman Terri Larcomb made a motion to transfer \$497.89 from account 4-01-4152-10 to 4-01-4153-10. Select Board Chair Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.**
- **Selectman Terri Larcomb made a motion to transfer \$4,390.33 from account 4-01-4152-10 to 4-01-4199-10. Select Board Chair Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.**
- **Selectman Terri Larcomb made a motion to transfer \$178.46 from account 4-01-4152-10 to 4-01-4290-15. Select Board Chair Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.**
- **Selectman Terri Larcomb made a motion to transfer \$746.52 from account 4-01-4152-10 to 4-01-4316-10. Select Board Chair Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.**
- **Selectman Terri Larcomb made a motion to transfer \$2,900.00 from account 4-01-4319-20 to 4-01-4325-10. Select Board Chair Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.**
- **Selectman Terri Larcomb made a motion to transfer \$2,480.00 from account 4-01-4319-20 to 4-01-4326-10. Select Board Chair Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.**

- **Selectman Terri Larcomb made a motion to transfer \$330.00 from account 4-01-4319-20 to 4-01-4611-90. Select Board Chair Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.**

Slow-down sign Warrant Article: Amanda stated that you all agreed to further discuss the purchase of the two slow-down signs for Presidential Highway during the Select Board Budget Workshop and Amanda forgot to bring it up. Select Board Chair Kevin Meehan and Selectman Terri Larcomb looked over the information that Selectman Norman Brown gathered for a couple different slow-down signs. The Select Board agreed to put a Warrant Article in for the purchase of two slow-down signs totaling \$12,000.00.

105 Turnpike Rd. discussion: Amanda stated that while working with the Assessing Company it came up that there is two dwellings on this property. A building permit was approved on February 12, 2024, for a 56x36 single floor addition off of the existing house. However, after the Assessing Company went there twice in 2025 and states that the new construction is a totally different dwelling that is not attached to the existing dwelling. The Select Board would like Amanda to check with the Town's Attorney regarding ADU's and existing and then draft a letter to the property owner.

Other Business:

- Reviewed and initialed Unpaid Bills for December 29, 2025
- Reviewed and initialed Deposit & GL's December 9-12, 2025
- Reviewed, motioned, and signed Building Permit from Greg Gordan. **Selectman Terri Larcomb made a motion to approve the construction of a 12'x24' storage shed located at 142 Gordan Dr. Select Board Chair Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.**
- Reviewed and signed Lawyer letter from Auditors
- Reviewed and signed JCC Rental/Use Application
- Reviewed AVRDD Budget letter
- Review Nobis report

Selectman Terri Larcomb made a motion to enter into Non-Public RSA 91-A:3, II (a) at 8:08 p.m. Select Board Chair Kevin Meehan seconded the motion. At this time a Roll Call Vote was done Terri Larcomb "Aye" & Kevin Meehan "Aye", and with no further discussion the motion passed unanimously.

Selectman Terri Larcomb made a motion to enter into Public at 8:24 p.m. Select Board Chair Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.

Selectman Terri Larcomb made a motion to adjourn the meeting at 8:25 p.m. Select Board Chair Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.

******Next Select Board Meeting is scheduled for January 5, 2026******

Respectfully Submitted by:

A handwritten signature in blue ink, appearing to read "Amanda Simino". The signature is fluid and cursive, with a large loop at the beginning and a long, sweeping tail.

Amanda Simino

Administrative Assistant to the Select Board