

Town of Jefferson

Select Board Meeting

November 24, 2025

Jefferson Community Center

The meeting was called to order at 7:00p.m. by Select Board Chair Kevin Meehan, Selectman Norman Brown, Selectman Terri Larcomb, David Passios, Tim McGlinchey, and Amanda Simino present.

**Public Input:** None

**Selectman Norman Brown made a motion to approve Budget Workshop Meeting Minutes as written for November 17, 2025. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.**

**Selectman Norman Brown made a motion to approve the Payroll for November 24, 2025. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.**

**Selectman Norman Brown made a motion to approve Accounts Payable for November 24, 2025. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.**

**Transfer Station:** Amanda presented the Select Board with the information the Select Board requested which was job description, employment classification from the Employee Manual, and hour history. They are going to look at these individually, make changes and bring back for discussion and decision.

**Tax Rate:** Amanda presented the Select Board with the Preliminary Rate the State set which was \$24.07, she also included two other options using \$100,000 and \$200,000 from the fund balance to bring the tax rate down. After review the Select Board asked Amanda to see what the tax rate would be if they use \$300,000 and \$400,000 from the fund balance which the balance that is being carried far exceeds the maximum of 17% of the operating budget. After the review of both of those taxes rates, **Selectman Norman Brown made a motion to use \$300,000.00 from the fund balance to drop the tax rate from \$24.07 to \$22.26. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.** Before moving on Selectman Norman Brown decided to reconsider his previous motion. **Selectman Norman Brown made a motion to reconsider the motion using \$300,000 from the fund balance for the Tax Rate \$22.26. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.** **Selectman Norman Brown made a motion to use \$400,000 from the fund balance to drop the tax rate from \$24.07 to \$21.66 which is an increase of \$1.67 from 2024 tax rate. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.**

**Other Business:**

- Reviewed and initialed Unpaid Bills for December 1, 2025
- Reviewed and signed 3 Employment letter
- Reviewed and signed donation letter
- Reviewed Waumbek Methna Snowmobile thank you letter
- Reviewed Jefferson Historical Society letter

- Reviewed AVRRDD letter regarding state tipping fee increase of \$3.50
- Reviewed and signed Intent to Cut

Tim McGlinchey, 23 Chambers Road, wanted to let the Select Board know that he told all contractors working on building the new single-family home being built on his property that they need to abide by the Chambers bridge tonnage posting of 12 tons. He was there the day that the logs were delivered and witnessed the truck being unloaded on one side of the bridge. He was not there when the concrete was being done so he cannot say what he did not witness, however he was made aware that they did not abide by the tonnage posting. When he spoke to the concrete company, they stated something different. So, he wanted to let the Board know that if there are any other issues to please reach out to him.

**Selectman Norman Brown made a motion to enter into Non-Public RSA 91-A:3, II (a) at 7:59 p.m. Selectman Terri Larcomb seconded the motion, and at this time a roll call vote was done Terri "Aye", Norman "Aye", Kevin "Aye" With no further discussion the motion passed unanimously.**

**Selectman Norman Brown made a motion to enter back into Public at 8:01 p.m. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.**

**Selectman Norman Brown made a motion to adjourn the meeting at 8:02 p.m. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.**

**\*\*\*\*Next Select Board Budget Workshop Meeting is scheduled for December 1, 2025\*\*\*\***

Respectfully Submitted by:



Amanda Simino

Administrative Assistant to the Select Board