

10/29/2025

Town of Jefferson

State of New Hampshire

**Office of Planning Board - Meeting Tuesday October 28, 2025**

**APPROVED MINUTES**

The meeting was called to order at - 7:04 pm by Chairman Bob Roy  
Pledge of allegiance recited.

Roll call completed

Members present - Bob Roy, Jason Call, Mike Smith, Mike Meehan, Kevin Meehan; selectmen's rep., Mark Gross, Rebecca Hatfield

Members absent - N/A

Others present - Michelle Gross; Planning Board secretary, Jefferson resident, Nicholette Simino, Norm Brown and Dave Passios

Draft minutes from the 10/14/25 meeting were approved. Motion to approve by Rebecca Hatfield, seconded by Jason Call. Passed unanimously.

**HEARING** - Brown/Simino - Minor Subdivision Hearing

Location of subdivision - 683 Owls Head Hgwy Page 10 Lot 67/67-1

The parties have asked for a minor subdivision. The checklist was reviewed in completeness and accepted.

Motioned by MSmith, seconded by RHatfield. Deed reviewed, purpose of subdivision is residential, no regional impact

Board to accept the subdivision. Motion to approve by RHatfield seconded by MMeehan. Passed unanimously. JCall abstained from the vote.

**CONSULTATION - N/A**

**Financial report - N/A**

**Readings or communications directed to the Board** - Reminder - Budget Workshop to be held on Nov 3rd at 7pm. Chairman Bob Roy has noted this and will attend.

**Reports from officers or committees - N/A**

**Other Business** - A general discussion of ADU's. Board members worked on the draft of some definitions, the Secretary will create the draft, with comparison of original and have it ready for the next meeting. Secretary to check on the roster list of board members. General discussion of Special Exception and also what is the criteria ( difference ) of an ADU compared to a Duplex.

The next scheduled meeting will be Tuesday, November 11, 2025 starting at 7pm.

Motion to adjourn meeting by MGross, seconded by MMeehan. Passed unanimously

Time of adjournment - 8:25

**Michelle Gross** - Secretary to the Board