

Town of Jefferson

Non-Public RSA 91-A:3, II (b)

Select Board Meeting

November 17, 2025

Jefferson Community Center

The meeting was called to order at 6:35 p.m. by Select Board Chair Kevin Meehan, Selectman Norman Brown, Selectman Terri Larcomb, Mike Kenison, Richard Brown, and Amanda Simino present.

Selectman Norman Brown made a motion to enter into Non-Public RSA 91-A:3, II (b) at 6:35 p.m. Selectman Terri Larcomb seconded the motion, at that time Roll Call vote was done Terri Larcomb "Aye", Norman Brown "Aye", Kevin Meehan "Aye", and with no further discussion the motion passed unanimously.

Selectman Norman Brown made a motion to enter back to Public Meeting at 6:49 p.m. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.

Selectman Norman Brown made a motion to hire Richard Brown for the full-time Highway Department Laborer position at \$25.00 per hour with all of the full-time benefits.

Short recess before starting the Budget Workshop for Athletic Association, Library, & Highway Department

Town of Jefferson

Budget Workshop

Select Board Meeting

November 17, 2025

Jefferson Community Center

The meeting was called to order at 6:58 p.m. by Select Board Chair Kevin Meehan, Selectman Norman Brown, Selectman Terri Larcomb, David Passios, Brenda Roy, Liz Milligan, Jeannie Kenison, Kyle Cormier, Richard Garabedian (7:33) and Amanda Simino present.

Budget Workshop for: Athletic Association, Library, & Highway Department

The pledge allegiance was recited.

Athletic Association: The Select Board reviewed the Athletic Association's proposed 2026 budget as follows which was reduced from 2025 where the outdoor basketball hoops were purchased and they are removing all sports except for baseball/softball.

Athletic Association didn't get interest for reimbursement for other sports:

- AA Electricity: \$250.00
- AA Rink Stipend: \$750.00
- AA Buildings Maintenance: \$500.00
- AA Ballfield Maintenance: \$1,000.00
- AA Outdoor BBall Hoop: \$500.00 concrete to install hoops & pickleball net
- AA supplies: \$1,000.00 purchase pickleball net
- AA Baseball/Softball: \$1,500.00

Total: \$5,500 which is a \$7,650 decrease from year 2025

Library: The Select Board reviewed the Library's proposed 2026 budget as follows which was reduced from 2025 due to taking \$6,500 from the Endowment Fund to put towards the Trustee's Allowance totaling \$12,325

- Wages: \$35,751.00
- FICA: \$1,000.00
- Electric: \$500.00
- Propane: \$1,500.00
- Pellets: \$2,500.00
- Trustee Allowance: \$5,825.00
- Telephone: \$400.00
- Internet: \$400.00

Total: \$47,876 which is a \$2,647.00 decrease from year 2025

Highway Department: The Select Board reviewed the Highway Department's proposed 2026 budget as follows: **Refer to attached sheet**

Total: \$230,283.00 which is a \$8,817.00 decrease from year 2025.

Selectman Norman Brown made a motion to approve Meeting Minutes as written for November 10, 2025. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.

Selectman Norman Brown made a motion to approve the Payroll for November 17, 2025. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.

Selectman Norman Brown made a motion to approve Accounts Payable for November 17, 2025. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.

Other Business:

- Reviewed and initialed Unpaid Bills for November 24, 2025
- Reviewed and initialed November 12, 2025 Deposits & GL
- Reviewed and signed S. Hicks letter
- Reviewed and signed Disbursement of Funds
- Discussed complaint on Chambers Road & Bridge: There have been a couple of complaints regarding vehicles over the 12 ton weight limit being on the bridge and blocking the bridge for others to pass. Along with this complaint there was a complaint regarding an open drainage ditch, and possibly a garage dwelling at 23 Chambers Rd. where they are currently constructing a new single family dwelling. The Select Board asked if there were any pictures showing the trucks on the bridge with the 12 ton weight limit?

Richard stated that he might and he would send if he did. Select Board would like a letter to be sent to the concrete company and property owner if such pictures could be produced. The Select Board will keep an eye and notify the property owner of only having one dwelling per lot once new home is built. Also they would like Mike Kenison to go and check out the ditch and get it filled in what is in the town's right of way

Selectman Norman Brown made a motion to adjourn the meeting at 8:13 p.m. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.

******Next Select Board Meeting is scheduled for November 24, 2025******

Respectfully Submitted by:



Amanda Simino

Administrative Assistant to the Select Board

		2023	2024	Jan-Oct 8, 2025	2025 Annual Budget	Dept proposed	Select Board proposed
4-01-4312-00-HIGHWAY							
	4-01-4312-10-HIGHWAY PAYROLL	\$101,267.75	\$127,858.67	\$72,461.78	\$120,000.00	\$120,000.00	\$120,000.00
	4-01-4312-11-EMPLOYER SS & MED	\$2,466.26	\$3,366.34	\$1,932.09	\$4,000.00	\$2,500.00	\$2,500.00
	4-01-4312-12-NH RETIRE CO MATCH	\$3,493.17	\$3,655.54	\$2,677.45	\$4,500.00	\$3,200.00	\$3,200.00
	4-01-4312-14 HGHWY BLDG PROPANE	\$3,578.02	\$2,112.67	\$2,396.60	\$4,500.00	\$3,200.00	\$3,200.00
	4-01-4312-15-HIGHWAY ELECTRIC	\$1,609.99	\$1,468.02	\$1,308.22	\$1,500.00	\$1,700.00	\$1,700.00
	4-01-4312-16 - HWY BLDG FUEL	\$737.11	\$974.09	\$1,041.97	\$1,200.00	\$1,200.00	\$1,200.00
	4-01-4312-17 - PORTA POTTY MAINT	\$0.00	\$225.00	\$75.00	\$300.00	\$250.00	\$250.00
	4-01-4312-18 - CULVERTS	\$0.00	\$0.00	\$3,373.00	\$10,000.00	\$1,600.00	\$1,600.00
	4-01-4312-25- PRESSURE WASHER	\$0.00	\$2,730.38	\$0.00	\$500.00	\$200.00	\$200.00
	4-01-4312-30- HIGHWAY 2022 FORD	\$3,762.68	\$1,319.55	\$956.49	\$1,500.00	\$2,725.00	\$2,725.00
Maint.	4-01-4312-35- LEAF BLOWER	\$0.00	\$549.99	\$0.00	\$200.00	\$100.00	\$100.00
Maint.	4-01-4312-40 TRIMMER HEAD	\$249.88	\$349.51	\$0.00	\$500.00	\$200.00	\$200.00
	4-01-4312-42 - HIGHWAY 12 DODGE	\$15.29	\$4,193.20	\$565.33	\$2,000.00	\$2,100.00	\$2,100.00
	4-01-4312-44 HIGHWAY 2020 WSTR	\$2,591.48	\$3,593.82	\$1,840.25	\$5,000.00	\$11,500.00	\$11,500.00
	4-01-4312-45-HIGHWAY BACKHOE	\$251.43	\$124.93	\$93.79	\$2,000.00	\$2,316.00	\$2,316.00
	4-01-4312-48 - JD EXCAVATOR	\$966.30	\$360.80	\$0.00	\$3,000.00	\$500.00	\$500.00
	4-01-4312-49- HWY MULCH HEAD	\$2,562.84	\$0.00	\$0.00	\$2,000.00	\$1,260.00	\$1,260.00
	4-01-4312-50-HIGHWAY GRADER	\$1,784.33	\$2,755.96	\$0.00	\$5,000.00	\$3,332.00	\$3,332.00
	4-01-4312-55-HWY - VEHICLE FUEL	\$18,395.71	\$22,839.68	\$11,242.48	\$20,000.00	\$20,000.00	\$20,000.00
	4-01-4312-62 - PROGUARD MAG	\$0.00	\$0.00	\$16,992.36	\$20,000.00	\$20,500.00	\$20,500.00
Maint.	4-01-4312-63 - CHAIN SAW	\$329.82	\$431.46	\$0.00	\$500.00	\$200.00	\$200.00
	4-01-4312-72 - HWY SALT	\$3,005.06	\$2,978.86	\$0.00	\$3,500.00	\$3,000.00	\$3,000.00
	4-01-4312-74 HWY WINTER SAND	\$10,008.27	\$11,201.23	\$0.00	\$15,000.00	\$16,000.00	\$16,000.00
	4-01-4312-75- HWY SAFETY INSPEC	\$184.80	\$271.90	\$108.50	\$400.00	\$300.00	\$300.00
	4-01-4312-80-HIGHWAY SHOP SPLY	\$4,050.97	\$6,849.81	\$1,436.10	\$4,000.00	\$3,000.00	\$3,000.00
	4-01-4312-82- HWY SHOP EQUIP	\$0.00	\$1,661.12	\$213.81	\$1,500.00	\$1,000.00	\$1,000.00
	4-01-4312-85 - HWY HIRED EQUIP	\$3,300.00	\$5,415.00	\$0.00	\$5,000.00	\$7,200.00	\$7,200.00
	4-01-4312-95 - Highway Rd Signs	\$1,483.50	\$94.50	\$1,000.00	\$1,000.00	\$1,200.00	\$1,200.00
REMOVE 26	4-01-4312-98 - HD PORTA POTTY PUR	\$0.00	\$0.00	\$500.00	\$500.00	\$0.00	\$0.00
Total 4-01-4312-00-HIGHWAY		\$166,094.66	\$207,382.03	\$120,215.22	\$239,100.00	\$230,283.00	\$230,283.00