

Town of Jefferson

Non-Public RSA 91-A:3, II (b)

Select Board Meeting

November 10, 2025

Jefferson Community Center

The meeting was called to order at 5:59 p.m. by Select Board Chair Kevin Meehan, Selectman Norman Brown, Selectman Terri Larcomb, Mike Kenison, Steven Terry (left at 6:25), David Philips (arrived at 6:26 and left at 6:40) and Amanda Simino present.

Selectman Norman Brown made a motion to enter into Non-Public RSA 91-A:3, II (b) at 6:00. Selectman Terri Larcomb seconded the motion, at that time Roll Call vote was done Terri Larcomb "Aye", Norman Brown "Aye", Kevin Meehan "Aye", and with no further discussion the motion passed unanimously.

Selectman Norman Brown made a motion to enter back to Public Meeting at 6:46. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.

The Select Board would like Amanda to reach out to the last applicant that sent in their application to schedule an interview for next Monday before the Budget Workshop.

They would also like Amanda to pull both Highway Department postings for the Full and Part-time positions.

Short recess before starting the regular meeting.

For the regular meeting David Passios and David Savage were both present.

David Savage: Athletic Association- David Savage wanted to give an update and timeline for the installation of the new basketball backboards now that everything has been delivered. They will have the installation completed by the end of November. They would like to do it in phases: take down everything that is existing, paint the rails silver like they are now (they will be making sure that the gym floor will be covered with drop clothes), and then they would put up new brackets and backboards. At that time, they will also install the shade that fell down. Selectman Terri Larcomb asked him if they plan on doing the ice-skating rink this year. She stated she heard a lot of good from residents that used it last year. He stated yes, they will be doing it again and that they just received the new liner that they ordered.

David Passios: Charter Cut Road Attorney Response- David Passios presented a letter from his attorney to the Select Board in response to the letter he received from the Town's Attorney.

He stated that part of the Town's Attorney's letter was not correct stating the road was not discontinued at Town Meeting 1984 it was only changed to a Class 6 Road. He also presented the Select Board with RSA 231-A Municipal Trails. David stated he has been looking at some options, which one is changing that road to a Class A trail, which would have to be determined at a Town Meeting. He also stated that he would like to present 3 options, which one would be Class A Trail option. The Select Board would like Amanda to forward this response to the Town's Attorney for information purposes. David also stated that he was going to talk with Jefferson Conservation Commission where if it does go to a Class A Trail the Conservation Commission would take it over.

Richard Garabedian: Larcomb & Chambers Bridges – Richard was a no show. Amanda stated that he did submit pictures of Chambers Bridge and mentioned he would like to discuss him donating funds for both bridges' materials. The Select Board stated that they will table this until he attends a meeting.

Mike Kenison: Highway Dept.- He stated that he needs more gravel for the Transfer Station, Turnpike Rd., and the JCC project, however we have gone over the budgeted amount for gravel. The Select Board asked him how much gravel is he going to need? Mike stated a truck load for each location. They asked Amanda how much a ton of gravel has been costing. Amanda stated that depending on which vendor they use it is anywhere from \$220.00 to \$275.00 this also depends on what type of gravel as well. The Select Board okayed the purchase of 3 more truck loads of gravel which they rounded the price to \$300 per truck load but nothing beyond that without discussing with the Board. Mike also wanted to discuss with the Board a request from the hauling company at the Transfer Station. Currently one of the containers does not have anything for them to attach a hook to when they are loading the container on the hauling truck. So, they asked if a pipe of some sort be welded to the container so that they can have something to connect to. The Select Board said to reach out to Elliott Kenison or Jordan Davis in Whitefield to see if one of them can do the welding that is needed. He is working on trying to get the railroad crossing paved on Turnpike Road. Central Paving is ready to go, however trying to get it coordinated with the Railroad company has been a challenge and they need to be there when the paving is happening.

Public Input: None

Selectman Norman Brown made a motion to approve Budget Workshop Meeting Minutes as written for November 3, 2025. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.

Selectman Norman Brown made a motion to approve the Payroll for November 10, 2025. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.

Selectman Norman Brown asked if the gym door was readjusted. Amanda stated yes, they came on Friday and everything is tighter. They also fixed the "brush" on the bottom of the door, but he stated that we might want to do a rubber piece. The Select Board would like Amanda to get a price for the rubber piece.

Selectman Norman Brown made a motion to approve Accounts Payable for November 10, 2025. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.

2025 Coos County Tax Payment: Amanda presented the Select Board with the 2025 Coos County Tax Bill. She stated that it has decreased by \$10,493.00 from last year. The 2025 Coos County Tax that is owed by the town is \$659,491.00. She stated that it is due by December 18, 2025. Selectman Norman Brown asked if we were going to have the money to pay it. Amanda stated that once the tax rate is set, voted on, and tax bills go out money comes in pretty quickly, so as long there is no hiccups with the state setting the tax rate there should be plenty of money to pay the bill on time.

Hunting authorization request: Amanda presented the Select Board with a letter from Stetson Hicks requesting permission from the Board to place a deer stand to hunt on town owned property located on Belle Hunt Road. The Select Board all agreed to not grant permission for the placement of a deer stand.

Other Business:

- Reviewed and initialed Unpaid Bills for November 17, 2025
- Reviewed and initialed October 24-28, & November 4, 2025, Deposits & GL
- Reviewed and initialed GL October 7, 2025
- Reviewed and initialed October 2025 General Fund Statement
- Reviewed and initialed October 2025 ICS Statement
- Reviewed, motioned, and signed building permit for Kelly Crocker & Pedro Garcia.
Selectman Norman Brown made a motion to approve the building permit for Kelly Crocker & Pedro Garcia to place a 26.6'x60' mobile home located at 48 Jason Ave. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.
- Reviewed, motioned, and signed building permit for Dreams are Reality LLC. **Selectman Norman Brown made a motion to approve the building permit for Dreams are Reality LLC to construct a 14'x24' 2-stall stable located at 4 Blue Spruce Circle. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.**
- Reviewed and signed JCC Rental/Use application
- Reviewed and signed Nobis proposal of service
- Reviewed and signed 2 LUCT

- Reviewed STR e-mail

Selectman Norman Brown made a motion to adjourn the meeting at 7:54 p.m. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.

*****Next Select Board Budget Workshop Meeting is scheduled for November 17, 2025*****

Respectfully Submitted by:



Amanda Simino

Administrative Assistant to the Select Board