

**7/22/2025**

Town of Jefferson

State of New Hampshire

**Office of Planning Board - Meeting Tuesday July 22, 2025**

**APPROVED MINUTES**

The meeting was called to order at - 7:05 pm by Vice Chairman Mark Gross

Pledge of allegiance recited.

Roll call completed - Members present - Jason Call, Mike Smith, Mark Gross, Rebecca Hatfield, Mike Meehan. Tardy - Bob Roy, Kevin Meehan; selectmen's rep.

Members absent - Andrea Gendron

Others present - Michelle Gross; Planning Board secretary, Jefferson residents, Cathy Conway, Ross Conway, Dave Passois

Draft minutes from the 6/24/25 meeting were approved. Motion to approve by Mike Smith, seconded by Jason Call. Passed unanimously.

**HEARINGS - N/A**

CONSULTATION - 1) Ross Conway and Cathy Conway came to this meeting to revisit outstanding questions that pertained to a proposed subdivision of a lot located on 128 Bailey Rd. #5-18a. The board reviewed an email that was received from the town lawyer, this correspondence had various bullet points regarding different factors of being able to issue waivers.

Various topics were discussed between the landowners and the board members. In conclusion, the board and selectmen rep Kevin Meehan came to the determination that waivers can happen for this proposed subdivision. The board asked Ross to consult with Chris Milligan and have Chris inspect their driveway to make sure the driveway is acceptable to have fire trucks and emergency vehicles to be able to drive on it in case of an emergency.

Cathy and Ross both again asked if the some road standards can be waived. Again the board members all agreed that waivers can happen for road standards. The Conway's will proceed on having the land surveyed and come back to have a hearing in September.

CONSULTATION 2) Norm Brown came to the board to seek a consultation as he might be interested in doing a subdivision to create 3 lots. The main goal is to keep the conservation easement in the family. First step would to have a document from the towns conservation committee to acknowledge this and submit this document. Norm will work with a land surveyor for the proposed plat and revisit the board for a hearing in September most likely.

Financial report - N/A

Readings or communications directed to the Board - N/A

Reports from officers or committees - N/A

Other Business - Michelle will work with Amanda on updating the website and adding the correct wording for the warrants that were passed at the town meeting. And also update some wording and dates in general. The board had a general discussion of the difference between a driveway and ROW.

Vote - No meeting on Tuesday August 12th MSmith motioned, MMeehan seconded. Passed unanimously. The next scheduled meeting will be Tuesday, August 26, 2025

Motion to adjourn meeting by Mike Smith, seconded by Mike Meehan. Passed unanimously

Time of adjournment - 850pm

**Michelle Gross** - Secretary to the Board