

Town of Jefferson

Select Board Meeting

June 9, 2025

Jefferson Community Center

The meeting was called to order at 7:00 p.m. by Selectman Norman Brown Select Board Chair Kevin Meehan (absent), Selectman Terri Larcomb, David Passios, Chris Milligan, Liz Milligan, & Amanda Simino present.

The pledge of allegiance was recited.

**Chris Milligan: Fire/EMS update** – Year to date there has been 30 EMS & 23 Fire calls.

Engine 1 and Engine 2 have gone to Lakes Region Fire Apparatus to do the pump test. Engine 2 passed; however Engine 1 has a few issues but nothing major. Lakes Region can do the pump service costing \$600.00 which is in the budget.

Fireman's Association has donated a EV blanket and nozzle to the Fire Department. This is for in the event that there is ever an electric vehicle fire. Fire Tech & Safety of NE came and did a training with the Fire Department on how to use this equipment.

UTV is ready to go now that they did some maintenance to it.

EMS- Bellevue Barn Concert: EMS will have an agreement with the venue where they will be paying the town for EMS service the night of the event.

Impact Fire Quote: The quote is for the kitchen hood extinguisher. The amount of the quote is \$1,613.35, which is good for 12 years. The Select Board asked that Amanda send the quote to them for their review and discuss it at their next meeting when all three board members are present.

Social Media Policy: Amanda presented the Board, Chris, and Liz the Social Media Policy from the attorney's office. The Select Board asked that Amanda send everyone a copy of the policies from the attorney's office and will discuss it at the next meeting when all three board members are present.

Cemetery update: Old Forrest Vale- there is a gravestone that is tipped over and another leaning. Chris and Larry Kenison will work together to get the gravestones back up and on the foundations. They are going to use ledge pack to sturdy the foundation. Larry quoted the town \$300.00 to help with this.



**Public Input: Dave Passios** – Wanted to let Amanda know that the e-mail link on the town website for the Festival Committee is not working. Amanda stated that there are a few things that need to be updated on the website so she will take a look at getting that fixed.

**Selectman Terri Larcomb made a motion to approve Meeting Minutes as written for June 9, 2025. Selectman Norman Brown seconded the motion, and with no further discussion the motion passed unanimously.**

**Selectman Norman Brown made a motion to approve the Payroll for June 16, & 23, 2025. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.**

**Selectman Norman Brown made a motion to approve Accounts Payable for June 16, & 23, 2025. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.**

**Map 12 & Lot 7 property follow up (Fish & Wildlife want to purchase):** Amanda stated that she did some research on the property where Select Board Chair Kevin Meehan asked her to look into how the town acquired the property. She did state that the town acquired the property by tax deed. The Select Board stated that they would hold off on this until their next meeting when all three board members were present.

**Handicap Bathroom doors follow up:** Amanda presented the Select Board with a quote for the meeting room bathroom and library bathroom. Amanda stated that the price was higher for these two bathrooms because they are singular bathrooms. The amount of the quote is for \$5825.00. Amanda stated that she broke it down by bathroom and the total for each bathroom is \$2,912.50. She also totaled the amounts of all of the bathroom doors and the amount totaled \$11,315. The Select Board would like Amanda to forward the quote to the Library Trustees to see if they have funds to cover the Library bathroom door.

**Online Banking discussion:** Amanda stated that she spoke to Cheryl Meehan and the Town's Auditor's regarding her having access to view only online banking. There has been several mistakes on the bank's end and it would be very helpful for her to be able to view the accounts so that she can reconcile the Town's accounts. Amanda stated that both Cheryl and the Auditor's are okay with her having view only access, but she wanted to get permission from the Board as well. The Select Board is okay with Amanda getting view only access to the Town's online banking.

**Waumbek Abatement discussion:** The Select Board would like to discuss this at their next Select Board Meeting when all three members are present.

Selectman Norman Brown stated that Select Board Chair Kevin Meehan gave him a call regarding the grader sitting at the end of Ingerson Rd. The Select Board would like to have a non-public with Mike at their next meeting.



### **Other Business:**

- Reviewed Unpaid Bills for June 30, 2025
- Reviewed and initialed May 2025 General Fund Statement
- Reviewed and initialed May 2025 ICS Statement
- Reviewed and initialed June 3-6, & 10, 2025, Deposit & GL
- Reviewed and initialed GL May 13, 2025
- Reviewed, motioned, and signed Building Permit for Celeste and Jonathon Dunn. **Selectman Terri Larcomb made a motion to approve the building permit for Celeste and Jonathon Dunn for the construction of a 10'x7' deck located at 771 Presidential Hwy. Selectman Norman Brown seconded the motion, and with no further discussion the motion passed unanimously.**
- Reviewed, motioned, and signed Building Permit for Israel River Campground. **Selectman Norman Brown made a motion to approve the building permit for Israel River Campground to place two storage containers located at 12 Kennett Ln. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.**
- Reviewed, motioned, and signed Building Permit for Christopher Moulton. **Selectman Norman Brown made a motion to approve the building permit for Christopher Moulton to construct 24'x32' 3-bedroom new home located at Map 7 Lot 17. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.**
- Reviewed and signed Disbursement of Funds
- Reviewed and signed JCC Rental/Use Application (Jefferson Historical Society)
- Reviewed A.V.R.R.D.D. Audit
- Reviewed and signed driveway permit (Trevor Gross)

**Selectman Norman Brown made a motion to adjourn the meeting at 7:46 p.m. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.**

**\*\*Next Select Board Meeting is scheduled for Monday July 7, 2025 @ 7:00 p.m.\*\***

Respectfully Submitted by:



Amanda Simino

Administrative Assistant to the Select Board