

Town of Jefferson

Select Board Meeting

March 17, 2025

Jefferson Community Center

The hearing was called to order at 7:00 p.m. by Select Board Chair Kevin Meehan, Selectman Norman Brown, Selectman Terri Larcomb, David Passios, Chanda McKee, Dan McKee, Andy Klein, Sherry Klein, & Amanda Simino present.

The pledge of allegiance was recited.

Public Input: Chanda McKee- Chanda McKee, Dan McKee, Andy Klein, & Sherry Klein came to the meeting to discuss with the Select Board the possibility of the Town of Jefferson plowing the 1.5 miles of Old Cherry Mountain Road that is in the town of Carroll. In 2019 they put through a Warrant Article at the Carroll Town Meeting that was approved for them to hire someone to plow the 1.5 miles at the Town of Carroll's expense. Due to them not having someone hired or a price the town took the Warrant Article as advisory. They thought it made sense to see if the Town of Jefferson would be willing to plow Carroll's 1.5 miles were the Town of Jefferson already plowing the Town of Jefferson's side of Old Cherry Mountain. Due to the liability, equipment, and lack of a turn around the Select Board is not willing or in favor of the Jefferson's Highway Department continuing on to plow the 1.5 miles for the Town of Carroll. The Select Board suggested that they reach back out to the Town of Carroll for their Highway Department to plow or seek a contractor that plows.

Selectman Terri Larcomb made a motion to approve Meeting Minutes as written for March 3, 2025. Selectman Norman Brown seconded the motion, and with no further discussion the motion passed unanimously.

Selectman Terri Larcomb made a motion to approve the Payroll for March 10-11, & March 17, 2025. Selectman Norman Brown seconded the motion, and with no further discussion the motion passed unanimously.

Selectman Terri Larcomb made a motion to approve Accounts Payable for March 10, & 17, 2025. Selectman Norman Brown seconded the motion, and with no further discussion the motion passed unanimously.

Street Light meeting date with Affinity: Amanda let the Select Board know she had received an e-mail from Affinity regarding a meeting to get the streetlight project under way. The Select Board stated that they would like the meeting to be in person and either April 14th or April 28th Select Board meetings would work. She will let them know the two dates.

Ingerson Road mailbox hit by snowplow: Amanda presented the Select Board with an e-mail she received from Edith Mellor from 374 Ingerson Road. The e-mail states that her mailbox had been hit and damaged by the snowplow a couple of weeks prior and she would like the town to replace her mailbox. The Select Board agreed that the town would not pay to replace her mailbox, where mailboxes are put up at the owner's risk. They would like Amanda to craft a letter to send to her.

Interested Party for Old Library Property: The Select Board received an e-mail from an abutter of the Old Library letting them know she is interested in purchasing the property and what the steps would be to do so. The Select Board stated that they were going to put the Warrant Article back through Town Meeting of 2026 giving them the right to dispose of town property through the process of RSA 41:14-a and see what the town decides on. They asked that Amanda reaches out to let the interested party know to wait until after Town Meeting 2026.

Training Opportunity through NHMA: Amanda stated that there was a training opportunity being offered through NHMA called Principles of Employment Law Workshop. She stated that it would coincide with the HR training she took through Primex. The training is in person on April 10 and the cost is \$199.00. The Select Board is okay with Amanda signing up for the training.

NH DOT bridge funding opportunity: Amanda presented the letter the Town received from NHDOT Bridge Funding Opportunity – Cost Escalation Update. The town already stated back in 2023 that the town was interested in this opportunity for the Larcomb bridge, because the town is showing interest NHDOT wanted to update all of the towns interested of the increase in the original proposal. The Select Board stated that even with the increase it would be good to stay interested in this opportunity. Selectman Terri Larcomb stated that she feels that the estimated price to repair the Larcomb bridge is very high. She stated that she doesn't think the bridge is in that disrepair. The Select Board also discussed do to the increase and the town having to come up with 20% of the total cost that for 2026 and moving forward they should put additional funds into the bridge maintenance CRF.

Selectman Norman Brown made a motion to sign the NHDOT bridge funding opportunity. Select Board Chair Kevin Meehan seconded the motion, Selectman Terri Larcomb abstained from voting, and with no further discussion the motion passed with a two-member vote.

Other Business:

- Reviewed Unpaid Bills for March 24, 2025
- Reviewed and initialed February 25, & March 4, 2025, Deposit & GL
- Reviewed and signed 3 CRF distributions (Highway Vehicle & Snow Equipment, Fire Equipment, & Buildings and Grounds)
- Reviewed and signed Veteran Tax Credit

- Reviewed and signed STR permit M. Brooks Crystal Ave. – **Selectman Norman Brown would like Amanda to send her spreadsheet of contact information for STR as it gets updated so he has it for Emergency Purposes and can send to State Police**
- Reviewed & motioned Royal Electric Quote for the Fire Station lighting & bathroom vent. **Selectman Norman Brown made a motion to approve the quote from Royal Electric in the amount of \$1,975.00 for additional lighting and replacement of bathroom vent at the Fire Station, monies to come from the Fire Station CRF. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.**
- Reviewed Building Permit for G. Ingerson, **Amanda stated that although she submitted the building permit as of today nothing has been done with the variance needed from the Zoning Board of Adjustments. The Select Board stated to hold onto the building permit for now and send her a 30 day notice stating that if she does not reach out to the Zoning Board of Adjustments to get an application started than the town will be implementing the \$100 non-compliance penalty per day that the property is not in compliance with the Land Use Ordinance.**
- Reviewed, motioned, and signed Building Permit for W. Bilquin. **Selectman Norman Brown made a motion to approve the building permit for Wayne Bilquin to place a prebuilt 18’x12’x10’ shed on his property located at 944 Presidential Hwy. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.**
- Reviewed and signed 2025 Fire Mutual Aid Contract
- Reviewed DRA Community Action Report
- Reviewed and signed intent to excavate J. Oleson
- Reviewed and signed Excavation Tax Warrant J. Oleson
- Reviewed and signed 2025 Ambulance Contract
- Reviewed Quote from Ben Ingerson Tax/Town Clerk Office renovation. **Select Board Chair is not in favor of this renovation where he feels it is cutting out office space that the town needs. He feels that putting in half doors instead of the renovation would be better use of the office space.**
- Reviewed and signed letter for missing information for Elderly Tax Exemption

Selectman Norman Brown made a motion to enter into Non-Public RSA 91-A:3, II (I) at 8:07 p.m. Selectman Terri Larcomb seconded the motion. At this time a roll call vote was made Terri Larcomb “Aye”, Norman Brown “Aye”, Kevin Meehan “Aye”

Selectman Norman Brown made a motion to enter into Public Meeting at 8:21 p.m. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.

**Selectman Norman Brown made a motion to adjourn the meeting at 8:22 p.m.
Selectman Terri Larcomb seconded the motion, and with no further discussion the
motion passed unanimously.**

****Next Select Board Meeting is scheduled for Monday March 31, 2025 @ 7:00 p.m.****

Respectfully Submitted by:



Amanda Simino
Administrative Assistant to the Select Board