

Town of Jefferson

Select Board Meeting

January 20, 2025

Jefferson Community Center

The meeting was called to order at 7:00p.m. by Select Board Chair Terri Larcomb, Selectman Kevin Meehan, Selectman Norman Brown (Webex), David Passios, Ben Ingerson, Mark Dubois, and Amanda Simino present.

The pledge of allegiance was recited.

**Selectman Kevin Meehan made a motion to allow Selectman Norman Brown to participate in the meeting via Webex. Select Board Chair Terri Larcomb seconded the motion. At this time, a roll call vote was made Kevin Meehan "Aye," Norman Brown "Aye," Terri Larcomb "Aye," and with no further discussion the motion passed unanimously.**

**Ben Ingerson- Right of way to landlocked property discussion:** He received permission from the town a few years ago to have a right of way access to his landlocked property. The town has a right of way deed to access the town gravel pit through Ken Gray's property, which the town originally told Ben he could use that access, however Ken doesn't want him on his property and has even blocked the right of way so the town can't access. Ben is willing to build an access road through the 178 Meadows Rd. property that the town owns if the town will deed him the right of way, however the road will not be built to town road specs. Selectman Norman Brown would like Amanda to contact the town's attorney to see what the Select Board can do to grant him the right of way. Selectman Norman Brown asked Mark Dubois what his opinion as far as the gravel that is in the town's gravel pit? Mark stated that he feels there is good amount down there, however suggested to the Select Board to contact a gravel company to know for sure. The Select Board would like the road to be sufficient to be able to have a gravel crusher moving in and out of the town's gravel pit. The Select Board would also like them to have Mike Kenison (Highway Foreman) involved with the process so that he knows what is going on. The Select Board asked Ben to submit a written proposal as to what his plan is for the access road.

**Public Input:** None

**Selectman Kevin Meehan made a motion to approve Meeting Minutes as written for January 6, 2025. Select Board Chair Terri Larcomb seconded the motion. At this time, a roll call vote was made Kevin Meehan "Aye," Norman Brown "Aye," Terri Larcomb "Aye," and with no further discussion the motion passed unanimously.**

**Selectman Kevin Meehan made a motion to approve the Payroll for January 13 & 20, 2025. Select Board Chair Terri Larcomb seconded the motion. At this time, a roll call vote was made Kevin Meehan “Aye,” Norman Brown “Aye,” Terri Larcomb “Aye,” and with no further discussion the motion passed unanimously.**

**Selectman Kevin Meehan made a motion to approve Accounts Payable for December 31, 2024 & January 7, 13, & 20, 2025. Select Board Chair Terri Larcomb seconded the motion. At this time, a roll call vote was made Kevin Meehan “Aye,” Norman Brown “Aye,” Terri Larcomb “Aye,” and with no further discussion the motion passed unanimously.**

**Short Term Rental Complaint No Special Exception on file:** There was a complaint regarding a Short-Term Rental located at 64 Rockwood Ave. Charlene Wheeler Zoning Board of Adjustments Secretary confirmed that there is no special Exception on file. The Select Board would like Amanda to draft a letter to send.

**Old compactor container discussion:** Jimmey Howland contacted Amanda stating that Great North Woods Container Services (new hauling company) has an extra compact container the town could use along with the existing container. Jimmey wanted Amanda to let the Select Board know and to see if they would like to get rid of the old one that is in poor condition. He suggested contacting the metal company that the town uses to see if they could take it for reimbursement to the town. Select Board Norman asked if we would be charged by Great North Woods Container Services for the use of their extra container. Amanda stated that she was not sure and that she would check with Travis. The Select Board would like to hold off with getting rid of the old container.

Selectman Kevin Meehan asked Amanda about his building permit that was dropped off and awaiting the granting of a variance. Amanda apologized and stated that she forgot all about it. Selectman Kevin stated that it was ok and would like Amanda to contact the town’s attorney regarding Selectman Norman Brown being remote and Selectman Kevin Meehan would be abstaining from the vote and signature.

**Other Business:**

- Reviewed Unpaid Bills for January 27, 2025
- Reviewed and initialed December 2024 General Fund Statement
- Reviewed and initialed December 2024 ICS Statement
- Reviewed and initialed December 31, 2024 & January 7, 2025, Deposit & GL
- Reviewed and initialed December 27 & 31. 2024 GL’s
- Reviewed and signed Veteran Tax Credit
- Reviewed and signed DRA 2024 Assessment Data Certificate
- Reviewed and signed Intent to Cut

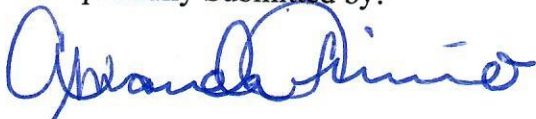
- Reviewed and signed STR permit **Selectman Kevin Meehan made a motion to approve the Short-Term Rental permit for 100 North Rd. for Cady & Robert Fitts with the contingency of the fire inspection done by Fire Chief Christopher Milligan. Select Board Chair Terri Larcomb seconded the motion. At this time, a roll call vote was made Kevin Meehan “Aye,” Norman Brown “Aye,” Terri Larcomb “Aye,” and with no further discussion the motion passed unanimously.**
- Reviewed and signed CAI Tax Map contract
- Reviewed and signed Map 1 Lot 31 complaint letter
- Reviewed and signed Weathervane Theatre letter
- Reviewed and signed changes to JCC Rental/Use Policy & Application
- Reviewed 3 Taxpayer’s abatement to Municipality
- Reviewed letter from Whitefield Select Board regarding Airport Road
- Reviewed 2025 Accessible Voting System Pilot Program

David Passios asked Select Board Chair Terri Larcomb if he could ask a question regarding the STR permit. She stated that he could. He wanted to know if on the town side they would have the contract information of the owner plus the designated person(s) that would be contacted in the event of an emergency? The Select Board stated that all contact information is on the permit that would be kept on file in the office plus Chris will have a copy of the permit as well on file.

**Selectman Kevin Meehan made a motion to adjourn the meeting at 8:15 p.m. Select Board Chair Terri Larcomb seconded the motion. At this time, a roll call vote was made Kevin Meehan “Aye,” Norman Brown “Aye,” Terri Larcomb “Aye,” and with no further discussion the motion passed unanimously.**

**\*\*Next Select Board Meeting is scheduled for Monday February 3, 2025 @ 7:00 p.m.\*\***

Respectfully Submitted by:



Amanda Simino

Administrative Assistant to the Select Board