

Town of Jefferson

Select Board Meeting

January 6, 2025

Jefferson Community Center

The meeting was called to order at 7:00p.m. by Select Board Chair Terri Larcomb, Selectman Kevin Meehan, Selectman Norman Brown (Webex), Maura Chappelle, David Passios, and Amanda Simino present.

The pledge of allegiance was recited.

Selectman Kevin Meehan made a motion to allow Selectman Norman Brown to participate in the meeting via Webex. Select Board Chair Terri Larcomb seconded the motion. At this time a roll call vote was made Kevin Meehan “Aye”, Norman Brown “Aye”, Terri Larcomb “Aye”, and with no further discussion the motion passed unanimously.

Public Input: None

Selectman Kevin Meehan made a motion to approve Meeting Minutes as written for December 16, 2024. Select Board Chair Terri Larcomb seconded the motion. At this time a roll call vote was made Kevin Meehan “Aye”, Norman Brown “Aye”, Terri Larcomb “Aye”, and with no further discussion the motion passed unanimously.

Selectman Kevin Meehan made a motion to approve the Payroll for December 30, 2024 & January 6, 2025. Select Board Chair Terri Larcomb seconded the motion. At this time a roll call vote was made Kevin Meehan “Aye”, Norman Brown “Aye”, Terri Larcomb “Aye”, and with no further discussion the motion passed unanimously.

Selectman Kevin Meehan made a motion to approve Accounts Payable for December 17, 23-24, 30, 2024 & January 6, 2025. Select Board Chair Terri Larcomb seconded the motion. At this time a roll call vote was made Kevin Meehan “Aye”, Norman Brown “Aye”, Terri Larcomb “Aye”, and with no further discussion the motion passed unanimously.

Charging extra fees for JCC rental when building is not locked or armed: Selectman Norman Brown stated that after a recent event the building was left unlocked and unarmed. He felt that an extra fee should be charged due to additional work for town employees or state police. The Select Board agreed that a fee should be charged to those renting if the building is left open. The Select Board would like Amanda to add a security deposit of \$100 to the agreement. If there are issues after an event the renter will not receive the \$100 back if everything is fine after the event, then they will get the \$100 back.

Selectman Norman Brown also stated that it would be a good idea to have Amanda count all of the chairs that the town has and put that into the agreement as well so that renters know what we have. Amanda will update the agreement template and have it for review at the next meeting.

Israel River Campground answer to e-mail: Amanda stated that Linda received an email from an attorney's office wanting to know if the town could confirm if Israel's River Campground has all local permits and licenses in place and to confirm if Israel's River Campground complies with the current zoning and use regulations. The Select Board agrees that they have a special exception to operate as a campground, however it is possible that there are some unauthorized sites. The Select Board would like to have a meeting with the assessors to see what they have on file for the campground. The Select Board would also like Amanda to craft a letter to the campground asking that they provide the town showing the number of approved sites that are on their plot.

Weathervane Theater appropriation request: The Select Board agreed to not fulfill the Weathervane's appropriation request. They would like Amanda to craft a letter and suggest they could do a petitioned warrant article.

Map 1 Lot 31 complaint: Amanda stated that she received a complaint that there are a few structures that have been built on the referenced map and lot. Amanda stated that she does not have a building permit on file for the property. The Select Board would like Amanda to craft a letter.

Other Business:

- Reviewed and initialed December 10-13, 17-20, & 23-27 2024, Deposit & GL
- Reviewed Taxpayer's abatement to Municipality
- Reviewed NHDES Wetlands Bureau after-the-fact Israel's River Road
- Reviewed AVRRDD 2025 proposed budget
- Reviewed and signed abatement for R. Roth

Select Board Chair wanted to bring up that it is sounding like there will be more heavy truck traffic on Airport Rd. due to the VT railway hauling logs from NY to the Airport Rd. The Select Board would like Amanda to ask Mike for contact information so that the town can let them know the Jefferson part of the road will be posted to 6 ton limit starting March 18, 2025.

Selectman Kevin Meehan made a motion to adjourn the meeting at 7:41 p.m. Select Board Chair Terri Larcomb seconded the motion. At this time a roll call vote was made Kevin Meehan "Aye", Norman Brown "Aye", Terri Larcomb "Aye", and with no further discussion the motion passed unanimously.

****Next Select Board Meeting is scheduled for Monday January 20, 2025 @ 7:00 p.m.****

Respectfully Submitted by:

A handwritten signature in blue ink that reads "Amanda Simino". The signature is written in a cursive style with a large initial 'A'.

Amanda Simino

Administrative Assistant to the Select Board