

Town of Jefferson

Select Board Meeting

December 2, 2024

Jefferson Community Center

The meeting was called to order at 6:33 p.m. by Select Board Chair Terri Larcomb, Selectman Kevin Meehan, Selectman Norman Brown, Nicholas Kenison and Amanda Simino present.

The pledge of allegiance was recited.

Selectman Kevin Meehan made a motion to enter into Non-Public RSA 91A:3, II (a) at 6:34 p.m. Selectman Norman Brown seconded the motion, at this time a Roll Call vote was done Norman Brown “Aye”, Kevin Meehan “Aye”, Terri Larcomb “Aye”. With no further discussion the motion passed unanimously.

Selectman Kevin Meehan made a motion to enter Public Meeting at 6:49 p.m. Selectman Norman Brown seconded the motion, and with no further discussion the motion passed unanimously.

Selectman Norman Brown made a motion to hire Nicholas Kenison for the Transfer Station Attendant position at \$15.00 per hour effective immediately. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.

At 6:55 p.m. members of the public arrived for the regular Select Board Meeting.

Kelly Smigielski (Affinity), Steve Lieber (Zoom Affinity), Michael Smith, Christine Smith, (arrived at 7:00 p.m.) Maura Chappelle, Jenifer Kenison (arrived at 7:00 p.m.), Richard Garabedian (arrived at 7:30 p.m.)

Affinity Streetlight Proposal: Kelly started off by stating that the Town currently has 30 streetlights from the ledger that Affinity received from Eversource. Steve went into the numbers part of the proposal stating that the town would save over \$4,000 per year switching to LED lights. The rebuild cost would be \$21,939 with a \$2,796 rebate from Eversource bringing the town’s total cost of the rebuild to \$19,143. Steve stated that in four years the switch will have paid for itself. The Select Board wanted to know how long the project would take to complete. Steve and Kelly both agreed that it would be completed in less than 6 months. The town would also have a 10-year warranty on all of the lights in the event of an issue with the light fixtures. The Select Board thanked Kelly and Steve for their time and stated that they would get back to them to move forward with a contract.

Jenifer Kenison- Abatements: Jenifer presented the Select Board with two Abatements. One regarding Current Use penalty and a postal service issue and the other was for a seasonal camper at Israels River Campground that the individual no longer owns. Due to the situation for the Current Use penalty abatement the Select Board would like to hold off on abating the interest until the two checks clear for the Current Use penalty. The abatement regarding the seasonal camper, the Select Board would like Jenifer to get the change in ownership from the campground before abating the taxes.

Public Input- Michael Smith: Michael Smith presented the Select Board with a letter he had written regarding his assessment value going up \$12,000 due to his solar array that was installed back in 2017. He stated that the State has exempt solar from being taxed. The Select Board took a moment to review his letter and asked that Amanda send it to the town's assessing company for further guidance.

Richard Garabedian: Richard wanted to speak with the Select Board regarding a follow up from a Planning Board meeting that was held on October 22, 2024. Selectman Kevin Meehan apologized to Richard stating that he forgot to bring the issue to the Select Board meeting. Selectman Kevin Meehan stated that Richard and the Planning Board have had a couple consultations with a couple of different plans to move forward with his subdivision. The Planning Board is having a difficult time with some clarifications regarding the Land Use Ordinance, so Richard would like his lawyer to speak to the Town's attorney to bring clarifications to the wording so that he can move forward with his subdivision. Selectman Norman Brown feels that the clear answers need to come from the Planning Board. He is not in favor of having anyone and everyone contacting the Town's Attorney on the town's funds. Richard stated that he agreed with that. The Select Board would like Richard to go back to the Planning Board for the clarifications and answers. Selectman Kevin Meehan suggests Richard presents the Planning Board with an application to move forward with his subdivision.

Selectman Kevin Meehan made a motion to approve Meeting Minutes as written for November 11, 2024. Selectman Norman Brown seconded the motion, and with no further discussion the motion passed unanimously.

Selectman Kevin Meehan made a motion to approve the Payroll for November 25, & December 2, 2024. Selectman Norman Brown seconded the motion, and with no further discussion the motion passed unanimously.

Selectman Kevin Meehan made a motion to approve Accounts Payable for November 25, & December 2, 2024. Selectman Norman Brown seconded the motion, and with no further discussion the motion passed unanimously.

Selectman Kevin Meehan asked if there was any plan or what the town could do to remove snow on the solar array to get maximum energy during the winter months. There isn't anything in place currently. The Select Board would like Amanda to contact David Govatski or Smart Energy to see what they recommend.

Town of Jefferson Town Line Signs: Selectman Norman Brown stated that the Town Line signs are in need of refurbishment. He stated that the town should pull them to be repainted and then put back up in the spring. The Select Board would like Amanda to reach out to SDI to see if she could do them over the winter. If she can the Select Board would like Amanda to reach out to Rodney Boudle to see if he can take them out and drop them off at SDI.

Transfer Station / Christmas: Jimmey Howland asked Amanda to see if the Select Board would like the Transfer Station open on Tuesday December 24 where Saturday December 28th will be the only day the Transfer Station will be open due to Christmas. The Select Board stated that they do not want the Transfer Station open on that Tuesday, only having the Transfer Station open that Saturday should be fine.

Tri-County CAP Cold Weather Shelter Service agreement: Amanda presented the Select Board with a letter from Tri-County CAP regarding a grant that they received to refund towns' monies spent to house homeless people during the winter months. In the letter Tri-County CAP states that there is currently \$3,000 available for the Town of Jefferson. The Select Board asked what added work for the Administrative Assistant would this bring. Amanda stated that she would just have to fill out their reimbursement form and e-mail it to them. The Select Board was okay with signing the Cold Weather Shelter Service Agreement.

Belle Hunt Rd. properties update: Amanda stated that Laura, the town's attorney, e-mailed her back regarding removing Matthew from the property and payment agreement with Nicholas for the back taxes and interest owed on both Belle Hunt properties. She stated that she would draft up an affidavit for Matthew to sign and get notarized to remove himself from the properties and that she would draft up a payment agreement with the Town and Nicholas for repayment. The Select Board would like her to first draft up the affidavit to send to Matthew once the town receives that completed then have her move forward with the repayment agreement.

Selectman Norman Brown wanted to let the other Select Board members know that he talked to Shane Beattie regarding the cardboard container and C&D container at Santa's Village. Beattie is going to draft up a proposal to sell the Town of Jefferson the two containers. Select Board Chair Terri Larcomb asked if we should ask Santa's Village to make the purchase of the two containers? Selectman Norman Brown stated that he thinks the town should purchase them and rent them to Santa's Village.

Other Business:

- Reviewed and initialed Unpaid Bills for December 9, 2024
- Reviewed and initialed Deposits & GL's November 21 & 27, 2024
- Reviewed, motioned, and signed building permit for Michael Meehan. At this time Selectman Kevin Meehan recused himself from voting on the approval of the building permit. **Selectman Norman Brown made a motion to approve the building permit for Michael Meehan to construct a 16'x20' woodshed off existing garage located at 20 Cedric Rd. Select Board Chair Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.**
- Reviewed and signed JCC rental/use application for the Jefferson Historical Society
- Reviewed and signed Memorandum of Understanding with the Library Trustees
- Reviewed and signed new hire wage forms
- Reviewed 2025 Coos County proposed Budget

Selectman Norman Brown made a motion to adjourn the meeting at 8:25 p.m. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.

**Next Select Board Meeting is scheduled for
Monday December 9, 2024 @ 7:00 p.m.**

Respectfully Submitted by:



Amanda Simino

Administrative Assistant to the Select Board