

Town of Jefferson

Select Board Meeting

Budget Workshop

November 11, 2024

Jefferson Community Center

The meeting was called to order at 7:03 p.m. by Select Board Chair Terri Larcomb, Selectman Kevin Meehan, Selectman Norman Brown, Charlene Wheeler, Mike Meehan, Kim Perry, Betti Bovio, Leslie Seppala, Brenda Roy, Jeannie Kenison, Liz Milligan, and Amanda Simino present.

The pledge of allegiance was recited.

Planning Board: The Select Board reviewed the Planning Board's proposed budget. Selectman Norman Brown asked Mike Meehan about the \$8,200 increase. Mike Meehan stated that they increased the Secretary wages due to the projected amount of work for the Waumbek proposed plan. Amanda also stated that there is a new line item for office equipment, where Michelle is going to need a laptop and printer. Also, Mike stated that for 2025 the Planning Board is going to purchase new handbooks for the whole board. Every three years or so they purchase new handbooks for all board members. The Select Board had no further questions and approved the proposed Planning Board budget of \$18,450.00.

Zoning Board of Adjustments: The Select Board reviewed the Zoning Board of Adjustment's proposed budget. They did not increase the budget, but added a new line item for office supplies where Charlene was Secretary for both Planning Board and Zoning Board of Adjustments and all office supplies were purchased through the Planning Board account. The Select Board had no further questions and approved the proposed Zoning Board of Adjustments budget of \$5,000.00.

Library: Selectman Norman Brown asked about the increase for the Trustee Allowance. Liz Milligan stated that the biggest reason of the increase is that they have to redo their website to be ADA compliant. They are not able to use the gentleman that built their website because he is retiring and everyone else, they have been reaching out to for the rebuild is very pricey compared to him. Selectman Norman Brown asked Liz what was used out of the Library's Endowment fund this past year for the Trustee Allowance. She stated that they did not use any endowment funds this past year, however the monies being used this year will go towards the website where the town budget doesn't get voted on until March. Liz also mentioned that the Trustees of the Library felt that with the solar array being new they still wanted to keep something in the line item for electricity which they agreed with \$1,200.00 Liz also let the Select Board know that the current balance of their Endowment Fund is \$467,205.76 out of this the amount of usable funds is \$45,205.76.

The Select Board had no further questions and approved the proposed Library budget of \$50,478.01. Liz will provide Amanda with a copy of the Trustee Allowance list plus the Library to the Town of Jefferson's Memorandum of Understanding.

Selectman Kevin Meehan made a motion to approve Meeting Minutes as written from November 4, 2024. Selectman Norman Brown seconded the motion, and with no further discussion the motion passed unanimously.

Selectman Norman Brown made a motion to enter into Non-Public RSA 91A:3, II (c) at 7:28 p.m. Selectman Kevin Meehan seconded the motion, at this time a roll call vote was done Kevin Meehan "Aye", Norman Brown "Aye", Terri Larcomb "Aye" with no further discussion the motion passed unanimously.

Selectman Norman Brown made a motion to come out of Non-Public RSA 91A:3, II (c) at 7:42 p.m. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.

Selectman Kevin Meehan made a motion to pay for 100 gallons of heating oil for an assistance applicant. Selectman Norman Brown seconded the motion, and with no further discussion the motion passed unanimously.

Selectman Norman Brown made a motion to seal the Non-Public meeting minutes. Selectman Kevin Meehan seconded the motion, at this time a roll call vote was done Kevin Meehan "Aye", Norman Brown "Aye", Terri Larcomb "Aye" with no further discussion the motion passed unanimously.

Selectman Norman Brown made a motion to adjourn the meeting at 7:44 p.m. Select Board Chair Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.

Next Select Board Meeting is scheduled for

Monday November 18, 2024 @ 7:00 p.m.

Respectfully Submitted by:



Amanda Simino

Administrative Assistant to the Select Board