

**Minutes**  
**September 24,2024**

**Members present** : Chairman Mike Meehan, Bob Roy, Jason Call, Kevin Meehan,Select Board's representative, Mike Smith, Rebecca Hatfield, Andrea Gendron,alternate

**Absent** : Mark Gross

**Others present** : Michelle Gross,new incoming secretary,Charlene Wheeler,dual outgoing Secretary,Marc Kenison,resident of Jefferson

Chairman Meehan opened the meeting of the Planning Board at 7:05pm. Andrea Gendron was designated a voting member for this meeting in the absence of a regular Member.

**Minutes**

Mike Smith made the motion to approve the minutes of the August 13,2024 , seconded by Andrea Gendron. The vote to accept the motion was unanimous.

**Waumbek Partners LLC**

There has not been an update of when Waumbek LLC and their team will present to the Board. Bob Roy made a motion for continuance. Mike Smith seconded the motion.The vote to accept the motion was unanimous.

**Consultation**

Marc Kenison (Map17,Lot 10) - Millbrook Subdivision, Old Cherry Mountain Rd came to the board to:

Look for some advice as he would like to subdivide. His deed/covenant shows he needs 5 acres or more to subdivide. Marc reviewed and read his covenant to the board.Bob Roy suggested that Mark should get some legal advice. Marc also mentioned that he will consult with his neighbors,perhaps purchase some of his neighbor land so he can get his lot over the 2 acre minimum and 200' road frontage. And also to meet setback requirements and septic requirements

Please note that Micheal Fraser - Map 8,Lots 43 & 44,Events center & campground consultation did not attend this meeting.

**Financial Report**

Jason Call made the motion to approve the Financial Report,seconded by Bob Roy. The vote to accept was unanimously.

### Communication

Planning board secretary received a notice from the selectmen that the Town of Jefferson offices/boards will no longer have the option to offer Zoom. The board discussed and immediate conclusion was that our applications and all documents need to be revised to state we no longer will host zoom

Bob Roy motioned to table this topic, Mike Smith seconded. The vote to accept was passed unanimously. Board also received Notice of Decision from the Zoning board regarding the Tilton property proposal on Valley Rd.

Lastly, Richard Garabedion submitted a possible subdivision to Charlene Wheeler, dual secretary. Map was distributed to all members so they could view.

### Other Business

Charlene Wheeler updated the board of the transition of the role of secretary. Michelle has been given building/office keys, code to access building, received a laptop. Amanda is working on getting Michelle access to email and also privileges to access website to make updates/changes as needed. Michelle also reminded the Board that budget work will need to be started at the next board meeting on Tuesday October 8, 2024.

The board's next meeting will be October 8, 2024 at 7pm.

Bob Roy made the motion to adjourn the meeting, seconded by Mike Smith. The meeting adjourned at 8:41pm.



Michelle Gross  
Secretary to the Board