

Town of Jefferson

Select Board Meeting

September 23, 2024

Jefferson Community Center

The meeting was called to order at 6:59 p.m. by Select Board Chair Terri Larcomb, Selectman Kevin Meehan, Selectman Norman Brown, Richard Garabedian, Nancy DeCoursey Kim Perry, Connor Perry, Mike Kenison, Liz Milligan, Elenor Birard and Amanda Simino present.

The pledge of allegiance was recited.

Green Up Jefferson- Liz Milligan & Elenor Birard presented a proposal for flowers and landscaping for the Jefferson Community Center grounds. They are looking to complete the project within 3 years. The proposal is for raised beds under the big windows out front, trellis down in the corner by historical society, and raised bed under the sign. The Select Board stated that they are okay with the plans just want them to be mindful with the material they use for the raised beds so that nothing gets rotted. They suggested PVC lumber. Selectman Norman Brown stated that the town has an open bid for replacing the flashing on the Community Center building, the board would like them to hold off until that has been completed. The Select Board would also like them to get a price list together for the project and bring it to another meeting for discussion, where the town might have some funds to help with the project. Elenor brought up the Welcome to Jefferson signs needing some attention. She stated that the signs were fading due to weather and wobblily. The Select Board stated that they would have Rodney take a look at them.

Mike Kenison- Highway Department/Airport Rd./Transfer Station wall: Mike presented the Select Board with an estimate from Central Paving for the temporary repairs for Airport Rd. The estimate was for 3 truckloads equaling out to be 22 tons per load at \$200.00 per ton. The amount comes out to 66 tons at \$200 per ton to \$13,200.00. Selectman Norman Brown told Mike to not post the road for now. He would like Amanda to draft a letter to send to Whitefield showing the 75% split and see what they can do. He stated that Presby & the Power Plant will work with the town to not post the road. **Selectman Norman Brown made a motion to approve the Central Paving estimate in the amount of \$13,200 to pave Airport Rd. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.**

Selectman Norman Brown asked Mike what wall he was talking about that needs to be fixed at the Transfer Station, where he took a look and didn't see anything that needed to be done. Mike and Selectman Kevin Meehan stated that the new wall is ok, but the other wall is shorter, so at most the wall needs to be built up taller. Select Board would like to see a quote to get the wall to where it needs to be so that the roof can get replaced.

Mike wanted to discuss with the Select Board the big culvert on Larcomb Rd. right before the bridge. Selectman Kevin Meehan asked about the condition of the culvert. Mike stated it has been squished down. He is thinking about putting in a box culvert. Select Board would like numbers for next year's budget. Select Board Chair Terri Larcomb stated that she would like so rails put in down there so that no one falls and gets hurt. Richard Garabedian asked if he could speak regarding the culvert and Select Board Chair granted him to do so. He stated that Mike is doing a great job with cutting the brush around there. He stated that water needs to go through the culvert and the condition of the culvert has been red listed through the stated per reports he received from NH DOT. He is willing to work with the town on funding where he is working on getting approval for a subdivision out that way.

Public Input: Connor Perry a Boy Scout troop 218 is looking to advance to an Eagle Scout. He would like to do a project to help with something in town. He brought the Select Board a few ideas that he heard needs attention in town. He stated that he could help with the playground equipment that is being donated to the town for Couture Field, cemetery cataloging on town website, or help with completing the Veterans Memorial. The Select Board likes the idea of him working on cataloging the town's cemetery and putting it on the town's website. That is something that the town has never had other than the cemetery maps.

Kim Perry- The Board of Adjustments just denied a solar panels variance for someone on Valley Road that was trying to put them too close to the road. He was questioning the new garage that was being built on the Stanly property on Presidential Hwy. it appears to not have a 50' set back from the road. He is concerned where they just denied the solar panels if the Board of Adjustment made the wrong decision. The Select Board stated that they didn't, and that Selectman Norman Brown would go and take a look at the placement of the garage.

Selectman Kevin Meehan made a motion to approve Meeting Minutes as written from September 9, 2024. Selectman Norman Brown seconded the motion, and with no further discussion the motion passed unanimously.

Selectman Kevin Meehan made a motion to approve Payroll for September 11, 16, & 23, 2024. Selectman Norman Brown seconded the motion, and with no further discussion the motion passed unanimously.

Selectman Kevin Meehan made a motion to approve Accounts Payable for September 16 & 23, 2024. Selectman Norman Brown seconded the motion, and with no further discussion the motion passed unanimously.

IWORQ Short-Term Rental (STR) Software- Amanda presented the Select Board with the information she received from a software company called IWORQ. She stated that if we had a big up tick again with STR's then the software could be very beneficial with keeping track of the new permitting process.

However, for the cost she didn't feel that it would be beneficial to the town at this time. The Select Board agreed that if there becomes a need later on down the road that the town would revisit this software.

100 North Rd. Update- Amanda let the Select Board know that she received the paperwork from the real estate company that 100 North Rd. is on the market. She also stated that the STR advertisement has been taking off of Air B&B.

1369 Presidential Hwy. Complaint- Amanda presented the Select Board with a complaint that came into the office regarding property at 1369 Presidential Hwy. The complaint was regarding a roof over camper and septic. The Select Board would like Amanda to draft a letter regarding the building permit and there has always been an issue with the septic with not being approved by the state.

19 Orchard Ln. Complaint- Amanda presented the Select Board with a complaint that came into the office regarding property at 19 Orchard Ln. The complaint was regarding a gazebo being built on this property without having a building permit. The Select Board would like Amanda to draft a letter regarding a building permit.

Other Business:

- Reviewed and initialed Unpaid Bills for September 30, 2024
- Reviewed and initialed Deposits & GLs for September 11, 2024
- Reviewed, motioned, and signed building permit for Barry Nelson. **Selectman Kevin Meehan made a motion to approve the building permit for Barry Nelson to install a 14.2kw ground mounted solar array located at 109 Ingerson Rd. Selectman Norman Brown seconded the motion, and with no further discussion the motion passed unanimously.**
- Reviewed, motioned, and signed building permit for Rob Marier. **Selectman Kevin Meehan made a motion to approve the building permit for Rob Marier to construct a 24'x26' shed located at 508 Turnpike Rd. Selectman Norman Brown seconded the motion, and with no further discussion the motion passed unanimously.**
- Review, motioned, and signed building permit for Scott Paine. **Selectman Kevin Meehan made a motion to approve the building permit for Scott Paine to construct a 10'x30'x40' metal building for garage located at 66 Ingerson Rd. Selectman Norman Brown seconded the motion, and with no further discussion the motion passed unanimously.**
- Reviewed and signed Carroll Concrete winter sand estimate
- Reviewed and signed Cargill salt estimate
- Reviewed and Select Board Chair Terri Larcomb signed Health Trust 2025 Insurance Plan

- Reviewed and signed JCC Retal Application for Crystal Homan with the change of no use of the wooded trail.
- Reviewed and signed letter for 7 Old Cherry Mountain Rd. complaint
- Reviewed Tri-County CAP letter

Amanda wanted to follow up with the Select Board to see if a draft letter was ever found to send to the individuals that sent in requests for reimbursement for vehicle damage on Airport Rd. Selectman Norman Brown stated that he didn't. The Select Board would like Amanda to reach out to Laura the town's attorney for her to draft a letter on behalf of the town.

Selectman Norman Brown wanted to let the Select Board know that due to the increased proposed ambulance contract with the Town of Lancaster, he asked Chris & Liz Milligan to look into Jefferson having its own ambulance service. Chris & Liz would like to present what they have come up with so far to the Board at the next Select Board meeting. Select Board Chair Terri Larcomb and Selectman Kevin Meehan stated that they look forward to hearing what they have come up with.

Selectman Norman Brown made a motion to adjourn the meeting at 8:43 p.m. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.

******Next Select Board Meeting is scheduled for Monday October 7, 2024 @ 7:00 p.m.******

Respectfully Submitted by:



Amanda Simino

Administrative Assistant to the Select Board