

Town of Jefferson

Select Board Meeting

October 7, 2024

Jefferson Community Center

The meeting was called to order at 7:00 p.m. by Select Board Chair Terri Larcomb, Selectman Kevin Meehan, Selectman Norman Brown, Christian Gainer, Ben Oleson, Chris Milligan, Liz Milligan, Mike Kenison (at 7:28 p.m.) and Amanda Simino present.

The pledge of allegiance was recited.

Ambulance Discussion- Liz Milligan & Chris Milligan presented a 4-year budget for Jefferson, Lancaster EMS, Coos County NH hourly rate of pay per EMS License level. LEMS contract fees are based on census population per town. They provide two hands-outs that show everything that is needed to run an ambulance (Ambulance Equipment Inspection Form) and the breakdown of the 4-year budget. Both documents are attached. Liz stated that in 2023 Lancaster Ambulance went on 104 calls in Jefferson. The Select Board would like to know how much revenue did Lancaster capture from Jefferson calls by billing insurance companies and patients. Liz stated that she would work with the Lancaster Ambulance Business Office to get those figures.

Chris Milligan- Chris wanted to update that Select Board regarding meeting with Tom Knapp from North Country Fencing. They measured around the solar array at the Jefferson Community Center and also down at Forest Vale Cemetery. He also let the Select Board know that the cemetery project at Forest Vale (small) is nearing completion.

Selectman Norman Brown stated at this time the Select Board would like to have a non-public meeting with Chris Milligan and asked the public to leave the meeting for a few moments.

Selectman Norman Brown made a motion to enter into Non- Public RSA 91-A:3, II (a) at 7:23 p.m. Select Board Chair Terri Larcomb seconded the motion, at this time a roll call vote was done Norman Brown "Aye", Kevin Meehan "Aye", Terri Larcomb "Aye" with no further discussion the motion passed.

Selectman Norman Brown made a motion to come out of Non-Public RSA 91-A:3, II (a) at 7:28 p.m. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed.

Santa's Village building permits- One building permit is for rebuilding part of the Snowball Mall with adding an addition to the building and the other is for the new construction of a new Administrative Office.

Selectman Norman Brown made a motion to approve the building permit for Santa's Village to construct a new 2-story administrative office. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.

Selectman Norman Brown made a motion to approve the rebuilding of part of the Snowball Mall with adding an addition to the building. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion was passed unanimously.

Mike Kenison- Highway Department/Airport Rd./Transfer Station wall: Amanda presented the Select Board and Mike Kenison the response from the Whitefield Select Board regarding the Central Paving quote for patching Airport Road. Whitefield Select Board would like to work with the Town of Jefferson by doing the work between the two towns to save on costs.. The response stating that the Whitefield Select Board is still discussing and trying to come up with a percentage payment for the Town of Whitefield. They suggest the Town of Whitefield Highway Department could use their grader to put out a grader shim on that section of the road and the Town of Jefferson could find a roller and Jefferson Highway Department could roll that section of the road after the shim is put into place. By doing this Whitefield Select Board feels the cost for the Town of Jefferson would be more like \$86.00 per ton verse \$200 per ton. Jefferson Select Board would like Mike to move forward with Central Paving doing the repairs. Once the repairs are done send Whitefield Select Board their share of the 75% to see what they can do, if they will not provide their share then Jefferson Select Board will go with plan B which is working with both Presby plastic, Presby transportation, and the Whitefield Power Plant.

Selectman Norman Brown asked Mike if he has had a chance to go and measure the setback of the building in question on Presidential Hwy. He stated that he had not done it yet.

Transfer Station- There has been a couple discussions regarding the Transfer Station staying open all year on Monday's. Mike voiced concern regarding plowing snow, he feels that it will be hard to have the Transfer Station cleared for hauling. They only have a limited time for Bruce to get in and out of there with hauling before the Transfer Station opens. Select Board Chair Terri Larcomb suggested opening earlier in the year instead of after Father's Day. Selectman Kevin Meehan asked what the hauling schedule looked like? Mike stated that some weeks are more than others. Selectman Kevin Meehan suggested if the Transfer Station was to stay open on Monday's all year maybe could go with an every 3rd Monday hauling schedule. With more discussion the Board and Mike agreed on extending Monday's until November 15th unless there is snow and opening Monday's back up April 1st. **Selectman Norman Brown made a motion to extend open Monday's at the Transfer Station to November 15 unless we get snow and reopening Monday's by April 1. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion was passed unanimously.**

Select Board Chair Terri Larcomb wanted to let Selectman Kevin Meehan, Selectman Norman Brown and Mike Kenison that per the meeting with FEMA the town will have to bring back the road maintenance logs for history of work done on the roads. FEMA asked if the town had historical data and the only thing the town has is timecards.

Selectman Kevin Meehan asked Mike what was going on with the culvert on Ingerson Rd. Mike stated that there is a hole in it and he plans to replace it before winter. He would be replacing it with a metal culvert.

Select Board Chair Terri Larcomb asked that Mike be proactive this year with the Highway Department budget. Select Board also wanted an update regarding the wall at the Transfer Station. Mike stated that he measured it. Currently the wall is 8' high 8' wide 50' long. The Select Board stated that it needs to get fixed and would like a quote for the 2025 budget so that it can get fixed in the spring.

Public Input: None

Selectman Kevin Meehan made a motion to approve Meeting Minutes as written from September 23, 2024. Selectman Norman Brown seconded the motion, and with no further discussion the motion passed unanimously.

Selectman Kevin Meehan made a motion to approve Payroll for September 30, & October 7, 2024. Selectman Norman Brown seconded the motion, and with no further discussion the motion passed unanimously.

Selectman Kevin Meehan made a motion to approve Accounts Payable for September 30 & October 7, 2024. Selectman Norman Brown seconded the motion, and with no further discussion the motion passed unanimously.

Ben Ingerson property access discussion- Selectman Kevin Meehan wanted to bring up the landlocked property that Ben Ingerson owns. Selectman Kevin Meehan stated that after the last conversation that took place a few months ago he went out to take a look at property line and it runs right along the rock wall. He was wondering where the town would grant Ben access. Ben would like to start working on the access. Selectman Norman Brown is concerned regarding development and having constant traffic in and out. Selectman Norman Brown stated that he thought Ben was accessing his property through the Town's pit. Selectman Kevin Meehan stated yes, however, due to having the access going through the Gray's property there are often conflicts with being able to get down into his property. The Select Board would like Amanda to look at 2018-2019 Meeting Minutes to see what was agreed on with having access through the Jefferson Community Center property.

Generator Discussion- Selectman Kevin Meehan wanted to bring the servicing discussion back up where the Town still doesn't have anyone to service the generator or fix if something should happen.

He stated that JA Corey Electric out of Littleton services Generac generators as well as someone local. He stated that he would get the information over to Amanda for her to reach out to both for quotes for a service contract.

Belle Hunt Town Owned Properties- Amanda let the Select Board know that the previous owner of the property would like to buy both properties back from the town. Legally they are the first ones to have the opportunity to purchase back. The Select Board would like Amanda to get what is owned for back taxes, send the information to Nick and Select Board. Ask Nick what he can come up with upfront and what he would like to do as far as a payment plan.

Tri-County CAP sign letter- The Select Board reviewed and signed the letter for Tri-County CAP letting them know that the Town of Jefferson was no longer going to appropriate monies for their organization.

1369 Presidential Hwy. sign letter- The Select Board reviewed and signed the letter for the complaint on property located at 1369 Presidential Hwy.

19 Orchard Ln. sign letter- The Select Board reviewed and signed the letter for the complaint on property located at 19 Orchard Ln.

Other Business:

- Reviewed and initialed Deposits & GLs for September 3, 18, & 25, 2024
- Reviewed and initialed FICA GL September 30, 2024
- Reviewed, motioned, and signed building permit for Del Cass. **Selectman Norman Brown made a motion to approve the building permit for Del Cass to construct 2 8'x20' shipping containers with a roof over both making the structure 20'x32'. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.**
- Reviewed and signed 2 Cemetery Deeds
- Reviewed and signed Cargill salt estimate
- Reviewed 2 Transfer Station job applications- **Select Board would like to keep the position posted at this time.**
- Reviewed and signed Voting Warrant for the November 2024 election
- Reviewed quote from David Savage for backboards for the basketball hoops at the Jefferson Community Center- **The Select Board would like a couple of quotes with updated information.**
- Reviewed Quote from Regional Siding Inc. to replace the metal flashing on the Jefferson Community Center. **Selectman Norman Brown made a motion to except the bid from Regional Siding Inc in the amount of \$11,956 to replace the metal flashing with PVC lumber at the Jefferson Community Center. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.**

Amanda asked if it was okay for a Library Trustee to cover the library on Saturday November 2. The Select Board is fine with giving access to the building to a Trustee to cover.

Selectman Kevin Meehan wanted to let the Select Board know that it was brought to his attention that an individual from town that owns his own business is bringing an abundance of C&D materials to the Transfer Station. The Select Board would like Amanda to draft a letter to send along with the Transfer Station rules.

Selectman Norman Brown made a motion to adjourn the meeting at 9:00 p.m. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.

*****Next Select Board Meeting is scheduled for Monday October 21, 2024 @ 7:00 p.m.*****

Respectfully Submitted by:

A handwritten signature in blue ink, appearing to read "Amanda Simino". The signature is fluid and cursive, with a large initial "A".

Amanda Simino

Administrative Assistant to the Select Board

4 Year Budget JEMS/LEMS 2020-2024

YEAR	JEMS	LEMS	TOTAL
2020 (Covid)	\$3,627.18	\$16,051.50	\$19,678.68
2021	\$4,047.85	\$27,675.00	\$31,722.85
2022 <i>SB ROP/3hr call out</i>	\$14,284.93	\$38,745.00	\$53,029.93
2023	\$26,082.90	\$49,815.00	75,897.90
2024	\$16,530 budgeted	\$49,815.00	\$66,345.00 est.

Coos County NH Hourly Rate of Pay per EMS License Level (as of 7/2024)

	EMR	EMT	AEMT	Paramedic	On call @home
Whitefield Fire Rescue	\$18+cert	\$19+cert	\$20+cert	\$21+cert	\$90+call out
Lancaster EMS	\$18	\$20-\$22	\$22-\$25	\$30-\$35	N/A
Gorham Ambulance	\$15	\$18	\$20	\$24	N/A
Twin Mountain	\$17+cert	\$18+cert	\$19+cert	?	\$75+call out
Groveton Ambulance	\$13	\$15	\$17	\$25 start	\$50 + call out
Jefferson EMS	\$16+cert	\$17+cert	\$18+cert	\$19+cert	N/A

LEMS contact fees are based on the most current (2020) Census population per town

2010 Jefferson Census 1,107

2020 Jefferson Census 1,246

LEMS 911 **2024** per person rate \$45 Contracted \$49,815.00
 LEMS 911 **2025** per person rate \$65 proposed \$67,795.00
 LEMS 911 **2026** per person rate \$85 proposed \$78,225.00
 LEMS 911 **2027** per person rate ? proposed \$88,655.00

State of NH DOS FSTEMS Ambulance **REQUIRED equipment/shelter for transport ambulance**

See 7 page Ambulance Equipment Inspection Form for required equipment/shelter based on license level staffed BLS/AEMT/Paramedic

www.nh.gov/safety/divisions/fsems/ems/boards/documents/safc5900

- 5904.08 is where the "big" stuff starts

Yearly **REQUIRED Fees for transporting Ambulance Services**

- CLICA License (to draw blood/GBL) \$250
- Ambulance Stretcher Service Contract
- Zoll Service Contract

Recovery of Ambulance Transport Fee/Charge Options

1. Hire a level based company for billing & recovery of fees for transport (Gorham Ambulance)
2. Hire billing coordinator for \$21/hr & provide required bi-yearly Medicaid Training (Lancaster & Whitefield) LEMS pays \$10,000/2 yrs for the Medicaid Training (off-site)

EXAMPLE ONLY 6am-6pm duty crew of 2 Monday-Friday \$102,960+(SS/Med) year

EMR \$15/hrX12hrs=\$180 X5days=\$900 X52wks=\$46,800+

EMT \$18/hrX12hrs=\$216 X5days=\$1080 X52wks=\$56,160+

EXAMPLE ONLY 6pm-6am on-call (H) crew of 2 Monday-Friday \$42,900+(SS/Med) year

EMR \$75/shiftX 5 days= \$375X52wks=\$19,500+ (3hr call-out per call)

EMT \$90/shift X5 days= \$450X52wks=\$23,400+ (3hr call-put per call)

EXAMPLE ONLY Weekend hours??

NH DOS – Division of Fire Standards and Training & Emergency Medical Services Ambulance Equipment Inspection Form

DATE:		TRUCK NUMBER:		LEVEL:			
Item Name:	Size or Description	Number or Criteria	BLS	AEMT	Paramedic	YES	NO
OPERATIONAL STANDARDS							
Siren			Yes	Yes	Yes		
Exterior Rotating/Flashing Lights	Visible on 4 Sides		Yes	Yes	Yes		
Fixed Scene Lights	Left, Right and Rear		Yes	Yes	Yes		
Name of Unit on Vehicle Exterior	Minimum 4 inch High Lettering	Left and Right Side	Yes	Yes	Yes		
Current Motor Vehicle Registration	Unexpired		Yes	Yes	Yes		
Current Motor Vehicle Inspection Sticker	Unexpired		Yes	Yes	Yes		
Current Motor Vehicle Registration License Plate Stickers	Front and Rear		Yes	Yes	Yes		
Motor Vehicle License Plates	Front and Rear		Yes	Yes	Yes		
Current Motor Vehicle Insurance Certificate	With Vehicle		Yes	Yes	Yes		
Two-Way Radio Communications, Statewide EMS Ambulance-to-Hospital Primary Frequency	Capability Tested		Yes	Yes	Yes		
Two-Way Radio Communications, Unit Dispatch Center	Capability Tested		Yes	Yes	Yes		
SAFETY ITEMS							
Current Edition of US DOT Emergency Response Guidebook	Available as noted in Appendix B	1 each	Yes	Yes	Yes		
Fire Extinguisher, Portable 2-A/10-B/C	Outside of Patient Compartment	1 each	Yes	Yes	Yes		
Fire Extinguisher, Portable 2-A/10-B/C	Inside of Patient Compartment	1 each	Yes	Yes	Yes		
Hand-Held Light or Headlamp		2 each	Yes	Yes	Yes		
Battery Charger(s) for Hand-Held Light - OR- Replacement Batteries	Sized per light type	1 replacement change per light	Yes	Yes	Yes		
Safety Vest, High-Visibility, ANSI/ISEA-Compliant Type-2	Sized for Crew	1 per each crew member responding	Yes	Yes	Yes		
Seatbelts		1 per seat	Yes	Yes	Yes		
Binoculars		1 pair	Yes	Yes	Yes		
AIRWAY EQUIPMENT							
Main/Fixed Oxygen Tank	3000 Liter; containing not less than 500 psi	1 each	Yes	Yes	Yes		
Fixed Oxygen Regulator for Main/Fixed Oxygen	Capable of reducing pressure to 50 PSI	1 each	Yes	Yes	Yes		
Oxygen Regulator/Flow meter (Wall Mounted)	2-15 LPM capable	1 each	Yes	Yes	Yes		
Portable Oxygen Tank (1 Min 500 PSI, 1 Full)	Size D or >	2 Tanks	Yes	Yes	Yes		
Portable Oxygen Tank Regulator/Flow Meter	2-15 LPM capable	1 each	Yes	Yes	Yes		
Portable Oxygen Tank Opening Device	Compatible with device	1 each	Yes	Yes	Yes		

NH DOS – Division of Fire Standards and Training & Emergency Medical Services

Ambulance Equipment Inspection Form

DATE:		TRUCK NUMBER:		LEVEL:			
Item Name:	Size or Description	Number or Criteria	BLS	AEMT	Paramedic	YES	NO
AIRWAY EQUIPMENT (Cont'd)							
Fixed Suction	80-300 mmHg	1 each	Yes	Yes	Yes		
Fixed Suction Canister with Liner or Disposable Canister	Compatible with device	1 each	Yes	Yes	Yes		
Portable Suction	80-300 mmHg	1 unit	Yes	Yes	Yes		
Portable Suction Canister with liner or Disposable Canister	Compatible with device	1 each	Yes	Yes	Yes		
Suction Catheters	Rigid, Wide bore	1 each	Yes	Yes	Yes		
Suction Catheters	1 Flexible Catheters size between 6-10 F and 1 flexible catheter size between 12-16 F	1 each size (2 total)	Yes	Yes	Yes		
Pocket Ventilation Mask with One-Way Valve	Adult	1 each	Yes	Yes	Yes		
Blind Insertion/Supraglottic Airways	Complete Set of available Adult and Pedi Sizes per Manufacturer and Model	1 each	Yes	Yes	Yes		
Nasopharyngeal Airways	6 Sizes, Infant-Adult	1 each	Yes	Yes	Yes		
Oropharyngeal Airways	6 Sizes, Infant-Adult	1 each	Yes	Yes	Yes		
Lubricating Jelly, Water Soluble	Single Use Package	4 each	Yes	Yes	Yes		
Adjustable PEEP (Positive End-Expiratory Pressure) Valve	1 Size	2 each	Yes	Yes	Yes		
Bag Valve Mask Resuscitator with oxygen reservoir & transparent mask with PEEP Connection	Adult	1 each	Yes	Yes	Yes		
Bag Valve Mask Resuscitator with oxygen reservoir & transparent mask	Child	1 each	Yes	Yes	Yes		
Transparent Mask for Bag Valve Mask Resuscitator	Neonate Compatible with Child BVM	1 each	Yes	Yes	Yes		
Transparent Mask for Bag Valve Mask Resuscitator	Infant Compatible with Child BVM	1 each	Yes	Yes	Yes		
Nasal Cannula	Pediatric	1 each	Yes	Yes	Yes		
Nasal Cannula	Adult	2 each	Yes	Yes	Yes		
Oxygen Non-Rebreather Mask with Reservoir Bag	Pediatric	1 each	Yes	Yes	Yes		
Oxygen Non-Rebreather Mask with Reservoir Bag	Adult	2 each	Yes	Yes	Yes		
Bulb Syringe (separate from OB kit)	Infant	1 each	Yes	Yes	Yes		
Commercial Advanced Airway securing device	Pedi and Adult Capable	1 each	Yes	Yes	Yes		
Nebulizer Delivery Device Setup, Complete		2 each	No	Yes	Yes		
CPAP (One complete and Operational System)	Complete Set of available Adult Sizes per Manufacturer and Model	1 System	Yes	Yes	Yes		
Nasogastric tubes sized for Pedi and Adult	1 Size 8 or 10 Fr, and 1 Size 14 or 16 Fr	1 each size	No	No	Yes		

NH DOS – Division of Fire Standards and Training & Emergency Medical Services

Ambulance Equipment Inspection Form

DATE:		TRUCK NUMBER:		LEVEL:			
Item Name:	Size or Description	Number or Criteria	BLS	AEMT	Paramedic	YES	NO
AIRWAY EQUIPMENT (cont'd)							
Meconium Aspirator (Adapter)	1 Size	1 each	No	No	Yes		
Standard Laryngoscope Handle	Pediatric	1 each	No	No	Yes		
Standard Laryngoscope Handle	Adult	1 each	No	No	Yes		
Spare Batteries or Charging Device for Laryngoscope Handle	Size/device appropriate to handles	1 set or device / handle size	No	No	Yes		
Spare Light Bulb or Fiberoptic Light source	Size appropriate to handle or blade type for standard laryngoscope	1 each	No	No	Yes		
Laryngoscope Blades, Straight	0,1,2,3,4	1 each	No	No	Yes		
Laryngoscope Blades, Curved	2, 3, 4	1 each	No	No	Yes		
Endotracheal Tubes	Full set of 12 sizes 2.5 - 8.0	1 Set	No	No	Yes		
Stylette and/or Gum Elastic Bougie, Endotracheal Tube	Pediatric	2 each	No	No	Yes		
Stylette and/or Gum Elastic Bougie, Endotracheal Tube	Adult	2 each	No	No	Yes		
Toomey Syringe	1 Size	1 each	No	No	Yes		
Magill forceps	Pediatric	1 each	No	No	Yes		
Magill forceps	Adult	1 each	No	No	Yes		
Needle Decompression Kit	Consisting of: 3.25" needle, 3-Way Stopcock and 20 cc Syringe	2 each	No	No	Yes		
BANDAGING SUPPLIES							
Bandage Dressing, Sterile	Minimum size 5" x 7"	12 Sterile Packages	Yes	Yes	Yes		
Gauze Pads, Sterile	Minimum 3" x 3"	12 Sterile Packages	Yes	Yes	Yes		
Rolled Bandage, Soft, Self-Clinging	Minimum width 3"	4 each	Yes	Yes	Yes		
Universal Dressing, Sterile	Minimum 9" x 24"	2 Sterile Packages	Yes	Yes	Yes		
Occlusive Dressing, Sterile; or Plastic Wrap, Self-Adhesive	Minimum size 4" x 4"	2 each	Yes	Yes	Yes		
Cold Pack	Instant	4 each	Yes	Yes	Yes		
Heat Pack	Instant	4 each	Yes	Yes	Yes		
Burn Sheet, Sterile, Hospital Prepared or Commercially Disposable	Full Body	1 each	Yes	Yes	Yes		
Commercial Tourniquet Device	Minimum 1.5" Width	2 each	Yes	Yes	Yes		
Saline Solution, Sterile		1000 ml Total	Yes	Yes	Yes		
Triangular Bandages	Minimum size 35"	4 each	Yes	Yes	Yes		
Trauma Shears		1 pair	Yes	Yes	Yes		
BODY SUBSTANCE ISOLATION							
Disposable Impermeable Coverall; or Disposable Impermeable Gown	Sizes to Fit Staffing	2 each	Yes	Yes	Yes		
Disposable, Latex-Free Exam Gloves	Small, Medium and Large	1 Box Each	Yes	Yes	Yes		

NH DOS – Division of Fire Standards and Training & Emergency Medical Services

Ambulance Equipment Inspection Form

DATE:		TRUCK NUMBER:		LEVEL:			
Item Name:	Size or Description	Number or Criteria	BLS	AEMT	Paramedic	YES	NO
BODY SUBSTANCE ISOLATION (Cont'd)							
Full Face Fluid Protection	Universal	2 each	Yes	Yes	Yes		
N95 or N100 Mask	Sized for Crew	2 Masks	Yes	Yes	Yes		
Disposable Impermeable Boot Covers	Extra Large	2 pair	Yes	Yes	Yes		
Hospital Grade Disinfectant Solution or Wipes	Container or Bottle	1 each	Yes	Yes	Yes		
Antimicrobial Hand Cleanser	6 Ounces	1 Container	Yes	Yes	Yes		
Respiratory Mask, Fluid Resistant	Universal	1 Box	Yes	Yes	Yes		
Biohazard Waste Bag		2 each	Yes	Yes	Yes		
SPLINTING EQUIPMENT							
Pelvic Binding Device		1 each	Yes	Yes	Yes		
Traction device, Lower Extremity with Ankle Hitch	Adult	1 each	Yes	Yes	Yes		
Splints capable of stabilizing upper and lower extremities in half and full lengths	Adult & Pedi	1 set	Yes	Yes	Yes		
Extrication and Movement Device, Rigid or Semi-Rigid	Long/ Full Length	1 each	Yes	Yes	Yes		
Extrication and Movement Strapping Accessories	Compatible with device	1 set	Yes	Yes	Yes		
Cervical Collars, Rigid	Complete Set capable of fitting Infant through Adult	2 Complete Sets	Yes	Yes	Yes		
Head Motion Restriction Device or System	Compatible with device	1 each	Yes	Yes	Yes		
MISCELLANEOUS ITEMS							
Ambulance Cot with Mattress		1 each	Yes	Yes	Yes		
Ambulance Cot Safety Straps	Full Set: Shoulder Harness system with hip and leg straps	1 each	Yes	Yes	Yes		
Ambulance Cot Vehicle Mounting Bracket System		1 each	Yes	Yes	Yes		
Sheets		4 each	Yes	Yes	Yes		
Blankets		4 each	Yes	Yes	Yes		
Pillowcase		2 each	Yes	Yes	Yes		
Pillow with Fluid Resistant Cover		1 each	Yes	Yes	Yes		
Towels		4 each	Yes	Yes	Yes		
Urinal, Portable	Adult	1 each	Yes	Yes	Yes		
Bed Pan	Adult	1 each	Yes	Yes	Yes		
Emesis Container		1 each	Yes	Yes	Yes		
OB Kit	Must Contain: Sterile Umbilical Clamp (2), Antiseptic Scalpel or Scissors, Sterile Bulb Syringe, Head Cap, and Heat Reflective Blanket or Material.	1 complete kit	Yes	Yes	Yes		
Mass Casualty Tags		50 each	Yes	Yes	Yes		

NH DOS – Division of Fire Standards and Training & Emergency Medical Services

Ambulance Equipment Inspection Form

DATE:		TRUCK NUMBER:		LEVEL:			
Item Name:	Size or Description	Number or Criteria	BLS	AEMT	Paramedic	YES	NO
MONITORING DEVICES							
Penlight (flashlight or LED equivalent)		1 each	Yes	Yes	Yes		
Stair Chair (with safety straps)		1 each	Yes	Yes	Yes		
Scoop Stretcher	Full Length	1 each	Yes	Yes	Yes		
Length-Based Resuscitation Tape	Pediatric	1 each	Yes	Yes	Yes		
Infant/Child Safety Restraint System Meeting NH EMS Patient Care Protocol Requirements	System for Pediatric Patients weighing 5-80 Pounds	1 system	Yes	Yes	Yes		
Blood Pressure Cuff	Infant	1 each	Yes	Yes	Yes		
Blood Pressure Cuff	Child	1 each	Yes	Yes	Yes		
Blood Pressure Cuff	Adult	1 each	Yes	Yes	Yes		
Blood Pressure Cuff	Adult Large or Thigh	1 each	Yes	Yes	Yes		
Sphygmomanometer	To fit all sized cuffs	One	Yes	Yes	Yes		
Stethoscope(s)	Adult and Pedi Capable	1 each	Yes	Yes	Yes		
Portable CO Detector or Alarm		1 each	Yes	Yes	Yes		
Blood Glucose Measuring Device with Appropriate Testing Strips		1 each	Yes	Yes	Yes		
Multifunction Cardiac Monitor	Pedi and Adult Manual Defib, Pacing, Cardioversion, 12 Lead Acquisition capability	1 Monitor	Yes, If Present	Yes, If Present	Yes		
Monitor Spare Battery or Charging System with Continuous Power supply	Appropriate to Device	1 each	Yes, If Present	Yes, If Present	Yes		
Defibrillator Pads	Pediatric	2 sets	Yes	Yes	Yes		
Defibrillator Pads	Adult	2 sets	Yes	Yes	Yes		
Disposable Razor		1 each	Yes	Yes	Yes		
Multifunction Cardiac Monitor Recording Paper	Appropriate to Device	1 Replacement	Yes, If Present	Yes, If Present	Yes		
Multifunction Cardiac Monitor Electrodes	Pediatric	10	Yes, If Present	Yes, If Present	Yes		
Multifunction Cardiac Monitor Electrodes	Adult	20	Yes, If Present	Yes, If Present	Yes		
Pulse Oximeter Measuring Device		1 each	Yes	Yes	Yes		
Pulse Oximeter Sensor	Pediatric	1 each	Yes	Yes	Yes		
Pulse Oximeter Sensor	Adult	1 each	Yes	Yes	Yes		
Thermometer	Capable down to 86 Degrees	1 each	Yes	Yes	Yes		
Continuous Quantitative Waveform Capnography Monitor (Electronic)	1 Size	1 each	No	No	Yes		
Electronic ETCO2 monitoring sampling Cannula	Pedi	2 each	No	No	Yes		
Electronic ETCO2 monitoring sampling Cannula	Adult	2 each	No	No	Yes		
Electronic ETCO2 monitoring Tube Adapter	One size	2 each	No	No	Yes		
MEDICATION AND SUPPLIES							
All Medication Expiration Dates Current		Not Expired	Yes	Yes	Yes		

NH DOS – Division of Fire Standards and Training & Emergency Medical Services Ambulance Equipment Inspection Form

DATE:		TRUCK NUMBER:		LEVEL:			
Item Name:	Size or Description	Number or Criteria	BLS	AEMT	Paramedic	YES	NO
MEDICATION AND SUPPLIES (Cont'd)							
Mucosal Atomization Device		2 each	Yes	Yes	Yes		
Medicine Cup or oral syringe with Measurement Increments	With Measurement Increments	1 each	Yes	Yes	Yes		
NH Patient Care Protocols	Printed or Service Owned, Dedicated Electronic Copy	1 copy	Yes	Yes	Yes		
Sharps/Needle Container	Vehicle mounted	1 each	Yes	Yes	Yes		
Sharps/Needle Container	portable	1 each	Yes	Yes	Yes		
Antiseptic Skin Preparation Pads	Individual packs	12 each	Yes	Yes	Yes		
0.9% Normal Saline Solution	IV Bags	Total 4000 ML	No	Yes	Yes		
3-Way Stopcock		5 each	No	Yes	Yes		
Bio-Occlusive IV Site Dressing		2 Each	No	Yes	Yes		
Filter needles		2 each	No	Yes	Yes		
IV Administration Set with min. of 2 med ports	Macro	2 sets	No	Yes	Yes		
IV Arm Board	Pediatric	1 each	No	Yes	Yes		
IV Arm Board	Adult	1 each	No	Yes	Yes		
IV Catheter	14 gauge	2 each	No	Yes	Yes		
IV Catheter	16 gauge	2 each	No	Yes	Yes		
IV Catheter	18 gauge	2 each	No	Yes	Yes		
IV Catheter	20 gauge	2 each	No	Yes	Yes		
IV Catheter	22 gauge	2 each	No	Yes	Yes		
IV Catheter	24 gauge	2 each	No	Yes	Yes		
IV Pressure Bag	1000 ML	1 each	No	Yes	Yes		
IV Saline Lock	Macro	2 sets	No	Yes	Yes		
Needle	18-21 gauge (1-1/2 Inch Min Length)	2 Assorted	No	Yes	Yes		
Needle	25-27 gauge (1 Inch Min Length)	2 Assorted	No	Yes	Yes		
Syringe	1cc	2 each	No	Yes	Yes		
Syringe	3 or 5cc	4 each	No	Yes	Yes		
Syringe	10 or 12cc	2 each	No	Yes	Yes		
Syringe	20 or 60CC	1 each	No	Yes	Yes		
Venous Constricting Band (Latex Free)		2 Each	No	Yes	Yes		
Commercial Intraosseous Introduction Device	Adult and Pediatric Capable	1 each	No	Yes	Yes		
Needles for Commercial Intraosseous Introduction Device	Adult and Pediatric Capable	1 each	No	Yes	Yes		

**NH DOS – Division of Fire Standards and Training & Emergency Medical Services
Ambulance Equipment Inspection Form**

BASIC MED	EXP DATE	ADVANCE MED	EXP DATE	PARAMEDIC MED	EXP DATE

COMMENTS:

Please contact Capt. Joseph Cartier (603-223-4281) or Bureau Chief Justin Romanello (603-232-4211) with any questions regarding the vehicle inspection process.

08/20/2024