

Town of Jefferson

Select Board Meeting

September 9, 2024

Jefferson Community Center

The meeting was called to order at 6:34 p.m. by Select Board Chair Terri Larcomb, Selectman Kevin Meehan, Selectman Norman Brown, Robert Thompson and Amanda Simino present. Mike Kenison arrived at 7:03 p.m.

The pledge of allegiance was recited.

Selectman Kevin Meehan made a motion to go into Non-Public RSA 91-A:3, II (a) at 6:35 p.m. Selectman Norman Brown seconded the motion, at this time a Roll Call Vote was done, Kevin Meehan "Aye", Norman Brown "Aye", and Terri Larcomb "Aye", with no further discussion the motion passed unanimously.

Selectman Kevin Meehan made a motion to go into Public Session at 6:47 p.m. Selectman Norman Brown seconded the motion, and with no further discussion the motion passed unanimously.

Selectman Kevin Meehan made a motion to seal the Non-Public RSA 91-A:3, II (a) for the reason of the information discussed could adversely affect the reputation of any person other than a member of the Select Board. Selectman Norman Brown seconded the motion, at this time a Roll Call Vote was done, Kevin Meehan "Aye", Norman Brown "Aye", Terri Larcomb "Aye", with no further discussion the motion passed unanimously.

Selectman Norman Brown made a motion to terminate Robert Thompson's employment with the Town of Jefferson effective end of business day Wednesday September 11, 2024. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.

Public Input: NONE

Selectman Norman Brown made a motion to approve Meeting Minutes as written from August 27, 2024. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.

Selectman Kevin Meehan made a motion to approve Payroll for September 1, 2, 3, & 9, 2024. Selectman Norman Brown seconded the motion, and with no further discussion the motion passed unanimously.

Selectman Kevin Meehan made a motion to approve Accounts Payable for September 2 & 9, 2024. Selectman Norman Brown seconded the motion, and with no further discussion the motion passed unanimously.

Weight limit Information findings- Amanda presented the Select Board with the information she received through New Hampshire Municipal Association and RSA's regarding town road weight limit postings. She stated that everything she found is that the Select Board has the authority to post weight limits on town roads. The Select Board discussed posting a weight limit on Airport Road with Mike Kenison. The Select Board asked Mike, what would be a good weight limit to post to deter Mack trucks from using the road? He stated 6 tons would probably be best. Select Board Chair Terri Larcomb asked how long would the town keep the ban on the road? Selectman Norman Brown stated until the Jefferson Select Board decides differently. The Select Board is fine with Selectman Norman Brown talking to both the Power Plant & Presby before the next Select Board meeting letting them know the situation. The Select Board will make the motion to post the road at their next meeting. Mike stated that he met with Eddie Stanley to see what it would cost the town to at least patch that area of the road so that it will make the winter. He doesn't have an official estimate, but the town would be looking at approximately \$13,000-\$15,000. He will have an official estimate for the next Select Board meeting.

Mike Kenison Highway Dept.- Mike let the Select Board know that after the last meeting the Highway Department put up signs on Airport Rd. and filled the holes again for now. He wanted to also let the Board know that one of the walls down at the Transfer Station should be fixed before the roof gets fixed. Mike will get measurements over to Amanda to post the job for a bid. Amanda stated that the town did receive another bid for the roof. The Select Board would like to hold off on the roof until the wall is done.

Waumbek Phase II roadway- Amanda presented the Select Board with an update from the Town's Attorney. Laura passed the information along to the Waumbek Partners Attorney letting them know that the town is willing to work with them in accessing the Phase II development, and with the information the Select Board provided regarding the town's property it is a doable plan.

HMP Information- Amanda presented the Select Board with updated information regarding the next steps on moving forward with the town's Hazard Mitigation Plan. She stated that she has heard back from June Garneau, neither she nor Amanda have heard back from HSEM regarding the towns grant. But in the meantime, she recommends that the town starts putting a team in place so that when we get the green light from the state, we are good to move forward. Amanda handed out a factsheet from June Garneau for the Select Board to review.

Quote for Transfer Station Roof: Holding off on roof until wall is done.

Fire Fighter Promotion wage increase- Chief Chris Milligan asked Amanda if she could check with the Select Board regarding Officer promotions and wage increases. Where this is the first time since the new wage structure has been implemented. The Select Board agreed that the individual getting promoted should get a \$1.00 wage increase starting from the day of promotion.

Central Paving @ JCC- Select Board wanted to resolve the under-payment conflict that had happened with Central Paving at the Jefferson Community Center. There have been some mixed feelings regarding the topic. Selectman Kevin Meehan stated that he is comfortable with leaving it as is after the conversation that he had with Ed Stanley.

7 Old Cherry Mountain Complaint- Amanda stated she received a complaint regarding 7 Old Cherry Mountain Rd. She stated that she was told that there has been a structure built on the back side of the pond with tarps hung up covering the structure up. Amanda stated that there is no building permit on file. The Select Board stated that they would like to have a letter sent to the property owner.

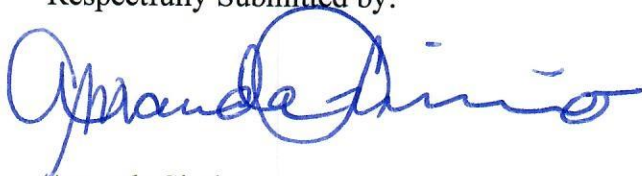
Other Business:

- Reviewed and initialed Unpaid Bills for September 16, 2024
- Reviewed and initialed Deposits & GLs for August 27, 2024
- Reviewed and initialed August ICS Statement
- Reviewed and initialed August General Statement
- Reviewed, motioned, and signed building permit for Derek & Lisa Snowman. **Selectman Kevin Meehan made a motion to approve the building permit for Derek & Lisa Snowman to construct a 26' x 20' additional bay on existing garage located at 99 Presidential Hwy. Selectman Norman Brown seconded the motion, and with no further discussion the motion passed unanimously.**
- Reviewed and signed 4 Cemetery Deeds totaling 6 lots
- Reviewed NH Cemetery Association letter
- Reviewed DMV audit
- Reviewed letter from Fire Chief Chris Milligan re: 653 Meadows Rd.
- Reviewed, motioned & signed building permit for Waumbek Partners. **Selectman Kevin Meehan made a motion to approve the building permit for Waumbek Partners to have a 44' round tent located at Map 8 Lot 29. Selectman Norman Brown seconded the motion, and with no further discussion the motion passed unanimously.**
- Reviewed, motioned & signed building permit for Waumbek Partners. **Selectman Kevin Meehan made a motion to approve the building permit for Waumbek Partners to have a 44' x 83' tent located at Map 8 Lot 29. Selectman Norman Brown seconded the motion, and with no further discussion the motion passed unanimously.**

Selectman Norman Brown made a motion to adjourn the meeting at 8:15 p.m. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.

Next Select Board Meeting is scheduled for Monday September 23, 2024 @ 7:00 p.m.

Respectfully Submitted by:

A handwritten signature in blue ink, appearing to read "Amanda Simino". The signature is fluid and cursive, with a large loop at the beginning and a long, sweeping tail.

Amanda Simino

Administrative Assistant to the Select Board