

Town of Jefferson

Select Board Meeting

July 29, 2024

Jefferson Community Center

The meeting was called to order at 7:03 p.m. by Select Board Chair Terri Larcomb, Selectman Kevin Meehan (arrived 7:05), Selectman Norman Brown, and Amanda Simino present

The pledge of allegiance was recited.

Public Input: None

Planning Board updated: Kevin Meehan- Select Board Chair Terri Larcomb asked Selectman Kevin Meehan for an update regarding the Planning Board and Waumbek project. Kevin stated that it was good to have the town's attorney at the last meeting where the town has not seen a project like this. The Planning Board is trying to figure out best route to approach the approval process. They can approve the whole plan at once or split it up in phases. The Selectmen and the towns Attorney agree that this is a big project and approving in phases will help the Planning Board navigate the process. Selectman Norman Brown stated that he reached out to NHMA's legal services regarding the road for access through Hicks Field. He is reading through a Road Less Traveled and he is also having Amanda review Select Board meeting minutes regarding the road at Hicks Field. Select Board Chair wanted Selectman Kevin Meehan to keep an eye on the town's attorney coming to meetings. She feels that it is important that the Planning Board take guidance from her but does not want her to come to the meetings if the meeting is going to pertain to the Waumbek.

Selectman Norman Brown made a motion to approve Meeting Minutes as written from July 15, 2024. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.

Selectman Norman Brown made a motion to approve Payroll for July 22 & 29, 2024. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.

Selectman Kevin Meehan made a motion to approve Accounts Payable for July 22 & 29, 2024. Select Board Chair Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.

Lewis Family Bench: Amanda stated that Cathie Lewis reached out to Linda regarding a bench in memory of her nephew Ken. He passed away and the family would like to get permission from the town to place a bench in town in memory of him. Select Board agreed that they would not give permission where if they do for one, they will have to do for all, and the town would run out of room for the benches.

Planning Board Secretary consideration: Amanda presented the Select Board with a memo from the Planning Board recommending that the Select Board hire Michelle Gross as Secretary of the Planning Board. The Select Board reviewed the memo. The only issue that Selectman Norman Brown had was regarding the 90-day probation period. The Employee Manual does not have a policy for a probation period. Until such a policy he did not feel comfortable with a probation period for any employee. **Selectman Norman Brown made a motion to hire Michelle Gross without a probation period and with a wage of \$20.00 per hour as the Planning Board Secretary. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.**

Neumann Driveway Permit discussion: Amanda presented the Select Board with a driveway permit from Scott Neumann owner of Map 17 Lot 10B and Map 17 Lot 10C on Old Cherry Mt. The reason she wanted to have them discuss it is regarding the proposed driveway would be built on their right of way, which is on someone else's property. The Select Board would like Amanda to pull the deed to see what the right of way states.

Other Business:

- Reviewed and initialed Unpaid Bills for August 5, 2024
- Reviewed and initialed Deposit for July 16, 2024
- Reviewed, motioned, and signed building permit for Waumbek Partners LLC. **Selectman Norman Brown made a motion to approve the building permit for Waumbek Partners to construct a bathroom with an above ground holding tank located at 28 Waumbek Rd. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.**
- Reviewed, motioned, and signed building permit for David Savage. **Selectman Norman Brown made a motion to approve the building permit for David Savage to construct 3 8'x16' livestock run in sheds located at 232 Presidential Hwy. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.**
- Reviewed and signed Abatement to Municipal for Waumbek Partners LLC.
- Reviewed and signed Abatement to Municipal for Jason & Darcie Call.
- Reviewed and signed JCC Rental/Use Application for Jefferson Historical Society
- Reviewed and signed A.V.R.R.D.D. letter for ash pile
- Reviewed and signed Warrant for Land Use Change for E. Milasauakaite
- Reviewed and signed Warrant for Land Use Change for M.C. Pike
- Amanda presented the Select Board with the response from Matt Kohler at Eversource regarding the Tac Stick. He stated that Eversource would not supply one to the town and Eversource also does not recommend the use of one by Emergency Personnel. The Select Board agreed that it would be too much of a liability and that they do not want the Fire Department to purchase one.

Selectman Norman Brown made a motion to enter into Non-Public session RSA 91-A:3, II(a) at 8:37 p.m. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.

Selectman Kevin Meehan made a motion to enter back into public session at 8:54 p.m. Selectman Norman Brown seconded the motion, and with no further discussion the motion passed unanimously.

Selectman Kevin Meehan made the motion to seal the Non-Public Meeting Minutes because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of the Select Board

Selectman Kevin Meehan made a motion to adjourn the meeting at 8:57 p.m. Selectman Norman Brown seconded the motion, and with no further discussion the motion passed unanimously.

******Next Select Board Meeting is scheduled for Monday August 12, 2024 @ 7:00 p.m.******

Respectfully Submitted by:



Amanda Simino

Administrative Assistant to the Select Board