

Town of Jefferson  
Select Board Meeting  
June 3, 2024  
Jefferson Community Center

The meeting was called to order at 7:02 p.m. by Select Board Chair Terri Larcomb, Selectman Kevin Meehan, Selectman Norman Brown, Ben Oleson, Mike Kenison, Andrea Gendron, and Amanda Simino present

The pledge of allegiance was recited.

**Mike Kenison: Highway Department-** He let the Select Board know that the beavers are back down by Israel River Campground. He stated that there are two light poles going in on Chambers Rd. by Eversource. The residents will be paying for them. He noticed that there was a new sign on Chambers Bridge regarding Emergency Vehicles. He stated that he did not put them there and was not sure if the town was notified by the state. Amanda stated that there has been notification regarding new signage on the bridge. He purchased and received the rims for the F-600. He priced out the lumber to replace all the planks on the Larcomb bridge and Chambers bridge at Perras. All planks would be pressure treated and are 4'x6'x16', Chambers bridge would need 34 for a total of \$1,734 and he would need 44 planks for Larcomb bridge totaling \$2,244. The Select Board asked if he could get a couple more quotes where these prices seem a little high. He let the Select Board know that they have been working on clearing the fireworks site. Got a fair amount of clearing done today and will have it finished by tomorrow. Select Board Chair Terri Larcomb asked Mike about where he is at with putting chloride down Ingerson Road and Abigail's Circle. The office has received several complaints regarding the two roads. He stated that they will work on grading the roads and then they will place the chloride down on the roads. He is looking into purchasing DEF in bulk where he uses it in all the equipment and most trucks. Selectman Norman Brown stated that the Highway Department will have to clear some trees at the Jefferson Community Center around the area where the solar array is going to be located. Amanda stated that Celesta and her crew stopped by the building today to look at the shut off switch panel for the generator and marked the pavement where they will need to dig. She stated that she would be contacting dig safe and that some materials will be delivered next week and that she is looking to start the installation the week of June 17th so the trees will have to be cut down before installation starts. Selectman Kevin Meehan wanted to touch on the right of way on the town property to the land locked property. He stated that with the location of the solar the property owner questioned how he would get to his property. Selectman Norman Brown stated yes there still will be but might want to look at different locations where the area of the right of way is pretty wet. The Select Board also asked that while the Highway Department is at the JCC if they could also remove the falling down back stop in the field out back of the building. Mike would like to replace the culvert on Valley Road. There is a 3' cement pipe there now and he would like to replace it with a metal 4' and add erosion stone around it. Mike will get the Select Board a quote. The Select Board also asked Mike that if there is any major road reconstruction that has to be completed around town should be budgeted. The Select Board would like to be kept up to date with progress when these types of projects are going on.



**Ben Oleson: Santa's Village Property Update:** He has been hired at Santa's Village as the full-time Safety and Security. He wanted to give the Select Board a general update on the property: beginning stages of creating a long range Capital Improvement Plan. They are looking at where they want the park to be in 10 years. They are looking at replacing some of the buildings that have been part of the park since the beginning. Looking at replacing he wanted to just clarify a couple of things that he understood in the town's Land Use Ordinance. So, first Ben understood that due to some of the buildings not meeting current setbacks that the new buildings with staying in the current floor plan it would be grandfathered in with keeping the current setbacks. The Select Board stated yes that is correct. They are at the very early stages of discussion of a new and safe walkway to cross Route 2. They are looking at an underground tunnel but again nothing has been determined and no plans have been made at this time.

**Public Input: Andrea Gendron-** Andi just wanted to touch base with the Select Board to see if they had any questions for the festival committee regarding 4th of July events and fireworks. Select Board Norman Brown asked if there would be any food trucks at Couture Field the night of the fireworks. She stated that currently they have Shrubby's SmokeShack BBQ and snow cone truck. She also stated that she was touching base with the Athletic Association to partner with to have some lawn games for the kids. The Select Board also suggested maybe someone to do face painting. Amanda stated that as soon as they have info for the events to send it to her so that she can get them on the website.

**Selectman Kevin Meehan made a motion to approve Meeting Minutes as written from May 20 & 28, 2024. Selectman Norman Brown seconded the motion, and with no further discussion the motion passed unanimously.**

**Selectman Kevin Meehan made a motion to approve Payroll for May 27 & June 3, 2024. Selectman Norman Brown seconded the motion, and with no further discussion the motion passed unanimously.**

**Selectman Kevin Meehan made a motion to approve Accounts Payable for May 27, 29, & June 3, 2024. Selectman Norman Brown seconded the motion, and with no further discussion the motion passed unanimously.**

**Other Business:**

- Reviewed and initialed Unpaid Bills for June 10, 2024
- Reviewed and initialed Deposits and GLs for May 14, 22, & 29, 2024
- Reviewed and initialed Corrected Deposit for April 2, 2024
- Reviewed, motioned, and signed building permit for Steven & Brenda Wheeler.  
**Selectman Kevin Meehan made a motion to approve the building permit for Steven & Brenda Wheeler to construct a 28'x44' log home with a 16'x20' entry way located at 73 Panorama Dr. Selectman Norman Brown seconded the motion and with no further discussion the motion passed unanimously.**
- Reviewed, motioned, and signed building permit for Frank Estabrook. **Selectman Kevin Meehan made a motion to approve the building permit for Frank Estabrook to construct a 16' lean to on the side of the existing garage located at 570 Ingerson Rd.**



**Selectman Norman Brown seconded the motion, and with no further discussion the motion passed unanimously.**

- Reviewed and signed 2 JCC rental/use application for Jefferson Fireman's Association Pancake Breakfast
- Reviewed and signed Timber Tax Billing for Malcolm & Shirley Call
- Reviewed and signed Timber Tax Billing for Jean Oleson
- Discussed complaint that came into the office regarding two dwellings at property 793 Meadows Rd. The office was told that there is currently a mobile home plus a park model camper that someone is living in. The person with the camper stated to the individual that they are living in the camper. The Select Board asked that Amanda mark 120 days from today and check to see if the camper is still on property. If it is the Select Board will send them a letter.
- Amanda wanted to follow up with the Select Board regarding 100 North Rd. She stated that the town does not have contact information for the owners of 100 North Rd., however Amanda found their ad on Air-BnB and wondered if it was appropriate for her to reach out to them that way to gather current mailing information. The Select Board stated yes, she could contact them on the Air-BnB platform.

Selectman Kevin Meehan stated that he had one thing to mention regarding a complaint he received regarding the Campground that Mike and Jen Kenison are running at their house. A few years ago, they met with the Planning Board to go over operating a campground at their residents. They did not get planning and state approval, they only received approval from the Board of Adjustments to operate a business at their residence. The Select Board asked Amanda to craft a letter referencing the rules outlined in the Land Use Ordinance.

**Selectman Norman Brown made a motion to adjourn the meeting at 8:25 p.m. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.**

**\*\*\*\*Next Select Board Meeting is scheduled for Monday June 17, 2024 @ 7:00 p.m.\*\*\*\***

Respectfully Submitted by:



Amanda Simino  
Administrative Assistant to the Select Board