

Town of Jefferson

Select Board Meeting

July 15, 2024

Jefferson Community Center

The meeting was called to order at 7:01 p.m. by Select Board Chair Terri Larcomb, Selectman Kevin Meehan (absent), Selectman Norman Brown, Forrest Hicks, Chris Milligan, Mike Kenison, Andrea Gendron and Amanda Simino present

The pledge of allegiance was recited.

Public Input: Forrest Hicks- Forrest Hicks came to the meeting to request a letter from the Select Board to the Planning Board regarding access to phase II development which would go by Hicks Baseball Field. The Select Board is going to reach out to NHMA's (New Hampshire Municipal Association) legal counsel for direction as to what will need to be done. Forrest stated that he would maintain the access road in the winter.

Andrea Gendron Festival Committee- Andrea came to the Select Board meeting to follow up with any questions/concerns regarding the 4th of July fireworks. The only issue that has been brought to the Select Board's attention is not having porta potties. If the committee doesn't have porta potties going forward per state health laws, then there will be no more fireworks. She stated that she has already brought that info back to the committee and that next year it is not an option.

Highway Department: Mike Kenison- Very busy with getting roads fixed. Selectman Norman Brown asked Mike if he had been ditching on Airport Rd. and dumping on Sunset Paradise. Mike said yes before the storms he had been. Selectman Norman stated that he was notified by a landowner up there and the pile it now running down the road. Mike will get over there at some point to get it cleaned up. Mike let the Select Board know that there are beavers back on Valley Rd. Mark is working on getting them trapped. Chris wanted to put on Mike list for once things calm down with the road repairs if he could dig out the pond across from Old Corner Store. A lot of rocks, dirt and debris went into the pond from the storm and the Fire Department uses that pond and can't pump water out if it is filled like that.

Fire Department: Chris Milligan- Chris came to the meeting to let the Select Board know that on the freight truck has a broken windshield. They received a quote from DJ's glass in Gorham for \$500. The Select Board would like Amanda to contact Primex to see what the deductible is before moving forward. The Select Board is ok either way with getting it fixed. The guys from New York came to fix what they needed to on Rescue 1 (mini pumper). He also wanted to give the Select Board some updated pricing on the things that are needed for the Fire Department. Found track lights on Amazon for \$746.00 for both. He has received the list of state vendors that

he will still need to take a look at. The Select Board is ok with Chris moving forward with either Amazon or a State Vendor as long as it doesn't go over the \$746.00 price. AGM Batteries \$460 for both. Still looking into better pricing on the Kussmaul charger. He found a tac stick for \$493. Selectman Norman Brown asked Amanda to reach out to Matt Kohler from Eversource to see if they might be able to get us one for cheaper or at no cost.

Selectman Norman Brown made a motion to approve Meeting Minutes as written from July 1, 2024. Select Board Chair Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.

Selectman Norman Brown made a motion to approve Payroll for July 1, 8, & 15, 2024. Select Board Chair Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.

Selectman Norman Brown made a motion to approve Accounts Payable for July 2, 8, 9, & 15, 2024. Select Board Chair Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.

Eversource Certificate of Completion for the Solar array: The Select Board reviewed the certificate of completion so that Eversource can come in and finish the interconnect.

USDA permission request to trap for rabies vaccines on town property: Amanda presented the Select Board with an e-mail and information from USDA. They are looking for permission by the town to go in and trap animals to distribute oral rabies vaccines and tag them for research. The Select Board signed the permission request for USDA.

Follow up Cemetery project: Amanda presented new numbers for the cemetery project. She broke each cemetery down by perpetual care accounts. The figures she came up with is the usable money in each account which for New Forest Vale Cemetery the usable money from the perpetual accounts. That figure is \$3,493.55. The total amount for New Forest Vale is quoted as \$34,742.50. Taken the \$3,493.55 from perpetual care accounts would make the new balance \$31,248.95. Selectman Norman Brown asked Amanda what the balance for the Cemetery maintenance CRF is, she stated give or take some interest there is a balance of \$36,151.78. She also discussed the other two cemeteries, Old Forest Vale and Hillside. Old Forest Vale the total usable money is \$5,052.49 quote amount \$120,875.00 the town would have to come up with \$115,822.51. Hillside total usable money is \$5,510.71 quote amount \$172,200.00 the town would have to come up with \$166,689.29. The Select Board discussed a plan to move forward with the repairs/cleaning that needs to be done. Selectman Norman Brown made a motion to expend \$3,493.55 out of the perpetual care accounts that can be used and expend \$31,248.95 out of the Cemetery Maintenance CRF account this year to repair and clean the stones at New Forest Vale Cemetery.

Also to create a warrant for 2025 town meeting to move forward with the repairs and cleaning at Old Forest Vale cemetery, and to create a warrant for 2026 town meeting to move forward with the repairs and cleaning at Hillside Cemetery. Select Board Chair Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.

Other Business:

- Reviewed and initialed Unpaid Bills for July 22, 2024
- Reviewed and initialed June 2024 General Fund Statement
- Reviewed and initialed June 2024 ICS Statement
- Reviewed and initialed Deposit for June 3, 25, & 26, 2024
- Reviewed and initialed Deposit for July 2 & 10, 2024
- Reviewed and initialed Corrected Deposit for June 18, 2024.
- Reviewed, motioned, and signed building permit for Mitch & Gracie Ingerson. **Selectman Norman Brown made a motion to approve the building permit for Mitch & Gracie Ingerson to construct a 12'x24' porch/deck with roof located at 36 Alderbrook Rd. Select Board Chair Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.**
- Reviewed, motioned, and signed building permit for Marc & Dawn Miller. **Selectman Norman Brown made a motion to approve the building permit for Marc & Dawn Miller to construct a 9'x15' porched located at 201 Meadows Rd. Select Board Chair Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.**
- Reviewed, motioned, and signed Royal Electric quote for electric upgrade at the Transfer Station. **Selectman Norman Brown made a motion to approve Royal Electric to door locks and change out hinge screws in the amount of \$943.00. Select Board Chair Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.**
- Reviewed and signed Cemetery Deed for Kevin Desautels.
- Reviewed Tri-County CAP letter they sent in response to the Select Boards letter.
- Amanda let the Select Board know she received an inquiry regarding a new driveway on Sunset Paradise. Amanda stated that she has not received a driveway permit for Sunset Paradise. The Select Board would like her to draft a letter to send.

Selectman Norman Brown made a motion to adjourn the meeting at 8:22 p.m. Select Board Chair Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.

******Next Select Board Meeting is scheduled for Monday July 29, 2024 @ 7:00 p.m.******

Respectfully Submitted by:

A handwritten signature in blue ink, appearing to read "Amanda Simino". The signature is fluid and cursive, with the first name "Amanda" being more prominent than the last name "Simino".

Amanda Simino

Administrative Assistant to the Select Board