

Town of Jefferson
Select Board Meeting
March 27, 2024
Jefferson Community Center

The meeting was called to order at 7:04 p.m. by Select Board Chair Terri Larcomb, Selectman Kevin Meehan, Selectman Norman Brown (Zoom), Chris Milligan, James Akerman, Kyle Cormier Maura Chappelle (Zoom @ 8:04 p.m.), and Amanda Simino present

The pledge of allegiance was recited.

Public Input: James Akerman- Wanted to ask the Select Board a few questions on behalf of a resident that couldn't attend the meeting:

- School Board meeting being held at Jefferson Community Center at 6:00
- How much was the town charged to have the town's attorney attend town meeting? The Select Board stated that the contract that the town has with the attorney's office is hourly. The town hasn't been billed as of yet where we do Net 30 invoicing with them.
- Now that town meeting is over has any work been done on the website? Terri and Amanda are setting up a meeting with the website designer.
- Is there a road or long driveway going in off of Blackvelvet Rd. Amanda stated that it is a long driveway, and the Select Board were going to be signing off on the driveway permit for that property.
- What is going on with Moderator position? As of right now the vote shows that Jason Call was voted in. At this time, he has not been sworn in or has not accepted or denied the position. Once he does there will be a process the Board has to take with an appointment.
- Can the Select Board give a run down of the project to build cluster housing at Waumbek? Selectman Kevin stated they are in the very early stages of the project. Forrest came to the Planning Board meeting to show the Planning Board the plan. As of now that is all that is known.

Kyle Cormier- Kyle wanted to let the Select Board know that unfortunately the town didn't have enough numbers to have a 12U baseball team. There wasn't enough kids that signed up in the neighboring towns to lend to Jefferson this year either. He did state that the field would have to be maintained to a degree so that the field doesn't get ruined.

Health Officer: The Select Board signed the appointment for Chris Milligan to become the new Health Officer. Amanda stated that she would submit this to Sophia at Health and Human Services in Concord for the next steps.

Selectman Kevin Meehan made a motion to approve Meeting Minutes as written from March 11, 2024. Selectman Norman Brown seconded the motion, at this time a Roll Call vote was done Kevin Meehan "Aye", Norman Brown "Aye", Terri Larcomb "Aye" and with no further discussion the motion passed unanimously.

Selectman Kevin Meehan made a motion to approve Selectman Norman Brown participation with the meeting via Zoom. Select Board Chair Terri Larcomb seconded the motion, at this time a Roll Call vote was done, Kevin Meehan “Aye”, Norman Brown “Aye”, Terri Larcomb “Aye” and with no further discussion the motion passed unanimously.

Selectman Kevin Meehan made a motion to approve Payroll for March 12, 18, & 25, 2024. Selectman Norman Brown seconded the motion, at this time a Roll Call vote was done, Kevin Meehan “Aye”, Norman Brown “Aye”, Terri Larcomb “Aye” and with no further discussion the motion passed unanimously.

Selectman Kevin Meehan made a motion to approve Accounts Payable for March 15, & 26, 2024. Selectman Kevin Meehan seconded the motion, at this time a Roll Call vote was done, Kevin Meehan “Aye”, Norman Brown “Aye”, Terri Larcomb “Aye” and with no further discussion the motion passed unanimously.

Attorney at Town Meeting: Select Board Chair Norman Brown made a motion to have the Town’s Attorney present at town meeting in the event any questions regarding the petitioned Warrant Articles. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.

Next meeting/Eclipse: Next meeting is going to fall on April 8th which is the day of the eclipse. The Select Board agreed that with traffic and the unknown that it would be best to schedule the meeting to Wednesday April 10. The Select Board also discussed some precautions the Highway Department should take, coming off Couture Field, Hicks Field, Town Garage parking lot, and Jefferson Community Center parking lot. The Fire Department is going to cone off their parking lot as well. The Select Board told Amanda to use her discretion with opening the office on that day. Chris Milligan stated that he and Larry Wells went to the emergency response meeting up in Pittsburg regarding the eclipse and he will forward Amanda the states plan to send to you all.

Hog Reeve: Select Board Chair Terri wanted to bring up that the “hog reeve” was no longer on the ballot for town meeting. Few people in town would like to have it put back on the ballot. At this past town meeting people wrote it on the ballot and nothing was done about it. Selectman Kevin & Selectman Norman stated that it is up to the Town Clerk to have it added back to the ballot.

Supplement Warrant & Letter: Select Board Chair Terri stated that the issue with the wrong property being taxed on a building that was not on their property is still not resolved. The Select Board would like Amanda to look up the next step on moving forward with getting the corrected tax bill out to the resident. They also suggested reaching out to DRA.

Heartwood Exemption: Amanda stated that the Select Board needed to motion the offer of paying 5% of their tax bill. The Heartwood does qualify as being exempt. Selectman Norman stated that he is not in favor of accepting the offer, Selectman Kevin Meehan stated that the way the RSA is written they don’t have to pay anything so something would be better than not paying anything.

Selectman Kevin Meehan made a motion to accept the Heartwood Public Charter Schools offer of 5% of their tax bill for payment in lieu of taxes. Selectman Norman Brown seconded the motion, at this time a Roll Call vote was done Kevin Meehan “Aye”, Norman Brown “Nye”, Terri Larcomb “Aye” and with no further discussion the motion passed by a 2/1 vote.

Appointment for Planning Board Member: Selectman Kevin Meehan made a motion to approve Rebecca Hatfield as a full member of the Planning Board. Selectman Norman Brown seconded the motion, at this time a Roll Call vote was done Kevin Meehan “Aye”, Norman Brown “Aye”, Terri Larcomb “Aye” and with no further discussion the motion passed unanimously.

Other Business:

- Reviewed and initialed Unpaid Bills for April 1, 2024
- Reviewed and initialed Deposits and GL’s March 5, & 14, 2024
- Reviewed and initialed February 2024 General Fund Statement
- Reviewed and initialed February 2024 ICS Statement
- Reviewed and signed Driveway Permit for Carla Chapasko
- Reviewed, motioned, and signed Elderly Tax Exemption. Selectman Norman Brown questioned if the address on the tax exemption was the same as the address of the resident that just purchased a town owned piece of property. Amanda stated that it was not this property for the exemption was across the street. **Selectman Kevin Meehan made a motion to approve the elderly tax credit for Annette Boutin. Selectman Norman Brown seconded the motion, at this time a Roll Call vote was done Kevin Meehan “Aye”, Norman Brown “Aye”, Terri Larcomb “Aye” and with no further discussion the motion passed unanimously.**
- Reviewed and signed Excavation Permit for Jean Oleson
- Reviewed and signed Excavation Tax Warrant for Jean Oleson
- Reviewed and signed North Country Fire Mutual Aid contract. **Chris Milligan asked that a copy be placed in his mailbox.**
- Reviewed building permit letter for complaint on Meadows Rd.
- Reviewed and motioned building permit for Jim Goulet. Amanda discussed with the Select Board regarding the building permit and letter submitted. Jim would like to start on the excavation and foundation of his home without submitting the state approved septic design and system. **Selectman Norman Brown made a motion to table the building permit until Jim can provide the town with the state approved septic system. Selectman Kevin Meehan seconded the motion, at this time a Roll Call vote was done Kevin Meehan “Aye”, Norman Brown “Aye”, Terri Larcomb “Aye” and with no further discussion the motion passed unanimously.**
- Reviewed NH Emergency Notification System Sign up E911. Selectman Norman Brown stated that maybe putting a link on the website for residents to sign up for notifications.
- Discussed Short Term Rental complaint on North Rd. Select Board would like Amanda to craft a letter outlining the town’s procedures for a special exception to send to the property owner.

- Select Board Chair Terri Larcomb signed COLA wage increase forms

Selectman Kevin Meehan made a motion to enter into non-public RSA 91-A:3, II (c) at 8:18 p.m. Selectman Norman Brown seconded the motion, at this time a Roll Call vote was done Norman Brown "Aye", Kevin Meehan "Aye", & Terri Larcomb "Aye" and with no further discussion the motion passed unanimously.

Selectman Kevin Meehan made a motion to enter into public session at 9:07 p.m. Selectman Norman Brown seconded the motion, at this time a Roll Call vote was done Norman Brown "Aye", Kevin Meehan "Aye", & Terri Larcomb "Aye" and with no further discussion the motion passed unanimously.

Selectman Norman Brown made a motion to adjourn the meeting at 9:07 p.m. Selectman Kevin Meehan seconded the motion, at this time a Roll Call vote was done Kevin Meehan "Aye", Norman Brown "Aye", Terri Larcomb "Aye" and with no further discussion the motion passed unanimously.

******Next Select Board Meeting is scheduled for WED. April 10, 2024 @ 7:00 p.m.******

Respectfully Submitted by:



Amanda Simino

Administrative Assistant to the Select Board