

Town of Jefferson
Select Board Meeting
February 19, 2024
Jefferson Community Center

The meeting was called to order at 7:11 p.m. by Selectman Terri Larcomb, Select Board Chair Norman Brown (Zoom), Selectman Kevin Meehan, Maura Chappelle, Dave Passios, and Amanda Simino present

The pledge of allegiance was recited.

Public Input: Maura Chappelle- She saw that the updating of the website was in the budget. She wanted to know where the Select Board was at with updating. Selectman Terri Larcomb stated that we are waiting for the budget approval at town meeting and then the work will begin. She also was inquiring about the Supervisors of the Checklist and having town e-mails she doesn't feel it is appropriate to contact them via personal e-mails even though she was given the okay by Cheryl Meehan to use her personal e-mail. Selectman Terri Larcomb stated that the town has only so many e-mail addresses within the towns plan, plus there were some positions that didn't want town e-mails. Selectman Kevin Meehan stated that for Cheryl she has been doing it for so long with her personal e-mail that she didn't want to have to change it with all of the state agencies that she is in communication with. Amanda Simino let Maura know for Cheryl she does have a town e-mail for being Treasurer that she could use even though it is not Supervisor of the Checklist but its an option other than personal e-mail.

Selectman Kevin Meehan made a motion to approve Budget Hearing Minutes & Meeting Minutes as written from February 12, 2024. Select Board Chair Norman Brown seconded the motion, at this time a Roll Call vote was done Norman Brown "I", Kevin Meehan "I", & Terri Larcomb "I" and with no further discussion the motion passed unanimously.

Selectman Kevin Meehan made a motion to approve Payroll from February 19, 2024. Select Board Chair Norman Brown seconded the motion, at this time a Roll Call vote was done Norman Brown "I", Kevin Meehan "I", & Terri Larcomb "I" and with no further discussion the motion passed unanimously.

Selectman Kevin Meehan made a motion to approve Accounts Payable from February 19, 2024. Select Board Chair Norman Brown seconded the motion, at this time a Roll Call vote was done Norman Brown "I", Kevin Meehan "I", & Terri Larcomb "I" and with no further discussion the motion passed unanimously.

Stop the Bleed Individual Kits Quote: Liz Millgan received the Stop the Bleed Individual kit quote for 6 kits. These kits would go in town buildings. One at the Highway Garage, one at the Transfer Station, one for the Library, and three for the different parts of the Jefferson Community Center Building.

Select Board Chair Norman Brown made a motion to approve the quote for six Stop the Bleed individual kits for the town buildings in the amount of \$646.42. Selectman Kevin Meehan seconded the motion, at this time a Roll Call vote was done Norman Brown "I", Kevin Meehan "I", Terri Larcomb "I" and with no further discussion the motion passed unanimously.

Memo from Planning Board: Amanda stated that she received a memo from the Planning Board requesting the Select Board send the Planning Board approved building permits for information purposes only. Select Board Chair Norman Brown stated that he feels if they go after they are approved and with the current leadership of the board there is no issue with sending the approved building permits. Selectman Terri Larcomb stated that she feels that the Select Board shouldn't send them and where they are public knowledge if Planning Board members want copies that can come into the office to obtain them. Selectman Kevin Meehan stated he didn't have an issue either with sending the approved building permits because after the Select Board approves they can't hold up the process because they are already approved. He feels that it would keep the Planning Board up to date with what is going on in town.

Public Input: Maura Chappelle- She stated that an individual told her that short-term rental applicants are stating that the Fire Chief is going to their property and conducting his inspection, however he is doing a lot of them from the exterior because people are not letting him into their houses. She said that is what she is being told but hadn't talked to Chris to see if that was true or not. Select Board Chair Norman Brown stated that he would talk with Chris to see what has been happening when conducting the fire inspections for short-term rentals.

Other Business:

- Reviewed and initialed Unpaid Bills for February 26, 2024
- Reviewed and initialed General Fund January 2024 statement
- Reviewed and initialed ICS January 2024 statement
- Reviewed and initialed Deposits and GL's February 6, 2024
- Reviewed and initialed corrected GL for Deposit January 18, 2024
- Reviewed and signed updated Co-Operative Agreement for Fire Department UTV
- Reviewed and signed W.B. Mason copier contract
- Selectman Terri Larcomb reviewed and signed pistol permit
- Reviewed and signed JCC Rental/Use Application for Jefferson Festival Committee Craft Fair
- Reviewed and signed JCC Rental/Use Application for Cody Ingerson

Selectman Terri Larcomb made a motion to enter into non-public RSA 91-A:3, II (d) at 7:42 p.m. Selectman Kevin Meehan seconded the motion, at this time a Roll Call vote was done Norman Brown "I", Kevin Meehan "I", & Terri Larcomb "I" and with no further discussion the motion passed unanimously.

Selectman Kevin Meehan made a motion to enter into public session at 7:49 p.m. Select Board Chair Norman Brown seconded the motion, at this time a Roll Call vote was done Norman Brown "I", Kevin Meehan "I", & Terri Larcomb "I" and with no further discussion the motion passed unanimously.

The Select Board received two bids for the 1980 Dodge W400 mini-pumper fire truck. The first bid was from Paul Sanborn in the amount of \$4,001.00. The second bid was from Steve McLean in the amount of \$5,800.00. **Selectman Terri Larcomb made a motion to except the bid in the amount of \$5,800 from Steve McLean for the Fire Departments 1980 Dodge W400 mini-pump truck. Selectman Kevin Meehan seconded the motion, at this time a Roll Call vote was done Norman "I", Kevin Meehan "I", & Terri Larcomb "I" and with no further discussion the motion passed unanimously.**

Selectman Kevin Meehan made a motion to adjourn the meeting at 7:51 p.m. Select Board Chair Norman Brown seconded the motion, at this time a Roll Call vote was done Norman Brown "I", Kevin Meehan "I", & Terri Larcomb "I" and with no further discussion the motion passed unanimously.

******Next Select Board Meeting is scheduled for Monday March 11, 2024 @ 7:00 p.m.******

Respectfully Submitted by:



Amanda Simino
Administrative Assistant to the Select Board