

Town of Jefferson  
Select Board Meeting  
January 29, 2024  
Jefferson Community Center

The meeting was called to order at 7:02 p.m. by Selectman Terri Larcomb, Select Board Chair Norman Brown (Zoom), Selectman Kevin Meehan, Andrea Gendron, Maura Chappelle, and Amanda Simino present

The pledge of allegiance was recited.

**Public Input: None**

**Selectman Kevin Meehan made a motion to approve Meeting Minutes from January 15, 2024, Select Board Chair Norman Brown seconded the motion, at this time a Roll Call vote was done Norman Brown “Yes”, Kevin Meehan “Yes”, & Terri Larcomb “Yes” and with no further discussion the motion passed unanimously.**

**Selectman Kevin Meehan made a motion to approve Payroll from January 22, & 29, 2024. Select Board Chair Norman Brown seconded the motion, at this time a Roll Call vote was done Norman Brown “Yes”, Kevin Meehan “Yes”, & Terri Larcomb “Yes” and with no further discussion the motion passed unanimously.**

**Selectman Kevin Meehan made a motion to approve Accounts Payable from January 22, & 29, 2024. Select Board Chair Norman Brown seconded the motion, at this time a Roll Call vote was done Norman Brown “Yes”, Kevin Meehan “Yes”, & Terri Larcomb “Yes” and with no further discussion the motion passed unanimously.**

**Other Business:**

- Reviewed and initialed Unpaid Bills for February 5, 2024
- Reviewed and initialed Deposits and GL’s January 18, 2024
- Reviewed and signed 1 Abatement
- Reviewed and signed Supplement Warrant
- Reviewed Application & Resume for Health Officer open position **Select Board Chair Norman Brown would like Andrea Gendron to contact the state Health and Human Services for more information regarding the position. All direction of the Health Officer is at the state level. Amanda stated that she would e-mail Andrea the contact information for Sophia who the town works with out of the Health and Human Services Office in Concord.**
- Reviewed and signed Intent to cut for Carla Chapasko located on her property Map 20 Lot 15.

Selectman Terri Larcomb to discuss some Boston Cane information that she has found. The town is looking to see who the oldest living citizen is which currently is thought to be one resident, but she is still doing research to make sure. She also wanted to see if Select Board Chair Norman Brown and Selectman Kevin Meehan would be ok with presenting the individual with a clock at the Annual Town Meeting. Both agreed.

She also wanted to discuss the February 26th meeting. She will be leaving for two weeks on vacation and would miss that meeting as well as if the meeting was moved to March 4. She would like to have the 26th meeting rescheduled to February 19 and then the next meeting March 11. Both Select Board Chair Norman Brown and Selectman Kevin Meehan agreed.

Amanda wanted to let the Select Board know that she received 1 bid for the mini-pumper fire truck that is for sale so far. Select Board Chair Norman Brown asked when the deadline was. Amanda stated that neither the Fire Department nor the Select Board had a deadline. Select Board Chair Norman Brown suggested that the bidding runs through February 11 and a decision can be made by the Select Board at the next meeting scheduled for February 12.

**Select Board Chair Norman Brown made a motion to adjourn the meeting at 7:26 p.m. Selectman Kevin Meehan seconded the motion, at this time a Roll Call vote was done Norman Brown "Yes", Kevin Meehan "Yes", & Terri Larcomb "Yes" and with no further discussion the motion passed unanimously.**

**\*\*\*\*Next Select Board Meeting is scheduled for Monday February 12, 2024\*\*\*\***

**\*\*Mon. Feb. 12, 2024, Budget Hearing @ 7:00 p.m. Select Board Meeting immediately following\*\***

Respectfully Submitted by:



Amanda Simino  
Administrative Assistant to the Select Board