

Town of Jefferson
Budget Hearing &
Select Board Meeting
February 12, 2024
Jefferson Community Center

The meeting was called to order at 7:25 p.m. by Selectman Terri Larcomb, Select Board Chair Norman Brown (Zoom), Selectman Kevin Meehan, Andrea Gendron, Maura Chappelle, Kate McMann, Jeanne Kenison, Bettie Bovio, Leslie Seppala, Nancy DeCoursey, Brenda Roy, Liz Milligan, Mary Gross, Deborah Dubois, Mike Kenison, Jen Kenison, Jason Call, Chris Milligan, and Amanda Simino present

The pledge of allegiance was recited.

2024 Budget Hearing

Selectman Kevin Meehan stated that he would go through the proposed 2024 Operating Budget by section and Warrant Articles then answer any questions that anyone has.

Expenditures:

- **General Government Subtotal-** Appropriations for period ending 12/31/2023 **\$576,262/** Proposed Appropriations for period ending 12/31/2024 **\$462,090.** Deborah Dubois asked the Select Board if they plan on spending less than this year. Under General Government the biggest decrease was in the category of General Government Buildings. Selectman Kevin Meehan stated that now that the Jefferson Community Center was pretty much complete there wasn't a need to budget so much. He also stated that the majority of the monies budgeted under the General Government Buildings was reimbursed through grants that the town received for the Jefferson Community Center. Deborah Dubois stated that insurance went up. Selectman Kevin Meehan stated that every year we have been seeing insurance going up. Jason Call asked if this was all town insurance ie: Property/Liability, Workers Compensation, & Health Insurance. Selectman Kevin Meehan stated yes, all town insurance is in that figure. Nancy DeCoursey stated that legal expenses doubled from last year and asked if there were a lot of people suing the town. Selectman Kevin Meehan stated that there are a couple cases going on right now for various reasons. Selectman Terri Larcomb stated that the big one right now is dealing with the Board of Adjustments. Deborah Dubois asked why Election, Registration, and Vital Statistics went up? Selectman Kevin Meehan stated he sees that it is due to COLA increases and having four elections this year. Deborah Dubois asked if the election workers were getting paid? Selectman Kevin Meehan stated yes that the town has for a while however the hours and names of the workers were not being submitted to the Select Board for a couple years but going forward that will no longer be an issue.
- **Public Safety-** Appropriations for period ending 12/31/2023 **\$182,505/** Proposed Appropriations for period ending 12/31/2024 **\$204,638.** Selectman Kevin Meehan explained the increases of public safety as follows: Police wage increases to stay competitive with the area towns and extra dispatch and training. Maura Chappelle asked, when you say comparative to other towns like Twin and Lancaster those towns police departments can pull people over. She stated she understands that every now and again someone has gone delinquent with their taxes and someone needs to go knock on their door but can you expand on that? Selectman Kevin Meehan stated that basically to get officers to help out the town we should offer a comparable than what they make in the area towns. Maura Chappelle so that's paying police from other municipalities and state police? Selectman Kevin Meehan said yes, these individuals are either part-time with other departments or police officers that have kept their certifications. Jason Call asked, If they are paid by stipend for them to be on call? Selectman Kevin Meehan stated no, all Police wages are hourly. Deborah Dubois asked, How much is the dispatching?

Selectman Kevin Meehan stated this year the cost is \$1,000 more for start up and will go down after that. Jason Call asked, Is the Santa's detail funneled through that line item? Amanda Simino stated it comes out of the same category but it's a separate line item than the regular wages because the town gets reimbursed for those wages paid out. Maura Chappelle asked, What is Other Public Safety? Amanda Simino stated that it is EMS and Health Officer. Maura Chappelle asked, That's separate from Fire and Ambulance? Amanda Simino stated yes, Ambulance is contracted out of Lancaster at \$49,815 per year and EMS even though housed in the same building as Fire Department they have to be separate on the budget. Jason Call asked, Are we still in a multi-year increase for the ambulance services? Selectman Kevin Meehan stated he believes that the town has flatlined for now until they come back for more money. Deborah Dubois asked about the increases with the Fire. Cola increases for wages, however, factoring in the increased call volume that keeps going up year after year. Fire Chief Chris Milligan stated Fire and EMS used to go on roughly 60-70 calls per year, last year Fire and EMS had 145 calls.

- **Highways and Streets-** Appropriations for period ending 12/31/2023 **\$294,757/** Proposed Appropriations for period ending 12/31/2024 **\$216,400.** Jason Call asked if there were major projects that got completed for last year but not as much planned for this year. Selectman Kevin Meehan and Terri Larcomb stated yes.
- **Sanitation-** Appropriations for period ending 12/31/2023 **\$128,480/** Proposed Appropriations for period ending 12/31/2024 **\$137,880.** Selectman Terri Larcomb stated the increase is due to the cost of hauling. Beattie the town's contracted hauling company has gone up and is still lower than other companies.
- **Health-** Appropriations for period ending 12/31/2023 **\$10,650/** Proposed Appropriations for period ending 12/31/2024 **\$10,150.** Maura Chappelle asked, What are the Health Agencies and Hospitals? Amanda Simino stated that its just health agencies because the town doesn't have a hospital. Deborah Dubois asked, Did the town drop an agency? Selectman Kevin Meehan stated yes. Amanda Simino stated that the town also added the Lancaster Food Bank last year at Town Meeting as well. Selectman Kevin Meehan stated the Health Agencies are: North Country Home, Health & Hospice, Lancaster Food Bank, White Mountain Mental Health, Center for New Beginnings, Red Cross, & St. Paul's Episcopal Church Backpack program for kids in need of food during weekends and school vacations. Maura Chappelle asked if these contributions go to the agencies that provide services for the town of Jefferson? Selectman Kevin Meehan stated that is correct. Selectman Terri Larcomb stated that is why we dropped an agency because it was not serving the town at all.
- **Welfare-** Appropriations for period ending 12/31/2023 **\$5,000/** Proposed Appropriations for period ending 12/31/2024 **\$5,000.**
- **Culture and Recreation-** Appropriations for period ending 12/31/2023 **\$54,665/** Proposed Appropriations for period ending 12/31/2024 **\$64,650.** Selectman Terri Larcomb asked if this was athletics? Selectman Kevin Meehan stated yes, along with Library & Patriotic Purposes
- **Conservation and Development-** Appropriations for period ending 12/31/2023 **\$370/** Proposed Appropriations for period ending 12/31/2024 **\$370.** Nancy DeCoursey wanted to make a comment where she sits on the Conservation Commission. The Conservation Commission has been able to receive grants to fix the Rail trail due to flooding and they pay annual dues to the state agency which is very helpful when needed.
- **Debt Services-** Appropriations for period ending 12/31/2023 **\$5,000/** Proposed Appropriations for period ending 12/31/2024 **\$5,000.** Jason Call asked if the town was going to go to semi-annual tax billing, so the town doesn't have to take out a TAN? Selectman Terri Larcomb stated that it will be a Warrant Article for this year and it's up to the voters.
- **Total 2024 Operating Budget Appropriations- \$1,106,178** Deborah Dubois asked about showing expenditures for budget hearing next year so that the people can have a comparison. The way that DRA portal is set up for the Budget Hearing is that you cannot enter those figures in. Selectman Kevin Meehan made note of this and will have a created actual for next year.

Revenues:

- **Taxes-** Estimated Revenues for period ending 12/31/2023 **\$50,443**/ Estimated Revenues for period ending 12/31/2024 **\$50,187**. Kate McMann asked why the revenues do not match the estimated revenues for 2023 printed in the 2022 Annual Report. Amanda Simino provided Kate a copy to review of the MS-434 Revised Revenues. In the fall DRA asked that revenues be revised so there is a more clear figure for setting town/cities tax rates. Kate McMann asked about the date this was done. Amanda Simino first stated that she could e-mail it to her, however after Kate gave Amanda the copy back Amanda saw and stated that the report had been done 10/17/2023.
- **Licenses, Permits, and Fees-** Estimated Revenues for period ending 12/31/2023 **\$333,275**/ Estimated Revenues for period ending 12/31/2024 **\$357,375**. No questions were asked
- **State Sources-** Estimated Revenues for period ending 12/31/2023 **\$308,188**/ Estimated Revenues for period ending 12/31/2024 **\$214,050**. No questions were asked
- **Charges for Services-** Estimated Revenues for period ending 12/31/2023 **\$10,095**/ Estimated Revenues for period ending 12/31/2024 **\$9,510**. No questions were asked
- **Miscellaneous Revenues-** Estimated Revenues for period ending 12/31/2023 **\$468,046**/ Estimated Revenues for period ending 12/31/2024 **\$73,825**. The people wanted to know the huge decrease. Selectman Kevin Meehan stated that it was due to the town receiving partial fire claim moneys for the Town Hall fire.
- **Interfund Operating Transfers In-** Estimated Revenues for period ending 12/31/2023 **\$160,674**/ Estimated Revenues for period ending 12/31/2024 **\$0**
- **Total 2024 Estimated Revenues and Credits-** **\$704,947**

Warrant Articles: At this time Selectman Kevin Meehan read through all Warrant Articles that had been submitted to DRA prior to the Budget Hearing. The Select Board also received 9 petitioned Warrant Articles on February 6, 2024 that were still under review with the town attorney. (All Warrant Articles have been attached to these meeting minutes.)

2024 Budget Summary:

Item	Period ending 12/31/2024
Operating Budget Appropriations	\$1,106,178
Special Warrant Articles	\$ 263,000
Individual Warrant Articles	\$ 0
Total Appropriations	\$1,369,178
Less Amount of Estimated Revenues & Credits	\$ 704,947
Estimated Amount of Taxes to be Raised	\$ 664,231

At this time the Budget Hearing ended at 8:51 p.m. the following people left the meeting Andrea Gendron, Kate McMann, Jeanne Kenison, Bettie Bovio, Leslie Seppala, Nancy DeCoursey, Brenda Roy, Liz Milligan, Mary Gross, & Deborah Dubois

The Select Board meeting started at 8:56 p.m. with the following people still present Selectman Terri Larcomb, Select Board Chair Norman Brown (Zoom), Selectman Kevin Meehan, Jen Kenison, Mike Kenison, Jason Call, Chris Milligan, and Amanda Simino

Public Input: none

Selectman Kevin Meehan made a motion to approve Meeting Minutes as written from January 29, 2024. Select Board Chair Norman Brown seconded the motion, at this time a Roll Call vote was done Norman Brown "I", Kevin Meehan "I", & Terri Larcomb "I" and with no further discussion the motion passed unanimously.

Selectman Kevin Meehan made a motion to approve Payroll from February 5, & 12, 2024. Select Board Chair Norman Brown seconded the motion, at this time a Roll Call vote was done Norman Brown "I", Kevin Meehan "I", & Terri Larcomb "I" and with no further discussion the motion passed unanimously.

Selectman Kevin Meehan made a motion to approve Accounts Payable from January 31, February 2, 7, & 12, 2024. Select Board Chair Norman Brown seconded the motion, at this time a Roll Call vote was done Norman Brown "I", Kevin Meehan "I", & Terri Larcomb "I" and with no further discussion the motion passed unanimously.

Other Business:

- Reviewed and initialed Unpaid Bills for February 19, 2024
- Reviewed and initialed Deposits and GL's January 26, & 31, 2024
- Reviewed and signed 2 Abatement
- Reviewed, motioned, & signed Building Permit for Bailey Couture. **Selectman Kevin Meehan made a motion to approve building permit for Bailey Couture at property located at 105 Turnpike Rd. for a 50x36 addition off existing house. Select Board Chair Norman Brown seconded the motion, at this time a Roll Call vote was done Norman Brown "I", Kevin Meehan "I", & Terri Larcomb "I" and with no further discussion the motion passed unanimously.**
- Reviewed and signed JCC Rental/Use Application for Santa's Village
- Reviewed and signed Co-Operative Agreement for Fire Department UTV
- Reviewed and signed Temporary Health Officer Appointment John Ross Health Officer from Whitefield
- Reviewed and signed Veteran Tax Credit
- Reviewed Fire Truck Bid- **Select Board Chair Norman Brown stated that due to the bid that has been received being below the minimum bid designated on the flyer then the minimum bid amount should come off of the flyer post for another week and discuss at next week's meeting. The Select Board and Fire Chief Chris Milligan were fine with that proposal.**
- Reviewed and signed JCC Rental/Use Application for Firemen's Association

Selectman Kevin Meehan made a motion to adjourn the meeting at 9:18 p.m. Select Board Chair Norman Brown seconded the motion, at this time a Roll Call vote was done Norman Brown "I", Kevin Meehan "I", & Terri Larcomb "I" and with no further discussion the motion passed unanimously.

******Next Select Board Meeting is scheduled for Monday February 19, 2024 @ 7:00 p.m.******

Respectfully Submitted by:



Amanda Simino
Administrative Assistant to the Select Board



Article 01 Town Officers Election

To choose all necessary Town Officers for the ensuing year (ballot vote)**

Article 02 Change Land Use Ordinance

Are you in favor of Amendment #1 to the Jefferson Land Use Plan Ordinance as recommended by the Planning Board as follows: Add a new Article XII regarding Recreational Campgrounds to define and follow recreational campgrounds by special exception and to provide minimum standards for recreational campgrounds, including frontage, lot size, campsite size, setbacks, and screening. (ballot vote)

Article 03 Change to Land Use Ordinance

Are you in favor of Amendment #2 to the Jefferson Land Use Plan Ordinance as recommended by the Planning Board as follows: Add a new Article XIII regarding Short Term Rentals to define and allow short term rentals by special exception, and to provide additional special exception considerations for short term rentals. (ballot vote)

Article 04 Change to Land Use Ordinance

Are you in favor of stopping any new developments of new campgrounds being built in the town of Jefferson? Petitioned Article (ballot vote)

Article 05 Operating Budget

To see if the town will vote to raise and appropriate the sum of \$1,106,178 for general municipal operations for the ensuing year. Select Board recommend.

Article 06 CRF Funding

To see if the Town will vote to raise and appropriate the sum of \$55,000 to be added to the Capital Reserve Funds as listed. Select Board recommend.

- \$ 50,000 Highway Vehicle CRF
- \$ 5,000 Highway Repair & Maintenance CRF

Article 07 ETP Funding

To see if the Town will vote to raise and appropriate the sum of \$4,000 to be added to the Expendable Trust Funds as listed. Select Board recommend.

- \$ 4,000 Athletic Expendable Trust

Article 08 CRF Funding

To see if the Town will vote to raise and appropriate the sum of \$25,000 to be added to the Building Capital Reserve Fund. Select Board recommend.

Article 09 CRF Funding

To see if the Town will vote to raise and appropriate the sum of \$4,000 to be added to the Capital Reserve Funds as listed. Select Board recommend.

- \$ 2,000 Dump Closure CRF
- \$ 2,000 Transfer Station CRF



Article 10 Funding CRF

To see if the Town will vote to raise and appropriate the sum of \$65,000 to be added to the Capital Reserve Funds as listed. Select Board recommend.

\$50,000 Fire Truck CRF \$ 5,000 Fire Station CRF
\$ 10,000 Fire Dept Equipment CRF

Article 11 Discontinue CRF

Are you in favor of discontinuing the Broadband Capital Reserve Fund. Said funds and accumulated interest to date of withdrawal are to be transferred to the town's general fund. As of 2023 year end, the amount in the Broadband Capital Reserve Fund is approximately 2630.00. (Majority Vote Required)

Article 12 Establish CRF

Are you in favor of establishing an Airport Road Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of maintaining the Jefferson side of Airport Road, and to raise and appropriate the sum of \$10,000 to be place in the fund. This amount to come from TAXATION. Further, to name the Select Board as the agent to expend from said fund. The Board of Selectmen recommends this article by a vote of 2 to 3. (Majority Vote Required)

Article 12 Modify Veteran's Tax Credit/All Veteran's Tax Cred

Are you in favor of modifying the Veteran's Tax Credit and the All Veteran's Tax Credit in accordance with RSA 72:28, II and RSA 72:28-b from the current tax credit of \$50 per year to \$500 per year. (Majority Vote Required)

Article 13 Semi-Annual Tax Collection

Are you in favor of adopting the provisions of RSA 76:15-a to provide for the semi-annual collection of taxes? If this is adopted, two tax bills will be issued each year - one payable in July and one payable December 1.

Article 14 Establish Solar Power CRF

Are you in favor of establishing a Solar Power Capital Reserve Fund under the provisions of RSA 35:1 for the purposes of installing solar panels on town buildings and/or properties, and to raise and appropriate the sum of \$100,000 to be placed in the fund. This amount to come from TAXATION. Further, to name the Select Board as the agent to expend from said fund. The Board of Selectmen recommends this article by a vote of 2 to 3. (Majority Vote Required).

Article 15 Allowing Tax Collector to accept prepayment

To see if the Town will vote to allow the Tax Collector to accept prepayment of taxes in accordance to RSA 80:52-a.

Article 16 Transaction of any other business

To transact any other business that may come before the meeting.

FEB 26 2024

Warrant Article Petition to the Board of Selectmen Town of Jefferson, New Hampshire



We the undersigned voters of Jefferson, New Hampshire, hereby petition the Board of Selectmen to include as a warrant article at the 2024 Annual Town Meeting the following article:

Resolution for the Town of Jefferson to consider short term rentals not owned by a current or previous Jefferson resident as businesses bound by all state and federal laws on lodging and accommodations

The Land Use Ordinance states that when considering an application for Special Exception "Hotel, motel, tourist accommodations and lodging units shall be defined in the strictest sense". The best way to adhere to that is to stop regulating business model short term rentals (purchased by non residents for the purpose of renting) with verbiage from the Land Use Ordinance regarding Home Based Businesses and to designate them as the just businesses. Owner occupied rentals, ancestral homes of the owner, and those operated in the former home of the owner (provide the latter occupied the house a minimum of five years) are exempt

By Signing You Are Attesting That You Are A Registered Voter In Jefferson New Hampshire
Please write legibly or your signature may be invalidated

PRINT NAME	SIGN NAME	ADDRESS
1. Rick Desn	<i>[Signature]</i>	1212 Presidential Hwy
2. Andrea Gendon	<i>[Signature]</i>	10 Renaissance Ln
3. Sara Walker	Sara Walker	20 Hyfield Ln.
4. Mathon Fogg	<i>[Signature]</i>	7 Norton Rd
5. Maene Cyr	<i>[Signature]</i>	9 Sequoia Dr.
6. Linda Kao	<i>[Signature]</i>	10 Renaissance Ln
7. Kate Sarge	Kate Sarge	232 Presidential Hwy
8. Mauna Annette Chappelle	Mauna Chappelle	Box 111
9. Kathryn McManis	Kathryn McManis	1217 Presidential Hwy
10. Gerard McManis	Gerard McManis	1217 Presidential Hwy

FEB 06 2024



Warrant Article Petition to the Board of Selectmen Town of Jefferson, New Hampshire

We the undersigned voters of Jefferson, New Hampshire, hereby petition the Board of Selectmen to include as a warrant article at the 2024 Annual Town Meeting the following article :

Resolution for town boards and committees to be more transparent

Requiring all boards, committees, and departments of Jefferson, New Hampshire to surpass New Hampshire's 91A/ Right to Know law by posting meeting and hearing notifications, agendas, and minutes (including drafts) on the town's website:

Meeting and hearing announcements to be posted no fewer than two days in advance, draft minutes no more than five days after, and agendas no later than 3 p.m. the day of a meeting or hearing at 6 p.m. or later, or by 3 p.m. the preceding day if the meeting is during the daytime.

By Signing You Are Attesting That You Are A Registered Voter In Jefferson New Hampshire
Please write legibly or your signature may be invalidated

PRINT NAME	SIGN NAME	ADDRESS
1. Leslie Seppala	Leslie Seppala	255 Israel River Rd.
2. Rick Dean	[Signature]	1212 Presidential Hwy
3. Andrea Gendron	A. Gendron	10 Renaissance Ln
4. Sara Walker	Sara Walker	20 Hyfield Lane
5. Matt	Nathan Foggy	7 Norton Rd
6. Maeve Cyr	Maeve Cyr	9 Sequoia Dr.
7. Linda Kay Smith	[Signature]	10 Renaissance Ln
8. Kate Savage	Kate Savage	232 Presidential Hwy
9. Maura Annette Chappelle	Maura Chappelle	Box 111
10. Kathryn Mellan	Kathryn M. Mellan	1217 Presidential Hwy

Select Board

By petition of 25 or more eligible voters of the Town of Jefferson to see if the Townspeople will vote to clarify that in March of 2019 the registered voters of the Town of Jefferson were presented with Warrant Article #13 which, once passed, authorized the Select Board salary to be increased from \$1,500 to \$2,000. No warrant article has been presented to the Townspeople since that time to raise and appropriate additional funds for this elected position. On January 15, 2024 the Select Board voted to increase their salary from \$2,000 to \$3,000 each, at their Select Board meeting. They also voted at this meeting to increase the salary for the Select Board Chair position from \$100 to \$500. If the Select Board members were paid an amount higher than \$2,000 in any year 2019 or after, the Townspeople further request that the Town Clerk produce the record(s) showing the Townspeople's authorization of said increase(s). Town Clerk must exhaust all efforts to immediately produce and publicly post this record(s), including obtaining any applicable meeting minute attested copies or other verification from the Town's records, the State of New Hampshire or any other applicable agency that may have retained copies. Per NH RSA 91-A:4 IV (b) "If a public body or agency is unable to make a governmental record available for immediate inspection and copying the public body or agency shall, within 5 business days of a request: (1) Make such record available; (2) Deny the request; or (3) Provide a written statement of the time reasonably necessary to determine whether the request shall be granted or denied and the reason for the delay." The Townspeople further request that in making the record available, the aforementioned record(s) shall be posted on the Town website and at two local physical locations, such as the Jefferson Post Office and the Old Corner Store.

FEB 06 2024



PRINTED NAME	SIGNATURE	ADDRESS (Street and/or PO BOX)	CONTACT (Email or Phone)
1. Kathryn Mc Mann	<i>K. Mann</i>	1217 Presidential Hwy	603 631 0898
2. Gerard Mc Mann	<i>Gerard Mc Mann</i>	1217 Presidential Hwy	603 631 2898
3. James A. Mc Mann	JAMES A. Mc Mann	37 Rockwood Ave	603 678 3010
4. Shirlee J Mc Mann	<i>Shirlee J Mc Mann</i>	5 Crow Rd	Shirlee J Mc Mann
5. Stephen W Mc Mann	<i>Stephen W Mc Mann</i>	5 Crow Rd	
6. RONALD COSTA	<i>Ronald Costa</i>	28 INARLON	
7. LAUREN McMANN	<i>Lauren McMann</i>	1217 Presidential Hwy	603-631-0715
8. WYUVE ZILQUIN	<i>Wyuve Zilquin</i>	944 PRESIDENTIAL Hwy	
9. Charles Janson	<i>Charles Janson</i>	1351 Presidential Hwy	603-505-0322
10. Brendon Keese	<i>Brendon Keese</i>	1351 Presidential Hwy	
11. Kristina von Oelmann	<i>Kristina von Oelmann</i>	15 Joan Avenue	
12. Kate Savage	<i>Kate Savage</i>	232 Presidential Hwy	(603) 586-0756
13. Nancy Savage	<i>Nancy Savage</i>	128 Old Cherry Mt Rd	
14. NICK SARAGOSA	<i>Nick Saragosa</i>	128 OLD CHERRY MTN RD	
15. Brenda L. Roy	<i>Brenda L. Roy</i>	PO Box 271	508-414-7252
16. Bob Roy	<i>Bob Roy</i>	17 Red - Brook	508 527-6535
17. Andrea Gordon	<i>Andrea Gordon</i>	10 Renaissance Ln	207-405-1223
18. DAVID J. TORR	<i>David J. Torr</i>	PO. Box 6	603 767 9311
19. JEROME MELLO	<i>Jerome Mello</i>	793 MEADOWS RD.	
20. Tara DeHaven	<i>Tara DeHaven</i>	793 Meadows Rd	603-631-6026

Town Clerk

By petition of 25 or more eligible voters of the Town of Jefferson to see if the Townspeople will vote to clarify that in March of 1998 the registered voters of the Town of Jefferson were presented with Warrant Article #16 which, once passed, authorized the Town Clerk salary to be increased from \$700 to \$1,000. No warrant article has been presented to the Townspeople since that time to raise and appropriate additional funds for this elected position. The 2022 Town Annual Report page 23 shows payments of \$14,443 to the Town Clerk and \$1,519 to the Deputy Town Clerk for a total of \$15,962. If The Town Clerk was paid an amount higher than the \$1,000 in any year 1998 or after, the Townspeople further request that the Town Clerk produce the record(s) showing the Townspeople's authorization of said increase(s). Town Clerk must exhaust all efforts to immediately produce and publicly post this record(s), including obtaining any applicable meeting minute attested copies or other verification from the Town's records, the State of New Hampshire or any other applicable agency that may have retained copies. Per NH RSA 91-A:4 IV (b) "If a public body or agency is unable to make a governmental record available for immediate inspection and copying the public body or agency shall, within 5 business days of a request: (1) Make such record available; (2) Deny the request; or (3) Provide a written statement of the time reasonably necessary to determine whether the request shall be granted or denied and the reason for the delay." The Townspeople further request that in making the record available, the aforementioned record(s) shall be posted on the Town website and at two local physical locations, such as the Jefferson Post Office and the Old Corner Store.

FEB 6 2024



PRINTED NAME	SIGNATURE	ADDRESS (Street and/or PO BOX)	CONTACT (Email or Phone)
1. Kathryn McMann	<i>Kathryn McMann</i>	1217 Presidential Hwy	603 631 089
2. Gerard McMann	<i>Gerard McMann</i>	1217 Presidential Hwy	603 631 2898
3. James Akenman Sr	<i>James Akenman Sr</i>	37 Varkwood	603 678 3010
4. Shulee J McMann	<i>Shulee J McMann</i>	5 Crow Rd.	
5. Steph W McMann	<i>Steph W McMann</i>	5 Crow Rd	
6. RONARD COSTA	<i>Ronald Costa</i>	28 INGERSON RD	
7. LAUREN MCMANN	<i>Lauren McMann</i>	1217 Presidential Hwy	603-631-0715
8. WAYNE BILSON	<i>Wayne Bilson</i>	944 PRESIDENTIAL HWY	
9. Shirley Jensen	<i>Shirley Jensen</i>	1381 Presidential Hwy	603 631 0224
10. Bender Case	<i>Bender Case</i>	1381 Presidential Hwy	
11. Kristina Marie DeHaven	<i>Kristina Marie DeHaven</i>	15 Jason Avenue	
12. Kate Sarge	<i>Kate Sarge</i>	232 Presidential Hwy	(603) 586-0756
13. Nancy Saragosa	<i>Nancy Saragosa</i>	128 Old Cherry Mt Rd.	
14. NICK SARAGOSA	<i>Nick Saragosa</i>	128 OLD CHERRY MTN RD	
15. Brenda L. Bay	<i>Brenda L. Bay</i>	PO Box 271	508-414-7280
16. Robert S Jr	<i>Robert S Jr</i>	17 Red Brook	508 527653
17. Andrea Gendon	<i>Andrea Gendon</i>	10 Renaissance Ln	207-405-1223
18. DAVID J. TORR	<i>David J. Torr</i>	PO. Box	603 767 9311
19. JEROME MELLO	<i>Jerome Mello</i>	793 MEADOWS RD.	
20. Tara DeHaven	<i>Tara DeHaven</i>	793 Meadows R.D.	603-631-6026

Treasurer

By petition of 25 or more eligible voters of the Town of Jefferson to see if the Townspeople will vote to clarify that in March of 1998 the registered voters of the Town of Jefferson were presented with Warrant Article #16 which, once passed, authorized the Treasurer salary to be increased from \$1,000 to \$2,000. No warrant article has been presented to the Townspeople since that time to raise and appropriate additional funds for this elected position. The 2022 Town Annual Report page 24 shows that in 2022 the Treasurer was paid \$2,118. If the Treasurer was paid an amount higher than \$2,000 in any year after 1998, the Townspeople further request that the Town Clerk produce the record(s) showing the Townspeople's authorization of said increase(s). Town Clerk must exhaust all efforts to immediately produce and publicly post this record(s), including obtaining any applicable meeting minute attested copies or other verification from the Town's records, the State of New Hampshire or any other applicable agency that may have retained copies. Per NH RSA 91-A:4 IV (b) "If a public body or agency is unable to make a governmental record available for immediate inspection and copying the public body or agency shall, within 5 business days of a request: (1) Make such record available; (2) Deny the request; or (3) Provide a written statement of the time reasonably necessary to determine whether the request shall be granted or denied and the reason for the delay." The Townspeople further request that in making the record available, the aforementioned record(s) shall be posted on the Town website and at two local physical locations, such as the Jefferson Post Office and the Old Corner Store.

FLD 06 2024



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4. Shirlee McMan	<i>Shirlee McMan</i>	5 Crow Rd	Shirlee J McMan
5. Steph W McMan	<i>Steph W McMan</i>	5 Crow Rd	
6. RONALD COSTA	<i>Ronald Costa</i>	28 NORTON	
7. LAUREN McMan	<i>Lauren McMan</i>	1217 Presidential Hwy	603-631-0715
8. WENDY BILQUIN	<i>Wendy Bilquin</i>	944 PRESIDENTIAL HWY	
9. Shirley Jensen	<i>Shirley Jensen</i>	1351 Presidential Hwy	603-503-2204
10. Brandon Koon	<i>Brandon Koon</i>	1351 Presidential Hwy	
11. Kristin McMan	<i>Kristin McMan</i>	15 Jason Avenue	
12. Kate Saeg	<i>Kate Saeg</i>	232 Presidential Hwy	(603) 586-0756
13. Nancy Saragosa	<i>Nancy Saragosa</i>	128 Old Cherry Mt Rd	
14. NICK SARAGOSA	<i>Nick Saragosa</i>	128 OLD CHERRY MTN RD	
15. Brenda Roy	<i>Brenda Roy</i>	PO Box 271	Je 508-414-7252
16. Robert Roy	<i>Robert Roy</i>	Red Brook	508-527-6535
17. Andrea Gerton	<i>Andrea Gerton</i>	10 Renaissance Ln	207-405-1223
18. Cheryl LD Marshall	<i>Cheryl LD Marshall</i>	36 Plover Fork Rd	(603) 631-0898
19. DAVID J TORA	<i>David J Tora</i>	PO Box 6	603 767 9311
20. JEROME MELLO	<i>Jerome Mello</i>	793 MEADOWS RD	

Tax Collector

By petition of 25 or more eligible voters of the Town of Jefferson to see if the Townspeople will vote to clarify that between 2008 and 2012 the Tax Collector was paid \$7,000 yearly; between 2013 and 2017 the Tax Collector was paid \$8,500 yearly; between 2018 and 2020 the Tax Collector was paid \$9,000 yearly and on or about June 28, 2021, the Select Board voted to increase the Tax Collector's pay to \$14,000, at their Select Board meeting. The 2022 Town Annual Report page 24 shows that the Tax Collector was paid \$14,826. If the Tax Collector was paid an amount higher than \$9,000 at any year 2020 or after, the Townspeople further request that the Town Clerk produce the record(s) showing the Townspeople's authorization of said increase(s). Town Clerk must exhaust all efforts to immediately produce and publicly post this record(s), including obtaining any applicable meeting minute attested copies or other verification from the Town's records, the State of New Hampshire or any other applicable agency that may have retained copies. Per NH RSA 91-A:4 IV (b) "If a public body or agency is unable to make a governmental record available for immediate inspection and copying the public body or agency shall, within 5 business days of a request: (1) Make such record available; (2) Deny the request; or (3) Provide a written statement of the time reasonably necessary to determine whether the request shall be granted or denied and the reason for the delay." The Townspeople further request that in making the record available, the aforementioned record(s) shall be posted on the Town website and at two local physical locations, such as the Jefferson Post Office and the Old Corner Store.

FEB 26 2024



PRINTED NAME	SIGNATURE	ADDRESS (Street and/or PO BOX)	CONTACT (Email or Phone)
1. Kathryn McManis	[Signature]	1217 Presidential Hwy	6036310
2. Gerard McManis	[Signature]	1217 Presidential Hwy	6036312878
3. JAMES ABERNETHY	[Signature]	97 ROCKWOOD AV	6036783016
4. Shirley J McManis	[Signature]	5 Crow Rd	
5. Stephen W McManis	[Signature]	5 Crow Rd	
6. RONAN COSTA	[Signature]	28 INGERSON RD	
7. LAUREN MCMANN	[Signature]	1217 Presidential Hwy	603-631-0715
8. WAYNE BILQUIN	[Signature]	944 PRESIDENTIAL HWY	
9. Shirley Jensen	[Signature]	151 Presidential Hwy	603-530-0774
10. Gordon Kops	[Signature]	1351 Presidential Hwy	
11. Kathleen M. Colucci	[Signature]	15 Jason Avenue	
12. Kate Savage	[Signature]	232 Presidential Hwy	(603) 586-0756
13. Nancy Suckerman	[Signature]	128 Old Cherry Mt. Rd	
14. NICK SARAGOSA	[Signature]	128 OLD CHERRY MTN RD	
15. Brenda L Roy	[Signature]	PO Box 271	308-414-7252
16. Robert Roy	[Signature]	17 Red Brook Rd	588-5276536
17. Andrea Gendron	[Signature]	10 Renaissance Ln	207-405-1222
18. DAVID J. TORR	[Signature]	PO Box 6	603 767 9311
19. JEROME MELLO	[Signature]	793 MEADOWS RD.	
20. Tara DeHaven	[Signature]	793 Meadows Rd.	603-631-6026

Supervisors of the Checklist

By petition of 25 or more eligible voters of the Town of Jefferson to see if the Townspeople will vote to clarify that in March of 1995 the registered voters of the Town of Jefferson were presented with Warrant Article #17 which, once passed, authorized the Supervisors of the Checklist salary to be increased from \$125 to \$200. No warrant article has been presented to the Townspeople since that time to raise and appropriate additional funds for this elected position. The 2022 Town Annual Report page 23 shows payments of \$212 to each Supervisor of the Checklist for a total of \$636. If the Supervisors of the Checklist were paid an amount higher than \$200 in any year 1995 or after the Townspeople further request that the Town Clerk produce the record(s) showing the Townspeople's authorization of said increase(s). Town Clerk must exhaust all efforts to immediately produce and publicly post this record(s), including obtaining any applicable meeting minute attested copies or other verification from the Town's records, the State of New Hampshire or any other applicable agency that may have retained copies. Per NH RSA 91-A:4 IV (b) "If a public body or agency is unable to make a governmental record available for immediate inspection and copying the public body or agency shall, within 5 business days of a request: (1) Make such record available; (2) Deny the request; or (3) Provide a written statement of the time reasonably necessary to determine whether the request shall be granted or denied and the reason for the delay." The Townspeople further request that in making the record available, the aforementioned record(s) shall be posted on the Town website and at two local physical locations, such as the Jefferson Post Office and the Old Corner Store.

FEB 06 2024



PRINTED NAME	SIGNATURE	ADDRESS (Street and/or PO BOX)	CONTACT (Email or Phone)
1. <u>Kathryn McManis</u>	<u>Kathryn McManis</u>	<u>1217 Presidential Hwy</u>	<u>603 631 089</u>
2. <u>Gerard McManis</u>	<u>Gerard McManis</u>	<u>1217 Presidential Hwy</u>	<u>603-631-208</u>
3. <u>James A. Parnon</u>	<u>James Parnon</u>	<u>37 ROCKWOOD AVE</u>	<u>603 678 3010</u>
4. <u>Shirley J McManis</u>	<u>Shirley J McManis</u>	<u>5 Crow Rd</u>	<u>Shirley J McManis</u>
5. <u>Stephen W McManis</u>	<u>Stephen W McManis</u>	<u>5 Crow Rd</u>	
6. <u>EDWARD COSTA</u>	<u>Edward Costa</u>	<u>2 RINGERS LN</u>	
7. <u>LAUREN MCMANN</u>	<u>Lauren McManis</u>	<u>1217 Presidential Hwy</u>	<u>603-631-0715</u>
8. <u>WAYNE BILQUIN</u>	<u>Wayne Bilquin</u>	<u>944 PRESIDENTIAL HWY</u>	
9. <u>Shirley Jansen</u>	<u>Shirley Jansen</u>	<u>1351 Presidential Hwy</u>	<u>603-503-0214</u>
10. <u>Brenda Kay</u>	<u>Brenda Kay</u>	<u>1381 Presidential Hwy</u>	
11. <u>Kristina Marie Colman</u>	<u>Kristina Marie Colman</u>	<u>15 Jason Avenue</u>	
12. <u>Kate Savage</u>	<u>Kathie Savage</u>	<u>232 Presidential Hwy</u>	<u>(603) 586-0756</u>
13. <u>Nancy Surogosa</u>	<u>Nancy Surogosa</u>	<u>128 Old Cherry Mt Rd</u>	
14. <u>NICK SARACOSTA</u>	<u>Nick Saracosta</u>	<u>128 OLD CHERRY MTN RD</u>	
15. <u>Brenda Kay</u>	<u>Brenda K. Bay</u>	<u>PO Box 271</u>	<u>508-414-7252</u>
16. <u>Rob J Bay</u>	<u>Rob J Bay</u>	<u>17 RED BROOK</u>	<u>508-527-6535</u>
17. <u>Andrea Gendron</u>	<u>A. Gendron</u>	<u>10 Renaissance Ln</u>	<u>207-405-1223</u>
18. <u>Cheryl D Marshall</u>	<u>Cheryl D Marshall</u>	<u>36 Planted Oak Rd</u>	<u>603-631-089</u>
19. <u>DAVID J. TOBR</u>	<u>David J. Tobr</u>	<u>PO. Box 6</u>	<u>603 767 9311</u>
20. <u>JEROME MELLO</u>	<u>Jerome Mello</u>	<u>793 MEADOWS RD.</u>	

Town Records

By petition of 25 or more eligible voters of the Town of Jefferson to see if the Townspeople will vote to immediately halt the destruction of any and all Town Records by any elected official, appointed official, Town employee, or any other person(s) having custody of Town Records and to further state that in order to prevent the destruction of any Town record(s) that may:

- (1) be on the Municipal Records Disposition and Retention Schedule (NH RSA 33-A:3-a);
- (2) have historical or intrinsic value; or
- (3) appear to be an original, irreplaceable document that may be significant to a Townsperson(s) such as a deed, vital record, or similar record.

The Townspeople further state that the identification and disposition of Municipal Records shall be at public meetings and shall include all municipal officers referenced in NH RSA 33-A:3, as well as at least one percent of the registered voters of the Town of Jefferson who are not also a municipal officer referenced in NH RSA 33-A:3. If any of the aforementioned parties are unavailable to physically attend, then destruction of any record will be delayed until which time all parties are able to physically attend said meeting. These meetings are to occur separately from other board and committee meetings and minutes must be retained and posted as applicable by law. This warrant article is also to clarify that the Select Board meeting minutes state records were shredded and/or otherwise destroyed by person(s) on multiple occasions since the Town Hall fire of February 1, 2021, and without the Townspeople knowing what types of records were destroyed and if these records may have been one of the items listed above.

FEB 06 2022





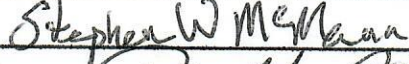

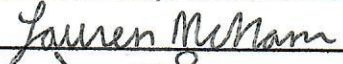




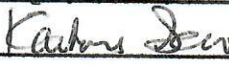

PRINTED NAME	SIGNATURE	ADDRESS (Street and/or PO BOX)	CONTACT (Email or Phone)
1. Kathryn McMann	<i>Kathryn McMann</i>	1217 Presidential Hwy	1003 (603) 081
2. Gerard McMann	<i>Gerard McMann</i>	1217 Presidential Hwy	603 631 2898
3. JAMES AKERMANSON	<i>James Akermanson</i>	37 Rockwood Ave	603 678 3010
4. Shirley J McMann	<i>Shirley J McMann</i>	5 Crow Rd.	Shirley J McMann
5. Stephen W McMann	<i>Stephen W McMann</i>	5 Crow Rd	
6. RONALD COSTA	<i>Ronald Costa</i>	28 INARSON	
7. Lauren McMann	<i>Lauren McMann</i>	1217 Presidential Hwy	603-637-0715
8. WAYNE BILLOU	<i>Wayne Bilou</i>	944 PRESIDENTIAL HWY	
9. Shirley Jensen	<i>Shirley Jensen</i>	1381 Presidential Hwy	603-637-0715
10. Benjamin Kopp	<i>Benjamin Kopp</i>	1381 Presidential Hwy	
11. Kristina Marie Johnson	<i>Kristina Marie Johnson</i>	15 Jason Avenue	
12. Kate Swasey	<i>Kate Swasey</i>	232 Presidential Ave	(603) 576-476
13. Nancy Juragosa	<i>Nancy Juragosa</i>	128 Old Cherry Mt. Rd	
14. NICOLE SARACOSA	<i>Nicole Saracosa</i>	128 OLD CHERRY MTN RD	
15. Brenda Boy	<i>Brenda Boy</i>	PO Box 271	588-414-7252
16. ROBERT SR	<i>Robert Sr</i>	PO Box 271	588 527655
17. Andrea Gendron	<i>Andrea Gendron</i>	10 Renaissance Ln	207-405-1223
18. Cheryl L S Macbeth	<i>Cheryl L S Macbeth</i>	36 Harster Fork Rd	(603) 637-0715

Capital Reserve Funds

By petition of 25 or more eligible voters of the Town of Jefferson to see if the Townspeople will vote to immediately revoke the Select Board's authority as agents to expend funds from any and all Capital Reserve Fund (CRF) accounts without prior specific approval from the registered voters of the Town of Jefferson. These funds shall only be expended by the authority of the registered voters of the Town of Jefferson and shall be voted upon by warrant article or ballot, at town meeting, or otherwise applicable by law. This warrant article, if passed, includes:

- (1) Any and all CRFs and expendable funds currently within the custody of the Trustees of the Trust Funds, including but not limited to those listed on page 22 of the 2022 Town Annual Report: Highway Vehicle, Dump Closure, Bridge Repair & Maintenance, Fire Truck, Buildings, Highway Repair, Transfer Station, Perambulating Town Lines, Town Library Fund, Cemetery Maintenance Fund, Fire Department Equipment, Fire Station, Jefferson Municipal Community Center, Broadband Infrastructure. If one of the aforementioned fund accounts are designated to be closed and the funds are directed to be deposited within the general fund in another warrant article and presented at the same time as this warrant article then this warrant article invalidates that vote and the funds and said closure will be placed on hold until which time the funds can be designated for another specific purpose by the registered voters of the Town of Jefferson.
- (2) Any and all Capital Reserve Funds or Expendable Funds newly created in another warrant article and presented to the Townspeople at the same time as this warrant article. This warrant article does not prevent the Townspeople from creating a new CRF, but does revoke the Select Board's authority as agents to expend funds without the approval of the registered voters of the Town of Jefferson.
- (3) Any and all accounts that has or is intended to hold any and all funds received from Primex or other sources, as payment for the loss of our Town Hall building on February 1, 2021. This includes the \$440,603.34 received and referenced in the Select Board meeting minutes dated August 7, 2023, as "being parked in the town's ICS" under the authority of the "Select Board Chair", as well as any future payment(s) from the loss of our Town Hall building. This does not include any Primex funds intended to replace items lost in the fire, nor does it prevent the creation of a new CRF. This warrant article revokes the Select Board's authority as agents to expend funds pursuant to the Town Hall building loss without the approval of the registered voters of the Town of Jefferson and invalidates that authority including if it may be presented in another warrant article at the same time as this warrant article.



PRINTED NAME	SIGNATURE	ADDRESS (Street and/or PO BOX)	CONTACT (Email or Phone)
1. Kathryn McManis		1217 Presidential Hwy	603 631 0
2. Gerard McManis		1217 Presidential Hwy	603/631-2
3. James Akenman		37 Rockwood Ave	603 678 3010
4. Shirlee J McManis		5 Crow Rd	Shirlee J McManis
5. Steph W McManis		5 Crow Rd	
6. RONALD COSTA		28 INGERSON	
7. Lauren McManis		1217 Presidential Hwy	603-631-0715
8. WENDY BILQUIN		944 PRESIDENTIAL HWY	
9. Shirley Jones		1381 Presidential Hwy	
10. Brenda Kopsa		1381 Presidential Hwy	
11. Kristina M. V. Cochran		15 Jason Avenue	
12. Kelle Sang		232 Presidential Hwy	(603) 556-4756