

Town of Jefferson  
Select Board Meeting  
December 18, 2023  
Jefferson Community Center

The meeting was called to order at 7:00 p.m. by Select Board Chair Norman Brown, Selectman Terri Larcomb, Selectman Kevin Meehan, Fire Chief Christopher Milligan, Larry Wells and Amanda Simino present

The pledge of allegiance was recited.

**Fire Truck Discussion:** Chief Chris Milligan wanted to let the Select Board know that the Fire Department received a reimbursement check in the amount of \$23,070.00 for the RT 115 tanker accident from B&B Towing. \$7,200.00 of the reimbursement is for two sets of new turnout gear because two of the Fire Fighters turnout gear were ruined at the accident. Due to B&B only providing one check without a breakdown of wages and turnout gear, the Select Board would like Chief Milligan to provide Amanda with the invoice he submitted to B&B Towing that shows the breakdown.

The Fire Department has an issue with Engine 1, the frame and cradle that holds tank to the engine needs to be repaired. The closest outfit that would be able to fix this problem is in Tamworth called Lakes Region Fire Apparatus. The Fire Department has already reached out to Lakes Region, and they stated that they would be able to fix the truck, it would take about 2-3 weeks and estimated without seeing the truck between \$14,000-\$16,000. **Selectman Terri Larcomb made a motion to expend up to \$16,000 out of the Fire Truck CRF to fix Engine 1. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.**

The Fire Department also wanted to discuss the need for a new mini pumper. The one that they have now is 1980. Fixing it if a major issue arises will be very hard to do due to the age of the truck. They have found a 2020 Dodge mini pumper in Albany, NY. It has very low mileage (100 miles) where it was made as a demo. They are asking \$198,000.00. Select Board Chair Norman stated that there needs to be more money in the CRF before the purchase could happen. Chris stated that the Firemen's Association said that they would cover the repair to Engine 1 which wouldn't have to be expended out of the CRF. That would leave \$74,000 that would need to be raised for the truck. With more discussion from the Select Board a decision will be made in the future.

**Public Input: None**

**Selectman Terri Larcomb made a motion to approve Meeting Minutes from Budget Workshop December 11, 2023. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.**



**Selectman Terri Larcomb made a motion to approve Payroll for December 18, 2023. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.**

**Selectman Terri Larcomb made a motion to approve Accounts Payable for December 12, 15, & 18, 2023. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.**

**Planning Board Warrant Articles:** The Select Board reviewed both Warrant Articles proposed by the Planning Board. One is for Recreational Campgrounds and the other is a Short-Term Rental Use Ordinance. The Select Board were all in agreement that there needs to be town regulations for both campgrounds and short-term rentals. Where the Board of Selectmen is the regulators the Planning Board feel that there needs to be some type of permitting as well, which the Select Board would approve after the property owner has a Board of Adjustment Hearing. The Select Board liked what the Planning Board drew up as a draft of the permit. The Select Board would like Amanda to look at the Town of Jackson's Short-Term Rental Application to get a template for the information on the draft from the Planning Board.

**Petition Warrant Article:** Amanda stated to the Select Board that she had received a petition warrant article from a Jefferson resident that states "To stop all development of new campgrounds being built in the Town of Jefferson". Select Board Chair Norman is wondering if its legal to band campgrounds from the town. The Select Board would like Amanda to send this to the town's attorney to review.

**Other Business:**

- Reviewed and initialed Unpaid Bills for December 25, 2023
- Reviewed and initialed General Fund November 2023 statement
- Reviewed and initialed ICS November 2023 statement
- Reviewed and initialed Deposit's & GL's December 6-8, 2023
- Reviewed and initialed corrected Deposit from November 16, 2023
- Reviewed and initialed GL for November 9, 2023
- Reviewed and signed Intent to cut Jean Oleson
- Reviewed, motioned, and signed Building Permit M. Josslyn. **Selectman Terri Larcomb made a motion to approve building permit for Mike Josslyn for to build an exterior 58x16 wing for equipment coverage. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.**

Amanda stated that Jimmey Howland reached out regarding bereavement time off. He recently lost his sister and niece. Right now, the employee policy states for only full-time employees. The Select Board would like more clarification from Jimmey as to the time off he needs. They would like Amanda to make an update to the employee policy for all employees.

**Select Board Chair Norman Brown made a motion to enter into non-public session RSA 91-A:3, II (c) at 8:10 p.m. Selectman Kevin Meehan seconded the motion, at this time a Roll Call vote was done Terri Larcomb "I", Kevin Meehan "I", Norman Brown "I", and with no further discussion the motion passed unanimously.**

**Select Board Chair Norman Brown made a motion to enter back into public session at 8:23 p.m. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.**

**Select Board Chair Norman Brown made a motion to seal the non-public meeting minutes RSA 91-A:3, II (c). Selectman Kevin Meehan seconded the motion, at this time a Roll Call Vote was done Terri Larcomb "I", Kevin Meehan "I", Norman Brown "I", and with no further discussion the motion passed unanimously.**

**Selectman Terri Larcomb made a motion to adjourn the meeting at 8:24 p.m. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.**

**\*\*\*\*Next Select Board Meeting is scheduled for Tuesday, Jan. 2, 2024 @ 7:00 p.m.\*\*\*\***

Respectfully Submitted by:



Amanda Simino  
Administrative Assistant to the Select Board