

Town of Jefferson
Select Board Budget Workshop
December 11, 2023
Jefferson Community Center

The meeting was called to order at 7:00 p.m. by Select Board Chair Norman Brown, Selectman Terri Larcomb, Selectman Kevin Meehan, and Amanda Simino present

The pledge of allegiance was recited.

The Select Board reviewed collectively the whole budget line by line and asked Amanda to make the following changes:

- Change Office Assistant to **Temporary Assistant**
- Remove Executive Miscellaneous
- New line item for 2024 Vault Project
- Remove Miscellaneous account under Elect/Regis/Vital
- New line item for 2024 Tax Telephone
- Remove Miscellaneous account under Financial Admin
- Remove Library Legal
- New line item for 2024 BOA Abutter AD
- Remove Miscellaneous account under Gen Gov Bldgs
- New line item for 2024 Cemetery Maintenance
- Remove Miscellaneous account under Other Government
- Remove CASA under Police Dept
- Change Police Miscellaneous to Police Training
- Move Health Officer from EMS account to its own account
- Remove Miscellaneous account under Highway Dept
- New line item for 2024 Freon Removal
- Remove Tri-County Cap under Health Agencies
- Change Ice Skating Hut to **Ath. Buildings maintenance**

The Select Board discussed several Warrant Articles that they would like to propose to the town. They asked Amanda send them to the town's attorney for legal language needed.

Other Business:

- Approval of Meeting Minutes from December 4, 2023. **Selectman Terri Larcomb made a motion to approve the Meeting Minutes from December 4, 2023. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.**

- Approval of Payroll for December 11, 2023. **Selectman Terri Larcomb made a motion to approve the Payroll from December 11, 2023. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.**
- Approval of Accounts Payable for December 11, 2023. **Selectman Terri Larcomb made a motion to approve Accounts Payable for December 11, 2023. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.**
- Select Board reviewed and initiated Unpaid Bills for December 18, 2023
- Select Board reviewed and initiated Deposits and GL's November 28- December 4, 2023
- Select Board reviewed and initiated GL for November 27, 2023
- Select Board reviewed and signed Heartwood Public Charter School's rental/use application for their winter concert.

Selectman Terri Larcomb made a motion to adjourn the meeting at 9:06 p.m. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.

******Next Select Board Meeting is scheduled for Monday, Dec. 18, 2023 @ 7:00 p.m.******

Respectfully Submitted by:



Amanda Simino
Administrative Assistant to the Select Board