

Town of Jefferson  
Select Board Meeting  
September 25, 2023  
Jefferson Community Center

The meeting was called to order at 7:00 p.m. by Select Board Chair Norman Brown, Selectman Terri Larcomb, Selectman Kevin Meehan, Maura Chappelle, Kyle Cormier, Cheri Marshall (Zoom) and Amanda Simino were also present.

The pledge of allegiance was recited.

**Public Input:** Maura Chappelle asked the Select Board if a taxpayer lives out of state but owns a second home in Jefferson how do they register their vehicles here. Do they use their Jefferson address? Select Board Chair Norman Brown stated that Linda Cushman or Jen Kenison would be the ones to ask where they are the ones that can register vehicles. He knows that when he was law enforcement, they could take the registration if someone had an out of state address with a NH registration.

Kyle Cormier stated that the mulch at Hicks Field needs attention. Select Board Chair Norman stated that he gets an estimate for new mulch, and it can be added to the Athletic Association budget for 2024. He also stated that the grass down there is getting really long. Amanda will contact Josslyn's to get it mowed.

**Selectman Kevin Meehan made a motion to approve drafted meeting minutes from the September 11, 2023, Select Board meeting. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.**

**Selectman Terri Larcomb made a motion to approve payroll for September 18 & 25, 2023. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.**

**Selectman Terri Larcomb made a motion to approve accounts payable for September 15-18 & 22, 2023. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.**

**Guaraldi Letter:** The Select Board reviewed a letter from Mark Guaraldi that they had requested regarding his address and deed on Belle Hunt Rd. The Select Board would like to look more into this with Concord E-911 addresses and the Planning Board to review the subdivision before we get back to them.

**FFA donation letter:** WMRHS FFA sent a donation letter to the town. Four of their members will be attending the National FFA Convention in Indianapolis, Indiana. Three out of the four members that will be attending are Jefferson residents. Since the donation would be coming out of taxpayers' dollars the town would have to decline from donating. Maura Chappelle asked Amanda to send them her contact information so that she can donate.

**Shelving for Vault:** Cindy Hakansson sent Amanda a link from Amazon regarding the mobile shelving unit that they would like to have for the vault. The Select Board would like Amanda to look at some of our vendors first to see if the purchase can be done with one of the town's vendors.

**Selectman Kevin Meehan made a motion to purchase one rolling shelving unit for the vault and giving Amanda the authorization to shop around and use the town credit card to purchase if needed. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.**

**Other Business:**

- Select Board reviewed and initialed Unpaid Bills September 22, 2023
- Select Board reviewed and initialed ICS August 2023 statement
- Select Board reviewed and initialed deposits & GL's September 12, 2023
- Select Board reviewed and signed CRF disbursement
- Select Board reviewed State Education Tax Warrant 2024 **Select Board Chair would like Amanda to e-mail the figure from last year to compare 2023 & 2024**
- Select Board Chair signed wage forms.

**Selectman Kevin Meehan made a motion to adjourn the meeting at 7:42 p.m. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.**

**\*\*\*\*Next Select Board meeting is scheduled for Monday, October 9, 2023 @ 7:00 p.m.\*\*\*\***

Respectfully Submitted by:



Amanda Simino  
Administrative Assistant to the Select Board