

Town of Jefferson
Select Board Meeting
August 28, 2023
Jefferson Community Center

The meeting was called to order at 6:30 p.m. by Select Board Chair Norman Brown, Selectman Terri Larcomb, Selectman Kevin Meehan, Jeff Broe, Mike Kenison, and Amanda Simino were also present. Maura Chappelle arrived for the regular public Select Board meeting.

Select Board Chair Norman Brown made a motion to enter into Non-Public RSA 91-A:3, II(b) at 6:31 p.m. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.

Select Board Chair Norman Brown made a motion to enter into Public Session at 6:40 p.m. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.

Select Board Chair Norman Brown made a motion to hire Jeff Broe as Highway Department Laborer starting wage of \$25.00 plus full-time benefits. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.

Select Board would like Amanda to contact Jeff about his employment.

The pledge of allegiance was recited.

Mike Kenison: Mike had a couple of estimates for a hauling trailer, but he stated that he doesn't really like these and that he is waiting for another estimate for a trailer that would be better. Once he has them he will bring them to the next meeting. Select Board Chair Norman Brown asked Mike if he has drawn up a letter for Norman Kenison's employment. Mike stated that he hadn't and that he will get it to Amanda before the end of the week.

Public Input: None

Selectman Terri Larcomb made a motion to approve drafted meeting minutes from August 14, Select Board meeting. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.

Selectman Terri Larcomb made a motion to approve Payroll for August 21, & 28, 2023. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.

Selectman Terri Larcomb made a motion to approve Accounts Payable for August 21, & 23, 2023. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.

Short-Term Rentals: Select Board Chair Norman Brown thought at one time the Select Board sent letters to short-term rental properties that have not gone to Board of Adjustments for a special exception to change the use of their properties. Selectman Kevin Meehan remembers that it was discussed but a letter was never approved to be sent out. Select Board Chair Norman Brown asked Selectman Kevin Meehan if he could draft up a letter to send out to these short-term rental properties that have not been granted special exceptions.

Royal Electric/Primex generator hook up: Royal Electric gave the town an estimate to hook up the generator that was hooked up to the old Town Hall to the Fire Station in the amount of \$15,300 for option 1 and \$18,750.00 for option 2. Primex e-mailed and stated that they will only cover \$2,850 where the generator they claim that the generator wasn't hooked up to the Fire Station. **Select Board Chair Norman Brown made a motion to approve Royal Electric's option 1 estimate in the amount of \$15,300.00 with applying Primex approved claim amount of \$2,850.00 towards the Royal Electric estimate.**

Other Business:

- Select Board reviewed & initialed Unpaid Bills August 25, 2023
- Select Board reviewed & signed Intent to Cut billing for David Savage
- Select Board reviewed, motioned, & signed building permit for Stephanie & Nathan Baker. **Selectman Terri Larcomb made a motion to approve the building permit for Stephanie & Nathan Baker located at 95 Turnpike Rd. for the installation of roof mounted PV Solor System. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion was approved unanimously.**
- Select Board review, motioned, & signed building permit for Forrest Hicks II. **Selectman Terri Larcomb made a motion to approve the building permit for Forrest Hicks II located at 28 Meadows Rd. for the construction of a green house. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion was approved unanimously.**

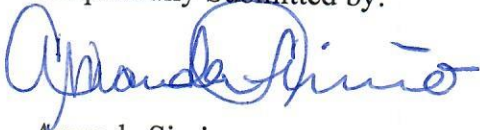
County Broadband Letter/Committee: Select Board Chair Norman Brown stated that he reached out to Mark Brady from Coos County to get more information regarding the County Broadband letter that the town received regarding a county wide broadband committee. Mark explained to Norman that the County received additional ARPA funds for broadband. Select Board Chair Norman Brown stated that the town of Jefferson received 100% funding which the additional County ARPA funds would be best utilized to those towns that didn't receive 100% funding. Select Board Chair Norman Brown stated that the town should sign the letter but letting the County know that the town acknowledges the letter, and the town might have interest in the committee they just don't have a representative at this time. Selectman Kevin Meehan stated he wouldn't mind being the town representative, however he would need to know the times of the meetings where if they are during the day, he would not be able to attend. Select Board Chair Norman Brown stated that he might go to the first meeting to see what it will entail.

Selectman Terri Larcomb wanted to bring up Mary Gross's retirement party. Looks like Tuesday September 26 from 6:00-8:00 p.m. will work for Mary and her family. Selectman Terri wanted to discuss food, Amanda stated that when the town had a little party for Mark Dubois we did pizza, salad, drinks, and cookies. Select Board Chair Norman Brown stated that maybe we could do an ice cream social. He stated that he would reach out to Maryann's ice cream over in Whitefield to see if she could cater. Selectman Terri Larcomb asked Amanda to post fliers for the party.

Selectman Kevin Meehan made a motion to adjourn the meeting at 7:25 p.m. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.

******Next Select Board meeting is scheduled for Monday, Sept. 11, 2023 @ 7:00 p.m.******

Respectfully Submitted by:



Amanda Simino

Administrative Assistant to the Select Board