

Town of Jefferson
Select Board Meeting
June 5, 2023
Jefferson Community Center

The meeting was called to order at 6:30 p.m. by Select Board Chair, Norman Brown. Selectman Terri Larcomb, Selectman Kevin Meehan (arrived at 6:32 p.m.), Jen Kenison, Maura Chappelle (arrived at 7:02 p.m.), David Passios (arrived at 7:02 p.m.) and Kate McMann were also present.

The pledge of Allegiance was recited to salute the flag.

Select Board Chair, Norman Brown made a motion to enter Non-Public Session RSA 91-A:3, II(b) at 6:31 p.m. Selectman Terri Larcomb seconded the motion. Roll Call Vote was conducted at this time: Terri Larcomb “Aye” and Norman Brown “Aye” and with no further discussion the motion passed unanimously. Selectman Kevin Meehan entered the meeting at this time.

Select Board Chair, Norman Brown made a motion to leave Non-Public Session and enter Public Session at 6:43 p.m. Selectman Terri Larcomb seconded the motion. Roll Call Vote was conducted at this time: Kevin Meehan “Aye”, Terri Larcomb “Aye” and Norman Brown “Aye” and with no further discussion the motion passed unanimously.

The selectmen briefly discussed a vehicle parked on Ingerson road that may or may not be parked with the landowner's permission.

Select Board Chair, Norman Brown made a motion to appoint Jen Kenison as the Tax Collector with Mary Gross as Tax Collector Deputy; a one-year appointment. Selectman Terri Larcomb seconded the motion and with no further discussion the motion passed unanimously.

The selectmen briefly discussed the July 3rd fireworks plans at Couture Field and the brush to be removed by Mike Kenison, at his availability. The selectmen then signed the agreement for Sherry Anderson to conduct the fireworks.

Selectman Terri Larcomb made a motion to approve the Board of Selectmen meeting minutes from May 22, 2023. Selectman Kevin Meehan seconded the motion and with no further discussion the motion was passed unanimously.

Selectman Terri Larcomb made a motion to approve Payroll for May 29 and June 5, 2023. Selectman Kevin Meehan seconded the motion and with no further discussion the motion was passed unanimously.

Selectman Terri Larcomb made a motion to approve Accounts Payable May 26 and June 2, 2023. Selectman Kevin Meehan seconded the motion and with no further discussion the motion was passed unanimously.

Primex update account for funds: The selectboard briefly discussed the undisputed portion of the Primex building claim and how and where to retain these funds, once accepted, until the town can decide what purpose these funds should be allocated. The Select Board agreed to continue to explore all potential options.

Notation: at this time, Sherry Anderson, Maura Chappelle and David Passios joined the meeting; Jen Kenison exited the meeting.

The Select Board discussed the signage at the JCC. Selectman Terri Larcomb suggested that we continue to promote our town's website and encourage residents to access it for up-to-date information. Recently our website address had been added to the JCC sign and Terri suggested adding the phrase "Please visit our website". Select Board Chair Norman Brown discussed the quote for having an electronic message board placed within the current signage. Norman will reach out to Royal Electric regarding the potential installation and total costs associated with this sign before the Select Board makes a decision.

Public Input: Sherry Anderson, of Anderson Pyrotechnics and the Select Board signed all permits and forms necessary for the July 3, 2023, fireworks to be held at Couture Field.

David Passios brought up concerns he had regarding the river and bridge on Carter's Cut. The river is continuing to erode the bank and the bridge and/or bridge abutment may be taken by the river. Mr. Passios expressed concern over the potential for injury and liability and who would be responsible if the bridge were to fall. Mr. Passios had contacted the State bridge division to no avail. The Select Board Chair Norman Brown stated that the road had been discontinued by the Town long ago. Selectman Terri Larcomb mentioned that the Larcomb Road bridge is also experiencing issues with storms and erosion, however Larcomb Road is a town-maintained road and Carter's cut is not.

The Select Board briefly discussed the files remaining in the container since the fire. Our attorney will send someone from their office to review the documents remaining to see if they are required to be retained.

Other Business:

- Select Board reviewed and initialed Unpaid Bills for June 2, 2023.
- Select Board reviewed and initialed Deposits & GLs for May 11, May 17, and May 23, 2023.
- Select Board reviewed and initialed the corrected GL for March 31, 2023.
- Select Board reviewed Erik Young's Eagle Scout Trail project. Select Board Chair Norman Brown suggested that the librarian, Joy McCorkhill be contacted as the trail is also being utilized as a story walk and if Joy also approved Erik's project, then Norman would recommend they approve it at that time.
- Select Board reviewed, motioned & signed a building permit for Mitch Ingerson. **Selectman Terri Larcomb made a motion to approve the building permit for Mitch Ingerson for the replacement of a mobile home at 36 Alderbrook Road. Selectman Kevin Meehan seconded the motion and Select Board Chair Norman mentioned that he had previously visited the site. With no further discussion the motion passed**

unanimously.

The Select Board discussed the building permitting process. Selectman Terri Larcomb made a motion to strictly send building permits to the Select Board and only once they are approved to disperse them to any others who want them. Selectman Kevin Meehan stated that the more eyes that look at it, the less likely a mistake will be made causing a detriment to either the town or the property owner. Select Board Chair Norman Brown stated that he had concerns over the amount of time Charlene and the Planning Board were spending on analyzing and investigating building permits and if the final decision of building permits was always up to the Select Board then why were we creating an investigative arm of local government. Selectman Kevin Meehan stated he was not aware so much time had been spent on this, however he still thought that more eyes on the permits to prevent future costs for either the town or property owner would be beneficial. Select Board Chair Norman Brown seconded the motion that all building permit courtesy copies be distributed only after approval. Select Board Norman Brown and Selectman Terri Larcomb both voted affirmatively “Aye”, whereas Selectman Kevin Meehan voted “Nay”.

Select Board Chair, Norman Brown made a motion to enter Non-Public Session RSA 91-A:3, II(b) at 7:38 p.m. Selectman Terri Larcomb seconded the motion. Roll Call Vote was conducted at this time: Selectman Kevin Meehan “Aye”, Selectman Terri Larcomb “Aye”, and Select Board Chair Norman Brown “Aye”.

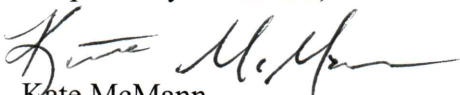
Selectman, Kevin Meehan made a motion to leave Non-Public Session and enter Public Session at 7:41 p.m. Selectman Terri Larcomb seconded the motion. Roll Call Vote was conducted at this time: Selectman Kevin Meehan “Aye”, Selectman Terri Larcomb “Aye” and Select Board Chair Norman Brown “Aye” and with no further discussion the motion passed unanimously.

Selectman Kevin Meehan made a motion to hire Bob Thompson to work part-time at the Transfer Station, beginning at a rate of \$15.00 per hour. Selectman Terri Larcomb seconded the motion and with no further discussion the motion passed unanimously.

Select Board Chair Norman Brown made a motion to adjourn the meeting at 7:42 p.m. Selectman Terri Larcomb seconded the motion and with no further discussion the motion was passed unanimously.

*****Next Select Board meeting will be held on Monday, June 19, 2023 @ 7:00 p.m.*****

Respectfully submitted,



Kate McMann

Office Assistant to the Select Board