

Town of Jefferson
Select Board Meeting
May 22, 2023
Jefferson Community Center

The meeting was called to order at 7:05 p.m. by Selectman Teri Larcomb, Select Board Chair Norman Brown (via Zoom), Selectman Kevin Meehan, and Amanda Simino were also present. The pledge of allegiance was recited.

Public Input: None

Selectman Kevin Meehan made a motion to approve drafted meeting minutes from May 8, 2023, Select Board meeting. Select Board Chair Norman Brown seconded the motion. Roll Call Vote was done at this time Kevin Meehan "I", Norman Brown "I", & Terri Larcomb "I" and with no further discussion the motion passed unanimously.

Selectman Kevin Meehan made a motion to approve Payroll for May 15, & May 22, 2023. Select Board Chair Norman Brown seconded the motion. Roll Call Vote was done at this time Kevin Meehan "I", Norman Brown "I", & Terri Larcomb "I" and with no further discussion the motion passed unanimously.

Selectman Kevin Meehan made a motion to approve Accounts Payable for May 12, 19, & 22, 2023. Select Board Chair Norman Brown seconded the motion. Roll Call Vote was done at this time Kevin Meehan "I", Norman Brown "I", & Terri Larcomb "I" and with no further discussion the motion passed unanimously.

Primex update account for funds: Amanda presented the information that she was given by the town's auditor Tim Greene regarding partial payment for the town's fire claim. The question that was asked regarding the funds was "The Select Board asked that I reach out to see if we can put these funds into a separate account for now instead of in the general fund?" Tim Greene answered, "The town can treat these funds like unanticipated revenue and place them into a separate account to keep the funds segregated" Select Board Chair Norman Brown asked if there was a time frame as to when the money could be used, meaning the town is still negotiating with Primex and isn't sure when an agreement will be reached. He asked Amanda to ask Tim Greene if those funds would have to be used by the end of this year. **Select Board Chair Norman Brown made a motion to accept the undisputed funds from Primex in the amount of \$441,000.00 and place it in a separate account pending the answer from Tim Greene as to time frame and making it very clear to Attorney Ed Philpot that this is not an agreement on the fire claim. Selectman Kevin Meehan seconded the motion. Roll Call Vote was done at this time Kevin Meehan "I", Norman Brown "I", & Terri Larcomb "I" and with no further discussion the motion passed unanimously.**

Other Business:

- Select Board reviewed & initialed Unpaid Bills for 5/19/23
- Select Board reviewed & initialed Deposits & GL's 4/20 (corrected), 5/2 & 5/9/23
- Select Board reviewed & initialed GL's 3/31 & 5/5/23
- Select Board reviewed & initialed General Fund April 2023 Statement

- Select Board reviewed & initialed ICS April 2023 Statement
- Select Board reviewed, motioned, & signed building permit for Robert & Kathleen Sullivan. **Selectman Kevin Meehan made a motion to approve the building permit for Robert & Kathleen Sullivan for the removal of a mobile home and install a new mobile home located at 72 Bailey Rd. Roll Call Vote was done at this time Kevin Meehan "I", Norman Brown "I", & Terri Larcomb "I" and with no further discussion the motion passed unanimously.**
- Select Board reviewed, motioned, & signed building permit for Robert & Cheryl Lottero. **Selectman Kevin Meehan made a motion to approve building permit for Robert & Cheryl Lottero for the installation of a 12.8kW PV solar roof ray with 32 400W solar panels and 32 Enphase IQ8+ micro inverters. Select Board Chair Norman Brown seconded the motion. Roll Call Vote was done at this time Kevin Meehan "I", Norman Brown "I", & Terri Larcomb "I" and with no further discussion the motion passed unanimously.**
- Select Board reviewed, motioned, & signed building permit for Kyle Cramsey. **Selectman Kevin Meehan made a motion to approve the installation of 23 Panel roof-mounted solar array with disconnects, jbox, enphase micro inverters that tie into existing electrical system. 9.20 DC System. No ESS installation. Select Board Chair Norman Brown seconded the motion. Roll Call Vote was done at this time Kevin Meehan "I", Norman Brown "I", & Terri Larcomb "I" and with no further discussion the motion passed unanimously.**
- Select Board reviewed, motioned, & signed building permit for Mike Greene. **Selectman Kevin Meehan made a motion to approve a building permit for Mike Greene to replace existing mobile home with a 48'x26' mobile home. Selectman Chair Norman Brown seconded the motion. Roll Call Vote was done at this time Kevin Meehan "I", Norman Brown "I", & Terri Larcomb "I" and with no further discussion the motion passed unanimously.**
- Select Board reviewed, motioned, & signed Taxpayer Abatement for Gregory Wasuta. **Selectman Kevin Meehan made a motion to approve the Taxpayer Abatement for Gregory Wasuta on his property located at 50 North Rd. Roll Call Vote was done at this time Kevin Meehan "I", Norman Brown "I", & Terri Larcomb "I" and with no further discussion the motion passed unanimously.**
- Select Board reviewed, motioned, & signed Planning Board appointment for Diane Allard to become an alternate member. **Selectman Kevin Meehan made a motion to approve Diane Allard to become a Planning Board alternate member. Selectman Chair Norman Brown seconded the motion. Roll Call Vote was done at this time Kevin Meehan "I", Norman Brown "I", & Terri Larcomb "I" and with no further discussion the motion passed unanimously.**

Select Board Chair Norman Brown made a motion to enter into Non-Public Session RSA 91-A:3, II(b) at 7:39p.m. Selectman Terri Larcomb seconded the motion. Roll Call Vote was done at this time Kevin Meehan "I", Norman Brown "I", & Terri Larcomb "I" and with no further discussion the motion passed unanimously.

Selectman Kevin Meehan made a motion to enter back into Public Session at 7:49p.m. Selectman Chair Norman Brown seconded the motions. Roll Call Vote was done at this time Kevin Meehan “I”, Norman Brown “I”, & Terri Larcomb “I” and with no further discussion the motion passed unanimously.

Selectman Kevin Meehan made a motion to appoint Jennifer Kenison as Tax Collector with a one-year appointment. Selectman Chair Norman Brown seconded the motion. Roll Call Vote was done at this time Kevin Meehan “I”, Norman Brown “I”, & Terri Larcomb “I” and with no further discussion the motion passed unanimously.

Selectman Chair Norman Brown asked that Amanda contact Jennifer to see if she could meet with the Select Board prior to the Select Board meeting on June 5, 2023, to discuss the change in appointment time frame.

Selectman Kevin Meehan made a motion to adjourn the meeting at 7:55 p.m. Select Board Chair Norman Brown seconded the motion. Roll Call Vote was done at this time Kevin Meehan “I”, Norman Brown “I”, & Terri Larcomb “I” and with no further discussion the motion passed unanimously.

******Next Select Board meeting is scheduled for Monday, June 5, 2023 @ 7:00 p.m.******

Respectfully Submitted by:



Amanda Simino
Administrative Assistant to the Select Board