

Town of Jefferson  
Select Board Meeting  
April 10, 2023  
Jefferson Community Center

The meeting was called to order at 7:01 p.m. by Select Board Chair Norman Brown, Selectman Teri Larcomb, Selectman Kevin Meehan, Cheri Marshall (In person & Zoom) Maura Chappelle (Zoom), Andrea Gendron, Kyle Cormier, David Savage, Ainsley Savage and Amanda Simino present. The pledge of allegiance was recited.

**Selectman Terri Larcomb made a motion to approve the Select Board Meeting Minutes from March 27, 2023. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.**

**Cheri Marshall presentation:** Cheri presented an album to the Select Board. This album was created in honor of the Veterans Memorial. It is comprised of the Veterans Memorial Site Celebration flyer, the meaning of TAPS, the words of TAPS, newspaper articles pertaining to the Veterans Memorial, pictures of the moving of the Jefferson Roll Call, and pictures of our past, present, and fallen Veterans. There are empty spaces toward the back of the book for residents of the town to add more pictures of the town's Veterans. The book will be kept at the Town Office.

**Public Input:** Kyle Cormier and David Savage were at the meeting on behalf of the Jefferson Athletic Association. Athletic Association is working with the Jefferson Festival Committee to partner together with bringing more community events prior to the 4<sup>th</sup> of July fireworks. They were also looking to see about having open gym time for the community. Whether it be for basketball drills, baseball practice in the event of bad weather, and other sports. Selectman Chair Norman Brown stated that the Board is working on the building use agreement and that they are hoping to have it finalized and voted in by the next meeting. David Savage wanted to touch on residents using the gym with their children, there isn't a lot of inside space that can be used, and it would be great to have something close by to use. The Athletic Association is looking at doing a presentation for the Select Board for expanding on more sports being offered here in town. Another thing that was brought up by Kyle Cormier was having storage space here at the JCC building. Unfortunately, the town is limited on space in the building but might be able to figure something out to accommodate everyone.

**Selectman Terri Larcomb made a motion to approve Payroll for April 3 & April 10, 2023. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.**

**Selectman Terri Larcomb made a motion to approve Accounts Payable for March 31 and April 7, 2023. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.**

**Town owned property Belle Hunt Road:** 2 properties that are next to each other on Belle Hunt Rd. were taken by the town due to Tax Deed for non-payment of property taxes in September of 2021. Selectman Kevin Meehan was contacted by an individual who might be interested in purchasing both properties.

The town doesn't do tax sales so therefore the property cannot be sold until the town has owned the property for a 3-year period. The Select Board would like Amanda to obtain from Linda info on all town owned properties for the next meeting.

**Other Business:**

- Select Board reviewed and initialed Unpaid Bills for 4/7/23
- Select Board reviewed and initialed Deposits & GLs for 3/31 & 4/4/23
- Select Board reviewed, motioned, and signed Building Permit for Skip & Cheri Marshall. **Selectman Terri Larcomb made a motion to approve Skip & Cheri Marshall's building permit for the installation of a 11.2kW PV solar ground array with 28 400W solar panels & 28 Enphase IQ8M micro inverters, located at 36 Plaisted Fork Rd. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion was passed unanimously.**
- Select Board reviewed, motioned, & signed Building Permit for Forrest Hicks. **Selectman Terri Larcomb made a motion to approve Forrest Hick's building permit to construct a 30'x40' Maintenance Building located at 56 Meadows Rd. Selectman Kevin Meehan seconded the motion, Selectman Chair Norman Brown stated that the cost estimate was missed and asked that Amanda follow up with Forrest to obtain that information, and with no further discussion the motion was passed unanimously.**
- Select Board reviewed, motioned, & signed Building Permit for Fred & Marilyn Hozeny. **Selectman Terri Larcomb made a motion to approve a building permit for the construction of a 21'x25' single story timber-framed addition to existing home. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion was passed unanimously.**
- Select Board reviewed, motioned, & signed Amended Building Permit for Brian Tibbetts. Amanda stated that the amendment is moving the original location of the shed. They purchased the property next to their property. Now they would like to put the shed on the newly purchased property. **Selectman Terri Larcomb made a motion to approve the amendment for the construction of a 60'x28'shed moving its location from 92 Sadie Ln. to 99 Sadie Ln. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion was passed unanimously.**
- Select Board reviewed, motioned, & signed Planning Board Appointments of Gilbert Finch and Jason Call. **Selectman Terri Larcomb made a motion to appoint Gilbert Finch and Jason Call for the Planning Board for a 3-year term each. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion was passed unanimously.**

**Selectman Terri Larcomb made a motion to enter Non-Public Session RSA 91-A:3, II(b) *The hiring of any person as a public employee* at 8:02 p.m. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion was passed unanimously.**

**Selectman Terri Larcomb made a motion to enter Public Session at 8:09 p.m. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion was passed unanimously.**

The Select Board asked Amanda to make copies of both applicants' resumes and application to have ready for the interviews. The Select Board also asked that Amanda reach out to both applicants to set up interviews for next week.

**Selectman Terri Larcomb made a motion to adjourn the meeting at 8:18p.m. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.**

**\*\*\*\*Next Select Board meeting is scheduled for Monday, April 24, 2023 @ 7:00 p.m.\*\*\*\***

Respectfully Submitted by:



Amanda Simino

Administrative Assistant to the Select Board