

Town of Jefferson  
Select Board Meeting  
March 27, 2023  
Jefferson Community Center

The meeting was called to order at 7:00p.m. by Select Board Chair Norman Brown, Selectman Teri Larcomb, Selectman Kevin Meehan, Maura Chappelle (Zoom), and Amanda Simino present.

The pledge of allegiance was recited.

**Selectman Kevin Meehan made a motion to approve the Select Board Meeting Minutes from March 13, 2023. Selectman Teri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.**

**Selectman Kevin Meehan made a motion to approve Payroll for March 20 & March 27, 2023. Selectman Teri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.**

**Selectman Teri Larcomb made a motion to approve Accounts Payable for March 17-20, and March 24, 2023. Selectman Kevin Meehan seconded the motion, and with no further discussion the motion passed unanimously.**

**Tax Collector & Assessing:** Selectman Chair Norman Brown stated that both the Tax Collector & Assessing positions are appointed positions that get paid a once a year salary. Selectman Chair Norman Brown is concerned that if something happens to someone in those positions mid-year there would be no compensation to that individual. He recommends having a conversation with Linda Cushman to see what she feels would be appropriate.

**Other Business:**

- Select Board reviewed and initialed Unpaid Bills for 3/24/2023
  - Select Board reviewed and initialed ICS February 2023 statement
  - Select Board reviewed and initialed Deposits & GLs for 3/15 & 3/22/23
  - Select Board reviewed, motion, and signed Building Permit Vincent & Jessie King.
- Selectman Kevin Meehan made a motion to approve Vincent & Jessie King's building permit for the construction of a 14'X18'shed located at 164 Old Cherry Mt. Rd. Selectman Teri Larcomb seconded the motion, and with no further discussion the motion was passed unanimously.**
- Select Board reviewed and signed Tax Abatement. A resident didn't receive Tax Bill on time which caused a \$15.00 late fee. The abatement was for the late fee.
  - Select Board reviewed and signed Elderly Tax Exemption M. Dupont.
  - Select Board reviewed Charitable Organization Tax Exemption. The Select Board has asked Amanda to follow up with Heartwood School to clarify a few things on the application and provide additional financial documentation.

- Select Board reviewed and initialed A.V.R.R.D.D. 2022 Budget Report
- Select Board reviewed Four Seasons Landscaping letter and list of rates.
- Select Board reviewed and motioned Mary Gross's official retirement letter. **Selectman Kevin Meehan made a motion to regretfully and reluctantly accept Mary Gross's official retirement letter. Selectman Teri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.**

**Public Input:** None

**Selectman Kevin Meehan made a motion to adjourn the meeting at 7:45 p.m. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion passed unanimously.**

**\*\*\*\*Next Select Board meeting is scheduled for Monday, April 10, 2023 @ 7:00 p.m.\*\*\*\***

Respectfully Submitted by:

A handwritten signature in cursive script that reads "Amanda Simino". The signature is written in dark ink and is positioned above the printed name and title.

Amanda Simino  
Administrative Assistant to the Select Board