

Town of Jefferson  
Select Board Meeting  
Budget Workshop Library, Hwy. Dept., Planning Board, Board of Adjustments  
December 5, 2022  
Jefferson Community Center

The meeting was called to order at 7:01 p.m. Norman Brown (Selectman), Terri Larcomb (Selectman), Charlene Wheeler, Liz Milligan, Brenda Roy, Andy Gendron, Bettie Bovio, Jeannie Kenison, Mike Kenison, Kim Perry, and Amanda Simino, present

The pledge of Allegiance was recited to salute the flag.

**Library:** The Trustees of the library presented the Select Board with their proposed 2023 budget in the amount of \$42,160.00. They are looking for wage increases for both Joy and Emma. Selectman Norman Brown stated that the Select Board will be looking at wage figures across all departments which is going to be around an 8.7% increase in current wages. Their endowment fund will be generating a healthy amount of interest that will be turned into revenue going back to the town. Trustee Allowance has an increase of \$607.00. The allowance is utilized for the purchase of books, general repairs and upgrading the library, supplies and income. Trustee Chair stated Joy puts together the Trustee Allowance, the Trustees then review and discuss, and then adjust as needed. The Select Board stated that other than the wage piece which if the Board does decide on the 8.7% wage increase which would exceed their request all the other numbers, they were okay with.

**Board of Adjustment:** The Board of Adjustments already proposed their budget to the Select Board however made an increase in the original proposed amount. After much back and forth between the Select Board and Charlene Wheeler and Kim Perry had decided to keep the original proposed budget amount of \$4,500.00. Selectman Norman Brown would like to see increases in the BOA application fees. BOA is working on those increases but do not have final numbers at this time. The Select Board would like to see the fees increased to figures that would generate enough income to sustain Charlene's work that is involved per application.

**Planning Board:** The Planning Board already proposed their budget to the Select Board however made an increase in the original proposed amount. Charlene Wheeler secretary of the Planning Board was at the meeting representing the Planning Board. Again, after much back and forth between the Select Board and Charlene it was determined to keep the original budget amount of \$8,000.00. Again, the Select Board would like to see applications fees being worked on to support hours spent on each application that is presented.

**Highway Department:** Mike Kenison Highway Department foreman presented information to the Select Board regarding the Highway 2023 budget. There are several items that need to be addressed within the Highway Department budget, which are as follows:

- Back wall of garage needs to be repaired
- Whipple Rd., Turnpike Rd., & Ingerson Rd. are in need of more gravel
- The 2012 Dodge one-ton truck needs repairs
- Western Star needs new tires (looking at a figure of \$1200.00) 2
- New material to help with dust control on roadways
- New trailer to haul equipment (Selectman Norman Brown would like Mike to look at estimates for new trailers vs. used trailers)
- More cement blocks for salt shed

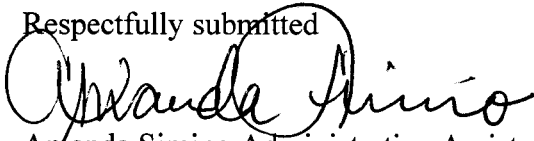
Highway Foreman didn't have estimates at this time for the work that is being looked at for 2023. The Select Board would like Mike to work on getting estimates for everything that had been discussed so that the Board has a better handle with moving forward on the Highway Dept. 2023 budget. Selectman Norman Brown would like Amanda to gather all historical info for the 2012 Dodge truck.

**Public Input:** Andy Gendron was at the meeting representing the Jefferson Festival Committee. The festival is 5 days away and she was looking for guidance from the Select Board due to information that was presented to the committee by one of their vendors. The vendor is Stubby Hayrides. He stated that the town was going to have to have additional insurance from the town on top of his liability insurance. Selectman Norman Brown stated that is not something that the town does and has never had to offer that in the past. Andy stated that Stubby told the committee that the Town of Lancaster just had to do it for their Olde Tyme Christmas event. The Select Board encouraged the committee to reach out to the Town of Lancaster for more guidance and knowledge on this situation.

**Selectman Terri Larcomb made a motion to adjourn the meeting at 8:18 p.m. Selectman Norman Brown seconded the motion; with no discussion the motion was passed unanimously.**

**\*\*\*Next Select Board meeting will be held on Monday December 12, 2022 @ 7:00 p.m.\*\*\***

Respectfully submitted

A handwritten signature in cursive script that reads "Amanda Simino". The signature is written in black ink and is positioned below the typed name.

Amanda Simino Administrative Assistant to the Select Board