

Town of Jefferson
Select Board Meeting
Budget Workshop
Cemeteries, Fire Department, & EMS
November 21, 2022
Jefferson Community Center

The Meeting was called to order at 7:06 p.m. by Selectman Chair Kevin Meehan, Selectman Norman Brown, Selectman Terri Larcomb, Chris Milligan, and Amanda Simino were present.

Cemeteries: Chris Milligan presented the Select Board with his proposed budget for mowing, spring & fall clean up. The proposed budget amount is \$1080.00 per one round of mowing each cemetery. He will charge an hourly rate of \$18.00 for maintenance at the cemeteries. The Select Board questioned if he has budgeted enough where the invoices that he has submitted for 2022 did not reflect the \$1080.00. He stated that if he were to do all cemeteries in one day the amount would be the \$1080.00. The Select Board stated that they need to crunch the numbers to see what the board needs to plug in for a budget figure for the cemeteries.

Fire Department: Chief Milligan presented the Select Board with the proposed budget for the Fire Department of \$65,490.00. The Fire Department budget is broken down by payroll, dues, building expenses, communications, vehicle maintenance, Scba maintenance, care of fire ponds, and gear & equipment. He stated that between EMS and Fire Department they have had a total of 108 calls thus far. Selectman Norman Brown stated that he would like to see more insurance claims being build for calls for the revenue to come back to the town to help offset some of the payroll expenses.

Chief Milligan wanted to take some time with the Select Board to discuss wages. Currently he is making a lower wage than another individual of the Fire Department. He commented that he doesn't feel that the individual doesn't deserve the wage but would like the Select Board to take into consideration of a wage increase where he does a lot of administrative work being the Chief. The Select Board would like Amanda to put together a list of Firemen & EMS current wages and hours to be able to discuss increasing his wages. The Select Board also discussed that possibly one rate could be for admin hours and his current rate be for calls and training.

Chief Chris Milligan also provided a wish list equipment request. He stated at the very least he would like to upgrade the Cascade System in Van 3 which is roughly \$6,000. The would be the installing of 3 6000psi cylinders with accessories. He also asked the Select Board about possibly moving the generator that is on the old town office property to the west side of the station. He stated that he has talked with Royal Electric, and it is something that they can do just need an estimate to get it done.

EMS: Chief Chris Milligan presented the Select Board with the proposed budget for EMS. The proposed budget amount is \$8,200.00. The EMS budget is broken down by payroll, training classes, and equipment & supplies.

As of the figures that were given on October 22 EMS had 410 call hours, 120 training hours, and a total of 65 calls logged. The Select Board were ok with the figures that were given. Chief Milligan also presented the Select Board with an equipment wish list as well. The EMS department has had some new members join with at least two to three more by the end of year. This would make up a total of 11 members. They are going to need added equipment to outfit the new members. They would also like to have their own CPR training equipment. Currently when Liz Milligan is instructing a CPR class, she is having to borrow equipment from other departments.

Selectman Norman Brown made a motion to adjourn the meeting at 8:06 p.m. Selectman Terri Larcomb seconded the motion, with no further discussion the motion was passed unanimously.

*****Next Select Board Budget Workshop will be held on Monday Dec. 5, 2022 @ 7:00 p.m.*****

Respectfully submitted

A handwritten signature in cursive script that reads "Amanda Simino / K.U."

Amanda Simino
Administrative Assistant to the Select Board