

Town of Jefferson
Select Board Meeting
November 14, 2022
Jefferson Community Center

The meeting was called to order at 7:01 p.m. by Kevin Meehan (Select Board Chair), Norman Brown (Selectman), Terri Larcomb (Selectman), Maura Chappelle (Zoom), James Akerman (Zoom), Cheri Marshall (Zoom) and Amanda Simino, present

The pledge of Allegiance was recited to salute the flag.

Library exterior Christmas Tree. Liz Milligan Library Trustee Chair wanted the Selectmen to know that Snyder family is donating a tree to be placed outside in the name of Marc Hurzeler. The tree is a live tree from the Snyder family property. The tree is part of stipulations from the endowment gift that the library received from the Hurzeler family. Marc Hurzeler used to visit the now Snyder property. Liz and the Select Board have agreed to place the tree on the opposite end of the building to offset the Historical Society Memory tree. They have already been looking into solar operated Christmas tree lights where there is no outside power source on the side of the building the tree will be placed. The Select Board asked that the library be responsible for the upkeep and removal of the tree. The tree is going to be approximately 9ft and will be delivered by Matt Snyder and he will coordinate when the delivery will be made. Liz also wanted the Select Board to know that their library sign is almost completed and that it will be placed in plastic whiskey type barrels until the spring.

Public Input: None

Selectman Norman Brown made a motion to approve the meeting minutes from November 1, 2022. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion was passed unanimously.

Selectman Norman Brown made a motion to amend the Budget Workshop meeting minutes from November 7, 2022, to include “kids from surrounding towns that play for a Jefferson athletic team” be included in not paying for the registration fee. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion was passed unanimously.

Selectman Norman Brown made a motion to approve the Budget Workshop meeting minutes from November 7, 2022, with the amendment stated above. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion was passed unanimously.

Selectman Norman Brown made a motion to approve Payroll for November 7, & November 14, 2022. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion was passed unanimously.

Selectman Norman Brown made a motion to approve Accounts Payable for November 4, November 11, & November 14, 2022. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion was passed unanimously.

Public Input: None

Other Business:

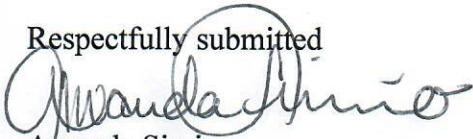
- Select Board reviewed and initialed Unpaid Bills for 11/11/2022.
- Select Board reviewed and initialed bank deposits for 11/03 & 11/09/2022
- Select Board reviewed and initialed General Fund account statement for the month of October 2022.
- Select Board reviewed, motioned, and signed building permit for S. Conley. **Selectman Norman Brown made a motion to approve building permit for Sandra Conley located on property Map 8 Lot 5A (Meadows Rd.) for a 10'X26' deck and screened-in porch to added to the existing camper that is on the property. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion was passed unanimously.**
- Select Board reviewed and signed Timber Intent to cut for Richard White located on Viewtop Dr.
- Select Board reviewed and signed Original Warrant for Sewer User Fees.
- Select Board reviewed and signed Deed for Peter & Marilyn Schroer for the purchase of town owned property located at 48 Hyfield Ln.
- Select Board reviewed and initialed Lancaster Ambulance Service charge of \$49,815 for 2023.
- Select Board reviewed Warrant Article for the Veteran's Memorial submitted by Cheri Marshall. Selectman Norman Brown suggested that the Select Board hold off until closer to the budget being formulated. The Select Board agreed with Selectman Norman Brown. Selectman Norman Brown did state that they are looking at a target date of Memorial Day 2023 for completion of the monument.
- Select Board Chair reviewed and signed wage increase forms.
- Select Board discussed the process of the Boston Cane. The Board agreed to hold the new Boston Cane here at the office on display with a picture of the oldest resident the cane and a "memorial" clock that they can have at their home. The original Boston Cane was lost in a resident's home due to a house fire and the replacement to that one was lost in the fire at the old town office. The cane, picture and Boston Cane plaque would be displayed in the display case in the lobby of the Jefferson Community Center. Currently Stella Pascal is the oldest resident in Jefferson, and she has a memorial clock. Select Board Chair Kevin Meehan also wanted to bring up the replacement of the Select Board plaque that was lost in the town office fire. The Select Board would like Amanda to ask Linda about the names of who was on the Select Board plaque and Boston Cane plaques would also be displayed in the display case at JCC.

- Select Board discussed the replacement of the roof and the windows on the two sides of the Jefferson Community Center building. They would like to try and at least get the back half of the roof replaced this year. Seeing where they are at with the budget and utilizing funds from the building funds CRF. **Selectman Norman Brown made a motion to have DG Roofing replace the back half of the roof of the Jefferson Community Center building in the amount of \$73,338 for the area of 5,671 sq. feet. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion was passed unanimously.**
- Select Board reviewed and signed Drive-way permit for David Torr located at 225 Old Cherry Mountain Rd.

Selectman Norman Brown made a motion to adjourn the meeting at 7:51 p.m. Selectman Terri Larcomb seconded the motion, with no discussion the motion was passed unanimously.

*****Next Select Board meeting will be held on Monday November 28, 2022 @ 7:00 p.m.*****

Respectfully submitted



Amanda Simino

Administrative Assistant to the Select Board