

Town of Jefferson  
Select Board Meeting  
November 1, 2022  
Jefferson Community Center

The meeting was called to order at 7:00 p.m. by Kevin Meehan (Select Board Chair), Norman Brown (Selectman), Terri Larcomb (Selectman), Lynne Holland, Charlene Wheeler, Suzy Colt, Mike Smith, Mike Meehan, Hunter McKearney, David Hill, Sarah Hill, Jason Call, Cheri Marshall (Zoom) Forrest Hicks, Stacey Hicks, and Amanda Simino, present

The pledge of Allegiance was recited to salute the flag.

**Public Input:** None

**Selectman Terri Larcomb made a motion to approve the meeting minutes from October 17, 2022. Selectman Chair Kevin Meehan seconded the motion, and with no further discussion the motion was passed unanimously. Selectman Norman Brown abstained from the motion and vote where he was not present at the October 17, 2022, Select Board Meeting.**

**Selectman Norman Brown made a motion to approve Payroll for October 24 & October 31, 2022. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion was passed unanimously.**

**Selectman Norman Brown made a motion to approve Accounts Payable for October 21 & October 28, 2022. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion was passed unanimously.**

**Forrest Hicks & David Hill- Waumbek:** Forrest and David wanted to meet with the Select Board to put some truth to rumors that have been going around town regarding what their plan is for the Waumbek property. They are keeping the golf course as an 18-hole course with some changes for safety purposes. They are going to switch up a few things for the first 9-holes so that it would be more user friendly for those who only want to golf 9-holes. They stated that the Waumbek has always been a landmark for the town, and they intend to keep it that way. They are anticipating being open in 2024 where the property needs a lot of attention. The current double-wide clubhouse is being removed and a new clubhouse will be built in the same location as the double-wide. The new clubhouse will have a bar and restaurant. The clubhouse is not going to be built until next year. They are exploring some different ways to generate revenue all year. They are currently having some of the property survived for possible housing some time down the road. David Hill did want to ask the Select Board about possibly abating the taxes for a two-year period. They will be spending out a lot of money to get the property up and running and is looking for support from the town regarding taxes until they are open.

**Budget Workshops:** Amanda presented the Select Board with all department and board proposed budgets for 2023. She asked the Select Board if she could start scheduling the workshops starting November 7 at 7:00 p.m. The Select Board stated that it would be no problem to start scheduling the budget workshops.

**Public Input:** Suzy Colt wanted to Thank the Select Board and Town of Jefferson for making her feel very welcome while she has been campaigning for State Representative.

**Other Business:**

- Select Board reviewed, motioned, and signed building permit H. McKearney. **Selectman Norman Brown made a motion to approve building permit for Hunter McKearney 28' 10" X 28' 6" sugar house located at 1017 Owle's Head Hwy. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion was passed unanimously.**
- Select Board reviewed and initialed Unpaid Bills for 11/07/2022.
- Select Board reviewed and initialed bank deposits for 10/11, 10/19, & 10/25/2022
- Select Board reviewed and initialed General Fund account statement for the month of September 2022.
- Select Board reviewed and initialed GL 10/19/2022 reversal of error.
- Select Board reviewed and signed MS-535
- Select Board reviewed and signed CN Brown Oil and LP contract
- Select Board reviewed and signed Timber Yield Tax D. Chirichillo
- Select Board reviewed and initialed Maine Energy's initial pellet quote that is good thru December 31. **Select Board asked that Amanda call Maine Energy to get a delivery scheduled for mid-December to fill the Silo for the quote price of \$285 a ton. They are anticipating a price jump come January.**
- Select Board reviewed state abatement for D. & M. Socci. The assessing company went and reassessed property 65 Sunset Paradise in the name of Daniel & Maria Socci. The town cut the Socci's a check in the amount of \$759.03 that was due to them for over payment on taxes.
- Select Board reviewed and motioned the offer letter from Peter & Marilyn Schroer to purchase the .33-acres lot located next to their property addressed 48 Hyfield Lane for the amount of \$5.00. **Selectman Norman Brown made a motion to accept the offer from Peter & Marilyn Schroer to purchase property 48 Hyfield Lane in the amount of \$5.00. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion was passed unanimously.**
- Select Board reviewed and signed the Deed for Cynthia Hakansson to purchase back her property located at 111 Meadowbrook Rd. Map 02 Lot 37.
- Select Board and Amanda discussed job description that the town already has drawn up. Amanda asked that the Select Board review the descriptions and let her know of any changes that need to be made. There are a few positions that are newer positions that job descriptions were not written. (Highway Department Road Maintainer, Custodian, & Office Assistant)

The Select Board asked that Amanda reach out to NHMA for assistants on the Highway Department Road Maintainer & Custodian job descriptions. Amanda stated that she and Kate would start working on the Office Assistant description next week.

**Selectman Norman Brown made a motion to enter Non-Public session RSA 91-A:3, II(a) at 8:09 p.m. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion was passed unanimously.**

**Selectman Norman Brown made a motion to enter back into Public Meeting at 8:29 p.m. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion was passed unanimously.**

**Selectman Norman Brown made a motion to increase Jennifer Kenison's wage to \$22.40 now that her state training has been completed for Deputy Town Clerk DMV piece. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion was passed unanimously.**

**Selectman Norman Brown made a motion to increase Michael Kenison's wage to \$27.00 now that a permanent full-time employee was hired for the Highway Department. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion was passed unanimously.**

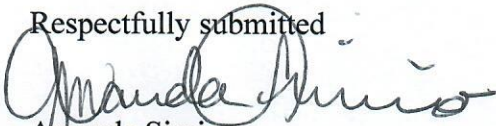
**Selectman Norman Brown made a motion to increase Norman Kenison's wage to \$24.00 now that he has been hired on as a permanent full-time employee of the town. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion was passed unanimously.**

**Selectman Norman Brown made a motion to increase Kathryn McMann's wage to \$24.00 once her 90-days has been completed. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion was passed unanimously.**

**Selectman Norman Brown made a motion to adjourn the meeting at 8:31 p.m. Selectman Terri Larcomb seconded the motion, with no discussion the motion was passed unanimously.**

**\*\*\*Next Select Board meeting will be held on Monday November 14, 2022 @ 7:00 p.m.\*\*\***

Respectfully submitted



Amanda Simino

Administrative Assistant to the Select Board