

Town of Jefferson  
Select Board Meeting  
September 19, 2022  
Jefferson Community Center

The meeting was called to order at 7:02 p.m. by Kevin Meehan (Select Board Chair) Norman Brown (Selectman), Terri Larcomb (Selectman) James Akerman, Suzy Colt, Eamon Kelley (Zoom) and Amanda Simino, present.

The pledge of Allegiance was recited to salute the flag.

**Public Input:** James Akerman understands it does not have anything to do with the Select Board however he is concerned with the outcome of vote calculations from the primary election. He stated that he was written in for a couple of areas and the results show him as not having any votes when he should have had at least 2 votes. His biggest concern is not about the votes but about the inconsistency of the results from what the town has, to what the Secretary of State Election Bureau indicates. Selectman Chair Kevin Meehan did state that the way they have to tally up write-ins is different than officials that are on the ballot. There is a separate tally sheet that all write-ins get recorded on.

**Selectman Norman Brown made a motion to approve the September 06, 2022, meeting minutes. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion was passed unanimously.**

**Selectman Norman Brown made a motion to approve Payroll for September 12 & September 19, 2022. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion was passed unanimously.**

**Selectman Norman Brown made a motion to approve Accounts Payable for September 9, September 16 & September 19, 2022. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion was passed unanimously.**

**JCC Building renovations update:** Selectman Norman Brown gave an update on the JCC building. The progress on the parking lot is getting there. Selectman Norman Brown does want to meet with Ed Stanley from Central to go over his plans again to make sure there will be enough space in the parking lot for two rows of parking with travel lanes going to and from the parking spots. The parking lot will go back to one-way direction. The culverts have been getting done on hold at the moment due to the rain. Still have to remove the two steel covers to the septic system and replace with new covers that are raised. They will still be able to pave around them and can withstand being driven on. Selectman Terri Larcomb asked Selectman Norman Brown where she has been out of town if the gym floor has been complete. Selectman Norman Brown stated that was supposed to be done last week and still has yet to happen. He will follow up with Daniel Herbert regarding the gym floor.

**Discussion of Library Open House and book sale on October 8, 2022:** Joy McCorkhill sent an e-mail to Amanda regarding the Select Board joining in on the library's open house on Saturday October 8. The Select Board would like to hold off on a complete building open house until the rest of the building is completed. But also feel that with the donor's family coming and doing the dedication for the donor the library should be in the spotlight at this event.

**Discussion on Highway Department position:** Amanda wanted to follow up with the Select Board regarding the highway departments full-time position. The Select Board would like to hold off on posting the position. They would like to keep Norman Kenison as is and having Luc Couture for back up during the plowing season. Selectman Terri Larcomb would like to have both Mike and Norman Kenison come in for a meeting to see what their thoughts are. The Select Board would also like to review all town employee job descriptions and meeting with all town employees on a regular basis, so everyone knows what is going on in each department. Selectman Chair Kevin Meehan stated that we need to get back on track with scheduling quarterly safety meetings with the staff as well.

**Public Input:** James Akerman asked what the progress is on the Veterans Memorial. Selectman Norman Brown stated that the Honor Roll at Old Corner Store will be getting moved down to the memorial site by Normandeau Trucking and the three benches that will be placed there for the KIA fallen are done and being stored at Normandeau Trucking for now until things get finished at the memorial site.

#### **Other Business:**

- Select Board reviewed and initialed Unpaid Bills for 9/26/2022
- Select Board reviewed and initialed bank deposits for 9/7 & 9/14/22
- Select Board reviewed and initialed corrected bank deposit for 8/2/22
- Select Board reviewed and initialed general fund August bank statement
- Select Board reviewed and initialed ICS August bank statement
- Select Board reviewed and signed eviction notice for C. Hakansson
- Select Board reviewed and signed timber yield tax forms F. Oleson.
- Select Board Chair Kevin Meehan reviewed and signed new hire wage form & pistol permit.
- Select Board reviewed, motioned, and signed building permit for modifying equipment for existing cell site towers located at 379 North Rd. **Selectman Norman Brown made a motion to approve building permit for modifications to be done on existing cell tower equipment located at 379 North Rd. in the name of Centerline Communications, LLC. Contingent on follow up to CNP TOJ assessing company on change in assessing value. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion was passed unanimously.**
- Select Board discussed with Suzy Colt TOJ sponsoring a Community Candidates Forum. The Select Board feels that this would not be an appropriate event for the Town to sponsor and suggested that Suzy contact another venue to hold this event.
- Select Board discussed paying the Ballot Inspectors for their time on election days. In the past the Ballot Inspectors were paid and somewhere along the way the ball was dropped, and no one ever said anything about it. Cheryl Meehan

Supervisor of the Checklist sent a memo with a \$10.00 an hour figure. The Select Board stated that they would pay the Ballot Inspectors for their time on election days but would like Amanda to look into what surrounding towns and the see what the school board are paying so that the Town can be paying a figure that everyone else are paying.

- Select Board discussed options for Boys Scouts to have storage at the JCC building. Selectman Chair Kevin Meehan stated that Kim Perry approached him about utilizing one of the wood cabinets that are in the room off the gym for storage. The Select Board has no issues with them utilizing one of the wood cabinets.
- Select Board discussed the sale of the woodstove. The Select Board asked that Amanda put the picture of the stove back up on the website and that the Select Board would except bids up until the next Select Board meeting on October 3.
- Select Board discussed the use of the Old Corner Store gift certificates that were received by the FCCLA. The Select Board stated that they should be used for the lunch at the next election.
- Select Board reviewed, motioned, and signed the quote from Atlantic Recycling Equipment for a new compactor can for the Transfer Station. **Selectman Norman Brown made a motion to purchase the compactor can from Atlantic Recycling Equipment if we cannot find another container elsewhere. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion was passed unanimously.**
- Select Board discussed the use of a teenager to help Rodney with a few projects. The Select Board would like the person to be at least 16 years old and if any ladders would be involved then the person would have to be at least 18 years of age.

**Selectman Norman Brown made a motion to go into non-public session RSA 91A:3, II(c) at 8:39 p.m. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion was passed unanimously.**

**Selectman Norman Brown made a motion to come out of non-public session RSA 91A:3, II(c) at 9:17 p.m. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion was passed unanimously.**

Selectman Norman Brown wanted Selectman Chair Kevin Meehan and Selectman Terri Larcomb to know that he was approached by Forrest Hicks about coming in and meeting with the Select Board in non-public session to go over his plans for the Waumbek property.

**Selectman Norman Brown made a motion to adjourn the meeting at 9:18 p.m. Selectman Terri Larcomb seconded the motion, with no discussion the motion was passed unanimously.**

**\*\*\*Next Select Board meeting will be held on Monday October 3, 2022 @ 7:00 p.m.\*\*\***

Respectfully submitted



Amanda Simino  
Administrative Assistant to the Select Board