

Town of Jefferson
Select Board Meeting
August 8, 2022
Jefferson Community Center

The meeting was called to order at 7:05 p.m. by Kevin Meehan (Select Board Chair) Norman Brown (Selectman), Terri Larcomb (Selectman), and Amanda Simino, present. Jason Call present halfway through meeting

The pledge of Allegiance was recited to salute the flag.

Selectman Norman Brown made a motion to enter non-public meeting RSA 91-A:3, II (b) at 7:06 p.m. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion was passed unanimously.

Selectman Norman Brown made a motion to enter back into public meeting at 7:13 p.m. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion was passed unanimously.

Selectman Norman Brown made a motion to approve the meeting minutes from July 25, 2022. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion was passed unanimously.

Selectman Norman Brown made a motion to approve payroll for August 1, & August 8, 2022. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion was passed unanimously.

Selectman Norman Brown made a motion to approve accounts payable for July 29, August 5, & August 8, 2022. Selectman Terri Larcomb seconded this motion, and with no further discussion the motion was passed unanimously.

JCC Building renovations update: Selectman Norman Brown gave an update on the building renovation. Electricians were here last week and removed the underground wiring out in the parking lot. They left the conduit underground to cap off in the event in the future there is a need to run more wiring for more lights. Installed a light outside the meeting room exterior door. They will be back to put up shades for the lights that are in the peaks so that they are no longer shinning in windows across the street. Highway Dept has the culverts just waiting on the headers to come in. Once those come in Mike Kenison will be replacing the culverts in the parking lot where we did get the approved permit from NH DOT. Windows are scheduled to be installed starting tomorrow for the front side of the building. Generator was exercised last week and is all approved and up and running. When the parking lot is underway John Silver and Mike Kenison are going to move the swing sets on the playground so that they are on the ends of each side of the playground facing each other to make more space for the library to put up their awning up and any other outside equipment they have. John Silver is going to repair some of the wooden play structures and eventually lay down the rubberized bark. Going to leave the back stop on the baseball field but replace the fencing at the top of it with a netting.

Old Town Office Parking Lot: When Pike Industries was paving on North Road there was a hydraulic fluid spill. He reached out to Pike, and they stated it was the company St. Onge who was hauling for

them a drive never disconnected the hydraulic hoses from a trailer and the hose snapped causing the hydraulic fluid to spill. They then dug a trench into the lawn which goes into the septic to divert the fluid off the parking lot. Pike is going to contact St. Onge to get this matter taken care of.

Public Input: Jason Call came to the meeting to discuss the e-mail that Amanda sent to him regarding the types of accounts the Trustees of the Trust Funds manage. The Select Board had Amanda reach out to Tamar Roberts who is the town auditor and Jamie Dow at NH DRA to ask if the Select Board could consolidate 2 CD's and a Savings account that hold funds for the sewer system into one account. The Select Board would like to put it into an account and asked if it was something the Trustees of the Trust Funds would want to manage. Jason didn't see an issue with managing the account as long as there is little activity, which funds have not been touched in any of these three accounts for some time now. Select Board and Jason asked that Amanda provide balance information.

Other Business:

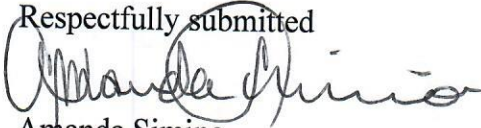
- Select Board reviewed and initialed Unpaid Bills for 8/5/22
- Select Board reviewed and initialed bank deposits for 7/25, & 7/26/22
- Select Board reviewed, motioned, and signed building permit for R. Kingston. **Selectman Norman Brown made a motion to approve building permit for Ray Kingston located at 78 Abigail Circle for the installation of solar panels. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion was passed unanimously.**
- Select Board reviewed, motioned, and signed building permit for B. Martesen. **Selectman Norman Brown made a motion to approve building permit for Bjarne Martesen located at 779 Bailey Road for the construction of a 24'x28' detached garage. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion was passed unanimously.**
- Select Board reviewed, motioned, and signed building permit with contingencies for M. Gross. **Selectman Norman Brown made a motion to approve building permit for Mark Gross located at map 14 lot 26A for the construction of a 16'x16' gazebo. Selectman Chair Kevin Meehan seconded the motion. With further discussion between Selectman Chair Kevin and Selectman Norman. The proposed location of the gazebo per Mark's sketch fails to comply with the town 50' set back from all boundary lines on the property. The sketch shows that it will be located 25' away from the Israel's River which does comply with state RSA 482-A regarding Shoreland Accessory Structures. The approval was ultimately made with the contingency of either moving the structure away from the river another 25' or apply for a variance with the Board of Adjustments to keep the gazebo at 25' away from the river. With no further discussion the motion was passed unanimously.**
- Select Board reviewed, motioned, and signed building permit for F. Ingerson. **Selectman Norman Brown made a motion to approve building permit for Fredrick Ingerson located at 305 North Road for the construction of a 12'x20' car part- steel building. Selectman Terri Larcomb seconded the motion, and with no further discussion the motion was passed unanimously.**
- Select Board Chair Kevin Meehan reviewed and signed wage increases
- Select Board reviewed Deed from Mary Gross
- Select Board reviewed DRA assessment review
- Select Board reviewed & signed Land Use Change Tax Bill Form & Original Warrant Land Use Change Tax Form for William & Laura Thomas.

- Select Board reviewed & signed E9-1-1 address liaison form giving Amanda permission to act on the town's behalf.

Selectman Norman Brown made a motion to adjourn the meeting at 8:34 p.m. Selectman Terri Larcomb seconded the motion, with no discussion the motion was passed unanimously.

******Next Select Board meeting will be held on August 22, 2022 @ 7:00 p.m.******

Respectfully submitted

A handwritten signature in cursive script that reads "Amanda Simino". The signature is written in dark ink and is positioned above the printed name.

Amanda Simino

Administrative Assistant to the Select Board