

Town of Jefferson
Select Board Meeting
May 23, 2022
Jefferson Community Center

The meeting was called to order at 7:19 p.m. by Kevin Meehan (Select Board Chair) Norman Brown (Selectman), Terri Larcomb (Selectman), Mike Kenison, Cheri Marshall (Zoom), Maura Annette Chappelle (Zoom), & Amanda Simino present.

The pledge of Allegiance was recited to salute the flag.

Selectman Norman Brown made a motion to enter non-public session RSA 91-A:3, II (a) at 7:20 p.m. Selectman Terri Larcomb seconded the motion, with no discussion the motion was passed unanimously.

Selectman Norman Brown made a motion to enter back into public session at 8:05 p.m. Selectman Terri Larcomb seconded the motion, with no discussion the motion was passed unanimously.

Selectman Norman Brown made a motion to hire Mike Kenison as Highway Department Foreman starting May 29, 2022, with a rate of pay of \$25.00 per hour. Selectman Terri Larcomb seconded the motion, with no discussion the motion was passed unanimously.

Selectman Norman Brown made a motion to accept Bruce Hartford's letter of resignation effective Friday May 27, 2022, for the custodial/minor maintenance position at the Jefferson Community Center. Selectman Terri Larcomb seconded the motion, with no discussion the motion was passed unanimously.

Selectman Norman Brown made a motion to accept the May 16, 2022, draft meeting minutes as written. Selectman Terri Larcomb seconded this motion, with no discussion the motion was passed unanimously.

Selectman Norman Brown made a motion to approve payroll for the week of May 23, 2022. Selectman Terri Larcomb seconded this motion, with no discussion the motion was passed unanimously.

Selectman Norman Brown made a motion to approve accounts payable for the week of May 20, 2022. Selectman Terri Larcomb seconded this motion, with no discussion the motion was passed unanimously.

Veterans Monument Update: Cheri Marshall gave Norman Brown information to share for the Veterans Monument. Selectman Norman Brown stated that they will be purchasing 3 benches for the memorial from Normandeau Trucking, Inc McCormack & Whitco Memorials in the amount of \$3,900.00. The 3 benches will honor the 3 individuals from the Town of Jefferson that were killed in action in various wars. One bench will be covered by the funds in the Savard Memorial account and the remainder of the funds will be paid by the Veterans Memorial account. **Selectman Norman Brown made a motion to approve the invoice from Normandeau Trucking Inc., McCormack & Whitco Memorials in the amount of \$3,900.00 to be paid from Savard Memorial & Veterans Memorial accounts. Selectman Terri Larcomb seconded the motion, with no discussion the motion was**

passed unanimously.

JCC Building renovations update: Selectman Norman Brown gave an update on the building renovation. Still waiting on the gym floor to be lined. By the entry way of the gym the floor is starting to lift. Daniel Hebert has been notified for the flooring company to come and fix that part of the floor. Electricians were here and put in new lights outside of the main entrance to the building. Generator pad has been poured and generator will be installed tomorrow. Tanner Hill has notified State, Department of Environmental Services about pumping the underground fuel tank and the removal. There was a work party here on Saturday to transfer the contents from the storage container the Town is renting to the storage container the Town purchased.

Public Input: No public input

Other Business:

- Select Board reviewed and initialed Unpaid Bills for 5/20/22
- Select Board reviewed and discussed conference table options that are from W.B. Mason. The option that was present is a modular set up. Looking at 4 tables, 2 30x60 & 2 30x72, with 12 chairs. Roughly the table price per table is looking around \$800 and the chairs are roughly \$430 per chair. The Select Board would like Amanda to reach out to Jim at W.B. Mason for him to give the town a quote for the tables and chairs that the Select Board has picked out to review at the next meeting.
- Select Board reviewed, motioned, and signed building permit for W. Robbins III. **Selectman Norman Brown made a motion to approve the building permit for the construction of a new ranch style cabin in the name of W. Robbins III. Selectman Terri Larcomb seconded the motion, with no discussion the motion was passed unanimously.**
- Select Board reviewed, motioned, and signed building permit for R. Wilson. **Selectman Norman Brown made a motion to approve the building permit for the construction of a new camp in the name of R. Wilson. Selectman Terri Larcomb seconded the motion, with no discussion the motion was passed unanimously.**
- Select Board reviewed and signed Fire/EMS Department wage increase forms.
- Select Board had discussion regarding Zoom. The Select Board would like to keep offering Zoom for the convenience of the public but due to technology and not all meetings recording we will no longer be recording the Zoom sessions. Zoom will be still used but not recorded. Zoom is not a requirement of the state and towns/cities, and towns/cities are not obligated to record or post Zoom recordings.
- Select Board reviewed and signed Timber intent to cut for M. Malasky.
- Select Board reviewed and signed the Disbursement of funds from the Trustees or the Trust Funds for the library expendable trust in the amount of \$32,000.00.
- Select Board reviewed, motioned, and signed the Historical Society lease agreement for leasing the space in the Jefferson Community Center. The Historical Society has already reviewed and agreed with the terms outlined in the lease **Selectman Norman Brown made a motion to approve and sign the Historical Society lease agreement. Selectman Terri Larcomb seconded the motion, with no discussion the motion was passed unanimously.**

Selectman Norman Brown made a motion to adjourn the meeting at 8:54 p.m. Selectman Terri Larcomb seconded the motion, with no discussion the motion was passed unanimously.

****Next Select Board meeting will be held on June 13, 2022 @ 7:00 p.m.****

Respectfully submitted

A handwritten signature in cursive script that reads "Amanda Simino". The signature is written in dark ink and is positioned above the printed name.

Amanda Simino
Administrative Assistant to the Select Board