

**ANNUAL REPORT**

**of the**

**TOWN OFFICERS**

**OF THE TOWN OF**

**JEFFERSON, NH**

**\* \* \* \* \***

FOR THE YEAR ENDING DECEMBER 31, 2020

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## TOWN OFFICERS

MODERATOR	Lynne Holland
SELECTMEN	Tom Brady, Chair Cindy Silver Kevin Meehan
TREASURER	Terri Larcomb
TAX COLLECTOR	Mary Gross
TOWN CLERK	Opal L. Bronson
SUPERVISORS OF THE CHECKLIST	Cheryl Meehan Debbie Dubois Christine Smith
EMERGENCY MANAGEMENT	Hank Verret, Director
PLANNING BOARD	Gilbert Finch, Chairman
BOARD OF ADJUSTMENTS	Kim Perry, Chairman
FIRE CHIEF	Chris Milligan
TRUSTEES OF THE TRUST FUNDS	Jason Call Bruce Hicks Michael Meehan
LIBRARY TRUSTEES	Elizabeth Milligan Norman Brown Jeannie Kenison Leslie Seppala Betty Bovio
CONSERVATION COMMISSION	David Govatski, Chairman

## **WARRANT 2021 TOWN MEETING**

### **THE POLLS WILL BE OPEN FROM NOON TO 8:00 P.M.**

To the inhabitants of the Town of Jefferson in the County of Coos in said state of New Hampshire, qualified to vote in Town Affairs:

You are hereby notified to meet at the Jefferson Community Center, 178 Meadows Road on Tuesday, the 9th day of March next at Noon until 8:00 P.M. to act upon articles 1, 2, 3 and 4 by official ballot. **In accordance with Section 3(a) of the Governor's Executive Order #83, dated January 22, 2021, the Select Board has voted to postpone the business meeting, for discussion and votes on the remaining articles, until Saturday the 5th day of June, at 1 P.M., at a location to be determined.**

**Article 01:** To choose all necessary Town Officers for the ensuing year(**ballot vote**)\*\*

**Article 02:** To see if the Town will vote to make the following revision to the Land Use Ordinance:

ADD to Article III, Section 4, DEFINITIONS:

Recreational Vehicle: A vehicle which is (a) built on a single chassis; (b) 400 square feet or less when measured at the largest horizontal projection; (c) designed to be self-propelled or permanently towable; and (d) designed primarily not for use as a permanent dwelling but as a temporary living quarters for recreational, camping, travel or seasonal use.

Campground: A parcel of land on which two or more campsites are occupied or are intended for temporary occupancy for recreational dwelling purposes only, and not for permanent year-round residency.

Short-Term Rental: A type of tourist accommodation or lodging unit where transient lodging is provided for compensation for stays between one and 30 consecutive nights, and where the dwelling unit would normally be considered a residential living unit.

ADD to Article III, Section 2A. PERMITTED USES BY SPECIAL EXCEPTION

Motels, hotels, tourist accommodations and lodging units (including short-term rentals), campgrounds, nursery schools, clinics, hospitals, nursing homes, rest homes, public utility buildings, retail and wholesale stores, parks and recreation areas, cemeteries, greenhouses, private clubs, golf courses, riding stables, restaurants, sawmills, camps, home-based businesses, small businesses, telecommunications equipment and facilities, accessory dwelling unit. (Hotel, motel, tourist accommodations and lodging units shall be defined in the strictest sense and shall not be considered in the context of condominium conversion). (amended 3/1999)(**ballot vote**)\*\*

**Article 03:** To see if the Town will vote to make the following revision to the Land Use Ordinance:

ADD to Article III a new SECTION 5 - RECREATIONAL VEHICLES

This section applies to recreational vehicle occupancy outside of approved or existing campgrounds.

1. RV Occupancy Permits No recreational vehicle (RV) may be used as a primary dwelling, domicile, or residence for any length of time. An RV occupancy permit must be obtained by the landowner from the town for any recreational vehicle placed on a lot and used for living quarters only on a temporary, limited stay basis and not on a lot which already contains another dwelling. No recreational vehicle may be occupied with an RV occupancy permit for more than a total of 180 days in any calendar year. At the Town's discretion, a recreational vehicle may be occupied for additional continuous time if the owner is using it as a temporary residence at the same time a permanent dwelling is being constructed on the same lot. However, the occupancy time allowed will not be unlimited. RV occupancy permits shall be valid for one year and may be renewed prior to the expiration date. Each original or renewed application must be signed by the landowner and the owner of the recreational vehicle and shall demonstrate that adequate provisions have been made for sanitary disposal of sewage, waste and refuse. Such use shall conform with the requirements of the State of New Hampshire Department of Environmental Services related to sanitation facilities. Setback requirements as found in ARTICLE IV shall apply. No more than one recreational vehicle shall be permitted per lot. The RV occupancy permit must be prominently displayed on each recreational vehicle.

2. Special Event RV Permit A special event RV permit is required for the placement of two or more recreational vehicles on a lot for a one time, up to ten day stay. Upon application, special event RV permits may be issued by the Town. The landowner shall demonstrate that adequate provisions have been made for sanitary disposal of sewage, waste and refuse, either in an existing residence or through a self-contained unit. Setback requirements as found in ARTICLE IV shall apply.

3. Short Term Notification Permit A single visit to an improved residential property by a single RV utilizing sanitary facilities of the residence is allowed a stay of up to fifteen days. The property owner must file a notification with the town with no fee required.

4. Registration of Recreational Vehicles All recreational vehicles must be registered in accordance with the motor vehicle laws of the State of New Hampshire. Any recreational vehicle which does not have a valid motor vehicle registration and current number plate shall be assessed by the Town as taxable real estate pursuant to NH RSA 72:7-d.(ballot vote)\*\*

**Article 04:** To see if the Town will vote to make the following revision to the Land Use Ordinance:

ADD TO ARTICLE V, GENERAL REGULATIONS, Section 8 - Paragraphs B and C:

SECTION 8. BUILDING CODES:

A. The Town adopts the provisions of the New Hampshire Energy Code (RSA 155-D) mandating that when building new homes with any provision at all for fossil or electric heat, planning to spend more than 50% of the current value of a structure altering that structure, construct a commercial structure under 4000 square feet, winterizing a

seasonal home or part of an existing structure, OR constructing an addition with more than 150 square feet of floor space must meet the 7 International Energy Code (IECC 2000). Certificate of Compliance from NH Public Utilities Commission must accompany a building permit. Web site: [www.puc.state.nh.us](http://www.puc.state.nh.us)

B. The State of New Hampshire Building Code, Fire Code, and local codes apply to every property and structure, whether or not the Town chooses to enforce the codes directly or to require permits. It is the property owners' responsibility to educate themselves regarding applicable statutory code requirements. Notification and involvement of applicable local, state, and federal boards and authorities is required, including but not limited to, the Board of Selectmen, Planning Board, Conservation Commission, and Fire Department.

C. Property owners are obligated to follow the New Hampshire Building Code and must "notify the state fire marshal concerning the type of construction before construction begins, excluding one and two-family dwellings," under RSA 155-A:2, VI.

EDIT ARTICLE VI, ADMINISTRATION AND ENFORCEMENT, Section 1:

SECTION 1. APPROVALS:

A. New construction: To assure compliance with the regulations of Article IV of this ordinance, it is required an application for a building/change of use permit and site plan with contours and elevations be submitted and an approval in writing be secured from the Town Board of Selectmen before any construction is commenced. An approval review fee based on administrative cost shall accompany said permit.

B. Existing construction: Because it was sited prior to the date of this Ordinance, a building may already exceed the limitations of Article IV of this Ordinance. To assure that these limitations are not further infringed, it is required that any proposed change which would affect setbacks, height limitations, expansion of or change in usage, or any other item in conflict with the regulations of this ordinance be approved as in A. above before construction has begun.

C. No approval shall be required for any refurbishing, repairing, renovation or rebuilding of any existing structure which does not, and will not, infringe on the limitations of setback or height as noted in this Ordinance.

D. Any application for a building permit, not meeting the provisions of Article IV of this ordinance must apply for a variance from the Board of Adjustment before submitting the application to the Board of Selectmen for approval.

E. Approval or waiver of a construction permit under this Ordinance does not constitute approval or waiver under the New Hampshire Building Code or Fire Code. Additional approvals, permits, or inspections that may be required under the Fire Code are outside the scope of this Ordinance. The Town may request assistance from the State Fire Marshal, or others, to perform the duties of building code enforcement. (RSA 155-A:2, IV) The Fire Chief has primary jurisdiction for local application of the NH Fire Code. (RSA 154:2, II)(**ballot vote**)\*\*

**\*\*ARTICLES 1, 2, 3, AND 4 TO BE VOTED ON BY OFFICIAL BALLOT WHILE THE POLLS ARE OPEN.**

**Article 05:** To see if the town will vote to raise and appropriate the sum of \$800,023 for general municipal operations for the ensuing year. Select Board recommend.

**Article 06:** To see if the town will vote to raise and appropriate the sum of \$25,000 to be added to the Capital Reserve Funds as listed: \$15,000 Fire Truck CRF, \$5,000 Fire Station CRF, \$5,000 Fire Department Equipment CRF. Select Board recommend.

**Article 07:** To see if the town will vote to raise and appropriate the sum of \$5,000 for the purpose of cemetery maintenance and to authorize the withdrawal of \$5,000 from the Cemetery Expendable Trust Fund. No funds to be raised by taxation. Select Board recommend.

**Article 08:** To see if the town will vote to establish a capital reserve fund (CRF) named the Jefferson Radio/Dispatch CRF, for the purpose of future radio communications and emergency dispatching services, to raise and appropriate the sum of \$2,500 to be deposited into the fund, and further to name the Select Board as agents to expend. Select Board recommend.

**Article 09:** To see if the town will vote to raise and appropriate the sum of \$45,000 to be added to the Capital Reserve Funds as listed. \$40,000 Highway Vehicle CRF, \$5,000 Highway Repair & Maintenance CRF. Select Board recommend.

**Article 10:** To see if the town will vote to raise and appropriate the sum of \$8,000 to be added to the Expendable Trust Funds as listed. \$3,000 Athletic Expendable Trust, \$5,000 Cemetery Maintenance Trust Fund. Select Board recommend.

**Article 11:** To see if the town will vote to raise and appropriate the sum of \$25,000 to be added to the Building Capital Reserve Fund. Select Board recommend.

**Article 12:** To see if the town will vote to raise and appropriate the sum of \$4,000 to be added to the Capital Reserve Funds as listed. \$2,000 Dump Closure CRF, \$2,000 Transfer Station CRF. Select Board recommend.

**Article 13:** To see if the Town will vote to allow the Tax Collector to accept prepayment of taxes in accordance to RSA 80:52-a.

**Article 14:** To transact any other business that may come before the meeting;  
Given under our hands and seal this 22nd day of February in the year of our Lord Two Thousand Twenty-one.

A True Copy: ATTEST

THOMAS BRADY, Chair  
CINDY SILVER, Member  
KEVIN M. MEEHAN, Member  
Select Board  
Town of Jefferson, NH

## PROPOSED BUDGET FOR 2021 (MS-636)

<u>APPROPRIATIONS</u>				
Purpose of Appropriation	Warrant Article #	Expenditures For Period Ending 12/31/20	Approp. For Period Ending 12/31/20	Prop. Approp. For Period Ending 12/31/21 (Recom.)
<b><u>GENERAL GOVERNMENT</u></b>				
Executive	05	\$79,354	\$83,455	\$86,998
Election, Registration, and Vital Statistics	05	14,261	14,050	14,630
Financial Administration	05	41,120	32,155	45,820
Revaluation of Property	05	10,800	10,800	15,000
Legal Expense	05	5,729	4,000	6,000
Planning and Zoning	05	8,990	9,840	7,115
General Government Buildings	05	55,586	67,010	71,840
Cemeteries	05	10,540	13,052	14,515
Insurance	05	31,492	33,004	34,000
Other General Government	05	9,318	15,150	10,000
<b>General Government Subtotal</b>		<b>\$267,190</b>	<b>\$282,516</b>	<b>\$305,918</b>
<b><u>PUBLIC SAFETY</u></b>				
Police	05	3,121	10,670	11,125
Ambulance	05	16,051	16,100	27,675
Fire	05	50,888	38,815	47,000
Other (Including Communications)	05	4,427	1,850	2,930
<b>Public Safety Subtotal</b>		<b>\$74,487</b>	<b>\$67,435</b>	<b>\$88,730</b>
<b><u>HIGHWAYS AND STREETS</u></b>				
Highways and Streets	05	174,740	178,860	178,950
Bridges	05	0	5,000	5,000
Street Lighting	05	6,772	6,500	7,000
<b>Highways and Streets Subtotal</b>		<b>\$181,512</b>	<b>\$190,360</b>	<b>\$190,950</b>
<b><u>SANITATION</u></b>				
Solid Waste Disposal	05	82,256	86,265	84,120
Solid Waste Cleanup	05	3,270	13,000	5,000
Sewage Collection and Disposal	05	0	1,950	1,000
<b>Sanitation Subtotal</b>		<b>\$85,526</b>	<b>\$101,215</b>	<b>\$90,120</b>
<b><u>HEALTH</u></b>				
Pest Control	05	0	500	500
Health Agencies, Hospitals, and Other	05	13,163	13,163	13,422
<b>Health Subtotal</b>		<b>\$13,163</b>	<b>\$13,663</b>	<b>\$13,922</b>
<b><u>WELFARE</u></b>				
Administration and Direct Assistance	05	0	5,000	25,000
<b>Welfare Subtotal</b>		<b>\$0</b>	<b>\$5,000</b>	<b>\$25,000</b>

# Town of Jefferson, NH

## CULTURE AND RECREATION

Parks and Recreation	05	2,832	5,339	5,500
Library	05	19,730	24,063	24,333
Patriotic Purposes	05	2,083	5,500	6,000
<b>Culture and Recreation Subtotal</b>		<b>\$24,645</b>	<b>\$35,902</b>	<b>\$35,833</b>

## CONSERVATION AND DEVELOPMENT

Administration and Purchasing of				
Natural Resources	05	400	400	400
<b>Conservation and Development Subtotal</b>		<b>\$400</b>	<b>\$400</b>	<b>\$400</b>

## DEBT SERVICE

Long Term Bonds and Notes -				
Principal	05	17,667	23,000	33,500
Long Term Bonds and Notes -				
Interest	05	3,901	4,000	8,000
Tax Anticipation Notes -				
Interest	05	171	2,000	500
<b>Debt Service Subtotal</b>		<b>\$21,739</b>	<b>\$29,000</b>	<b>\$42,000</b>

## CAPITAL OUTLAY

Machinery, Vehicles and Equipment	05	0	0	7,150
Buildings		38,880	0	0
Improvements Other than Buildings		0	18,000	0
<b>Capital Outlay Subtotal</b>		<b>\$38,880</b>	<b>\$18,000</b>	<b>\$7,150</b>

## OPERATING TRANSFERS OUT

To Proprietary Fund - Sewer		3,148	3,000	0
<b>Operating Transfers Out Subtotal</b>		<b>\$3,148</b>	<b>\$3,000</b>	<b>\$0</b>

## **TOTAL OPERATING BUDGET**

### **APPROPRIATIONS**

**\$800,023**

## SPECIAL WARRANT ARTICLES

<b>Purpose</b>	<b>Warrant Article #</b>	<b>Proposed Appropriations For Period Ending 12/31/2021 (Recommended)</b>
Cemeteries	07	\$5,000
<b>Purpose:</b> Cemetery Maintenance		
To Capital Reserve Fund	06	\$25,000
<b>Purpose:</b> Capital Reserve Fund		
To Capital Reserve Fund	08	\$2,500
<b>Purpose:</b> Capital Reserve Fund		
To Capital Reserve Fund	09	\$45,000
<b>Purpose:</b> Capital Reserve Fund		
To Capital Reserve Fund	11	\$25,000
<b>Purpose:</b> Capital Reserve Fund		
To Capital Reserve Fund	12	\$4,000
<b>Purpose:</b> Capital Reserve Fund		
To Expendable Trusts/Fiduciary Funds	10	\$8,000
<b>Purpose:</b> Expendable Trust Fund		
<b>TOTAL PROPOSED SPECIAL ARTICLES</b>		<b>\$114,500</b>

# Town of Jefferson, NH

## REVENUES

Source of Revenue	Warrant Article #	Actual Revenues For Period Ending 12/31/20	Estimated Revenues For Period Ending 12/31/20	Estimated Revenues for Period Ending 12/31/21
<b><u>TAXES</u></b>				
Land Use Change Tax - General Fund	05	\$0	\$0	\$3,000
Yield Tax	05	6,071	3,000	4,000
Payment in Lieu of Taxes	05	27,027	25,000	25,000
Excavation Tax	05	0	10	10
Other Taxes	05	3,148	0	3,000
Interest and Penalties on Delinquent Taxes	05	39,629	35,000	25,000
<b>Taxes Subtotal</b>		<b>\$75,875</b>	<b>\$63,010</b>	<b>\$60,010</b>
<b><u>LICENSES, PERMITS, AND FEES</u></b>				
Motor Vehicle Permit Fees	05	303,158	250,000	275,000
Building Permits	05	600	500	500
Other Licenses, Permits and Fees	05	658	2,000	2,000
<b>Licenses, Permits and Fees Subtotal</b>		<b>\$304,416</b>	<b>\$252,500</b>	<b>\$277,500</b>
<b><u>STATE SOURCES</u></b>				
Municipal Aid/Shared Revenues	05	17,778	10,000	12,000
Meals and Rooms Tax Distribution	05	114,448	57,000	57,000
Highway Block Grant	05	46,753	48,000	45,000
State and Federal Forest Land Reimbursement	05	499	300	300
Other (Including Railroad Tax)	05	18,832	21,000	18,000
<b>State Sources Subtotal</b>		<b>\$198,310</b>	<b>\$136,300</b>	<b>\$132,300</b>
<b><u>CHARGES FOR SERVICES</u></b>				
Income from Departments	05	367	1,500	1,500
Other Charges	05	5,267	6,000	6,000
<b>Charges for Services Subtotal</b>		<b>\$5,634</b>	<b>\$7,500</b>	<b>\$7,500</b>
<b><u>MISCELLANEOUS REVENUES</u></b>				
Sale of Municipal Property	05	11,234	0	2,000
Interest on Investments	05	1,171	500	800
Other	05	26,928	20,000	25,000
<b>Miscellaneous Revenues Subtotal</b>		<b>\$39,333</b>	<b>\$20,500</b>	<b>\$27,800</b>
<b><u>INTERFUND OPERATING TRANSFERS IN</u></b>				
From Enterprise Funds: Sewer (Offset)		0	3,000	0
From Capital Reserve Funds		15,956	36,800	0
From Trust and Fiduciary Funds	07	14,697	286,845	5,000
<b>Interfund Operating Transfers In Subtotal</b>		<b>\$30,653</b>	<b>\$326,645</b>	<b>\$5,000</b>
<b><u>OTHER FINANCING SOURCES</u></b>				
Proceeds from Long Term Bonds and Notes		19,450	297,000	0
<b>Other Financing Sources Subtotal</b>		<b>\$19,450</b>	<b>\$297,000</b>	<b>\$0</b>
<b>TOTAL ESTIMATED REVENUES AND CREDITS</b>		<b>\$673,671</b>	<b>\$1,103,455</b>	<b>\$510,110</b>

Town of Jefferson, NH

**BUDGET SUMMARY**

<b>Item</b>	<b>Period Ending 12/31/2021</b>
Operating Budget Appropriations	\$800,023
Special Warrant Articles	114,500
Individual Warrant Articles	0
Total Appropriations	914,523
Less Amount of Estimated Revenues & Credits	510,110
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$404,413</b>

## SUMMARY INVENTORY OF VALUATION

	Number of Acres	Assessed Valuation
<b>LAND</b>		
Current Use	16,662.06	\$ 982,970
Residential Land	3,713.86	30,997,100
Commercial/Industrial Land	453.00	1,565,600
<b>TOTAL TAXABLE LAND</b>	<b>20,828.92</b>	<b>\$ 33,545,670</b>
<b>BUILDINGS</b>		
Residential		73,477,100
Manufactured Housing		3,342,900
Commercial/Industrial/Mixed Use		11,197,000
<b>TOTAL TAXABLE BUILDINGS</b>		<b>\$ 88,017,000</b>
<b>UTILITIES</b>		
Eversource		6,081,300
Portland Pipeline		2,832,000
<b>TOTAL UTILITIES</b>		<b>\$ 8,913,300</b>
<b>TOTAL VALUATION BEFORE EXEMPTIONS</b>		<b>\$130,475,970</b>
<b>EXEMPTIONS</b>		
Blind		0
Elderly (10)		337,500
<b>TOTAL EXEMPTIONS</b>		<b>\$ 337,000</b>
<b>NET VALUE FOR LOCAL TAX COMPUTATION</b>		<b>\$130,138,470</b>
Less Utilities		8,913,300
<b>NET VALUE FOR STATE TAX COMPUTATION</b>		<b>\$121,225,170</b>
Land Tax Exempt and Non-Taxable	9,427.35	\$ 12,545,300
Buildings Tax Exempt and Non-Taxable		\$ 2,065,300

## TAX RATE COMPUTATION

Gross Town Appropriations	\$1,482,645
Add Veteran Credit	5,700
Add Overlay	10,369
Less Revenues & Voted Surplus	-1,213,500
Net Town Appropriations	285,214
Add School Appropriations	2,493,311
Less Adequate Education Grant	-516,315
Less State Education Tax	-255,512
Add County Appropriations	653,605
<b>TOTAL</b>	<b>\$2,660,303</b>
Less Shared Revenues	0
Local Taxes To Be Raised	2,660,303
State Education Tax To Be Raised	255,512
<b>TOTAL TAXES BEING RAISED</b>	<b>\$2,915,815</b>

PROOF OF COMPUTATION - Local Valuation 121,225,170 times 20.44 per thousand equals 2,477,842, State Education Tax times Local Valuation less Utilities 121,225,170 times 2.11 per thousand equals 255,785.

## SUMMARY OF RECEIPTS

### TAXES

Property Taxes	\$2,988,822
Payment in Lieu of Taxes	27,027
Yield Tax	671
Sewer Tax	3,148
Penalties & Interest	39,629

### LICENSES AND PERMITS

Motor Vehicles	303,159
Building Permits	600
Other Licenses and Permits	658

### FROM STATE AND FEDERAL

Shared Revenue	17,779
Room & Meals Tax	114,448
Highway Block Grant	46,753
State Reimbursement	499
USF & Wildlife Revenue	18,163
NH Railroad	669

### MISCELLANEOUS REVENUE SOURCES

Copying	15
Dump Stickers	42
Town Hall Rent	310
Town Clerk Fees	5,266
Sale of Municipal Property	11,234
Reclamation TRF	2,634
Vital Records	319
Police Special	3,970
FD Reimbursement	9,675
Miscellaneous Revenue	10,329

### INTEREST ON INVESTMENT

Interest Earned	1,171
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### CAPITAL RESERVE

Building CRF	5,974
FD Equipment CRF	10,024

### TRUST AND AGENCY

Library Trust Fund	12,000
Athletic Trust Fund	2,967

### TAX ANTICIPATION

TAN Note	300,000
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### LONG TERM BORROW

Community Center Note #1	19,450
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### TOTAL REVENUE ALL SOURCES

\$3,957,373

## SUMMARY OF EXPENDITURES

### GENERAL GOVERNMENT

Executive	\$ 79,354
Election, Registration & Vital Statistics	14,261
Financial Administration	41,120
Revaluation	10,800
Legal	5,730
Planning Board	8,737
Zoning Board	252
Town Hall & Other Government Buildings	55,586
Insurances	31,492
Cemeteries	10,540
Other Government	9,318
Taxes Bought	77,715

### PUBLIC SAFETY

Police	3,121
Ambulance	16,051
Fire Department	51,093
EMS	4,427
Animal Control	0

### HIGHWAY AND STREETS

Highway Department	173,740
Street Lighting	6,773

### SANITATION

Solid Waste Disposal and Recycling	82,256
Landfill Monitoring	3,270

### HEALTH

North Country Home Health	5,684
Senior Meals	570
White Mountain Mental Health	1,446
Center for New Beginnings	350
Tri County Cap	1,085
Caleb Group	2,000
Red Cross	508
TCC Service Link	770
Tri County Transit	750

### WELFARE

Direct Assistance	0
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Town of Jefferson, NH

**CULTURE AND RECREATION**

Parks and Recreation	2,832
Library	19,730

**PATRIOTIC PURPOSE**

4th of July	2,083
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**CONSERVATION**

Conservation Commission	600
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**PRINCIPAL LONG-TERM DEBT**

Tanker	17,667
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**INTEREST LONG-TERM DEBT**

Tanker	3,871
Community Center Note #1	32

**DEBT SERVICES**

Temporary Loans (TAN)	150,000
Interest on TAN Note	172

**CAPITAL OUTLAY**

Fire Station	5,941
Fire Department New Equipment	10,024
Community Center Note #1	22,915

**PROPRIETARY FUND**

Sewer	3,148
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**CAPITAL RESERVE**

CR Fund	95,000
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**EXPENDABLE TRUST FUND**

Athletic ETF	3,000
Cemetery Trust Fund	5,000

**PAYMENTS TO OTHER GOVERNMENTS**

County Taxes	653,605
School District	1,780,973

**TOTAL EXPENDITURES** \$3,475,392

## BALANCE SHEET

<b>CURRENT ASSETS</b>	<b>Starting Balance</b>	<b>Ending Balance</b>
Cash and Cash Equivalents	\$1,060,982	\$1,202,394
Tax Receivable	292,027	262,422
Tax Liens Receivable	99,111	107,181
Accounts Receivable	0	4,185
Due from Other Governments	0	57,065
Due from Other Funds	2,214	12,000
Other Current Assets	12,256	10,913
Tax Deeded Property (Subject to Resale)	13,206	24,687
<b>Current Assets Subtotal</b>	<b>\$1,479,796</b>	<b>\$1,680,847</b>
<b>CURRENT LIABILITIES</b>		
Warrants and Accounts Payable	17,009	4,018
Due to School Districts	795,527	855,973
Due to Other Funds	0	1,532
Deferred Revenue	1,523	2,768
Other Payable	735	2,024
<b>Current Assets Subtotal</b>	<b>\$ 814,794</b>	<b>\$ 866,315</b>
<b>FUND EQUITY</b>		
Non-spendable Fund Balance	25,462	35,600
Committed Fund Balance	0	25,898
Unassigned Fund Balance	639,540	753,034
<b>Fund Equity Subtotal</b>	<b>\$ 665,002</b>	<b>\$ 814,532</b>

## **SCHEDULE OF TOWN PROPERTY**

Town Hall, Land and Buildings	\$285,000
Furniture and Equipment	188,000
Library, Land and Buildings	89,500
Furniture, Equipment, Books	96,500
Police Department	2,500
Fire Department, Building	124,600
Equipment	985,000
Highway Department, Garage	117,500
Equipment	556,605
Parks, Commons and Playgrounds	120,000
Gravel Pit	57,800
Solid Waste Facility	82,000
Cemeteries	134,700
Deeded Property	336,500
School Building	<u>559,400</u>
<b>TOTAL</b>	<b>\$3,735,605</b>

## TAX COLLECTOR'S REPORT

	LEVY FOR YEAR OF THIS REPORT	<u>2019</u>	PRIOR LEVIES <u>2018</u>	<u>2017+</u>
<b>DR.</b>				
<b>UNCOLLECTED TAXES</b>				
<b>BEGINNING OF YEAR</b>				
Property Taxes		\$261,751.36	\$0.00	\$0.00
Yield Taxes		671.20	0.00	0.00
Utility Charges		2,024.00	0.00	0.00
Property Tax Credit Balance	(\$2,768.44)			
<b>TAXES COMMITTED</b>				
<b>THIS YEAR</b>				
Property Taxes	2,911,240.00	\$0.00		
Yield Taxes	7,047.62	0.00		
Utility Charges	3,148.00			
<b>OVERPAYMENT REFUNDS</b>				
Property Taxes	20.01	<i>Amount is from "Credits Refunded"</i>		
Interest and Penalties on Delinquent Taxes	5.45	10,096.98	0.00	0.00
<b>TOTAL DEBITS</b>	<u><u>\$2,918,692.64</u></u>	<u><u>\$274,543.54</u></u>	<u><u>\$0.00</u></u>	<u><u>\$0.00</u></u>

	LEVY FOR YEAR OF THIS REPORT	<u>2019</u>	PRIOR LEVIES <u>2018</u>	<u>2017+</u>
<b>CR.</b>				
<b>REMITTED TO TREASURER</b>				
Property Taxes	\$2,665,715.37	\$186,509.81	\$0.00	\$0.00
Yield Taxes	4,647.83	0.00	0.00	0.00
Interest (Include Lien Conversion)	5.45	8,631.48	0.00	0.00
Penalties	0.00	1,465.50	0.00	0.00
Utility Charges	798.00	978.00	0.00	0.00
Conversion to Lien (Principal Only)	0.00	72,973.73	0.00	0.00
<b>ABATEMENTS MADE</b>				
Property Taxes	0.00	3,985.02	0.00	0.00
<b>UNCOLLECTED TAXES</b>				
<b>END OF YEAR</b>				
Property Taxes	249,302.76	0.00	0.00	0.00
Yield Taxes	2,399.79	0.00	0.00	0.00
Utility Charges	2,350.00	0.00	0.00	0.00
Property Tax Credit Balance	(6,526.56)	0.00	0.00	0.00
<b>TOTAL CREDITS</b>	<u><u>\$2,918,692.64</u></u>	<u><u>\$274,543.54</u></u>	<u><u>\$0.00</u></u>	<u><u>\$0.00</u></u>

## TAX COLLECTOR'S REPORT

### Summary of Tax Sale/Lien Accounts

	LAST YEAR'S LEVY	<u>2019</u>	PRIOR LEVIES <u>2018</u>	<u>2017+</u>
<b>DR.</b>				
Unredeemed Liens Balance - Beginning of Fiscal Year		\$0.00	\$66,698.39	\$61,482.17
Liens Executed During Fiscal Year	\$0.00	77,895.69	0.00	0.00
Interest & Costs Collected (After Lien Execution)	0.00	765.11	4,914.89	25,008.64
<b>TOTAL DEBITS</b>	<u><u>\$0.00</u></u>	<u><u>\$78,660.80</u></u>	<u><u>\$71,613.28</u></u>	<u><u>\$87,282.81</u></u>

	LAST YEAR'S LEVY	<u>2019</u>	PRIOR LEVIES <u>2018</u>	<u>2017+</u>
<b>CR.</b>				
Redemptions	\$0.00	\$19,510.43	\$26,533.04	\$52,220.63
Interest & Costs Collected (After Lien Execution)	0.00	765.11	4,914.89	25,800.64
Abatements of Unredeemed Liens	0.00	136.00	3,946.90	7,088.06
Unredeemed Liens - End of Fiscal Year	0.00	58,249.26	36,218.45	2,173.48
<b>TOTAL CREDITS</b>	<u><u>\$0.00</u></u>	<u><u>\$78,660.80</u></u>	<u><u>\$71,613.28</u></u>	<u><u>\$87,282.81</u></u>

Respectfully Submitted,

MARY L. GROSS  
Tax Collector

## **TOWN CLERK'S REPORT**

I hereby certify that during the year ending December 31, 2020, I collected \$295,443.40 for Automobile Registrations, which I turned over to the Treasurer.

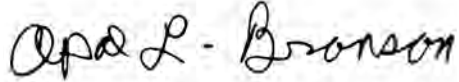
I collected \$4,812.00 Reclamation Trust Funds, which I turned over to the Treasurer.

I issued 70 Dog Licenses, collecting \$455.50, which I turned over to the Treasurer.

I collected \$13.00 in Filing Fees, which I turned over to the Treasurer.

My expenses for Postage and Supplies was \$35.00.

Respectfully Submitted,

A handwritten signature in black ink that reads "Opal L. Bronson". The signature is written in a cursive, flowing style.

OPAL L. BRONSON

Town Clerk

## TREASURER'S REPORT

### GENERAL FUND

Cash on hand Jan. 1, 2020		\$1,211,584.87
Received from Tax Collector	\$3,031,574.56	
Received from Town Clerk	314,835.90	
Received from Selectman	318,209.55	
Interest Earned on NOW Account	249.18	
Interest on HIFI Account	968.66	
Bank Loan TAN	150,000.00	
	<u>\$3,815,837.85</u>	<u>\$3,815,837.85</u>

#### Total

\$5,027,422.72

### General Fund Disbursements

Disbursements Per Selectmen's Orders	\$3,483,557.46	
Transfer to Sewer	3,148.00	
Transfer to RTF	4,977.00	
Total	<u>\$3,491,682.46</u>	<u>\$3,491,682.46</u>

### 2020 General Fund Balance

\$1,535,740.26

#### RTF

2019 Balance	\$ 11,808.47	
2020 Deposits	4,978.22	
2020 Interest	12.04	

#### RTF Total

\$ 11,810.63

\$ 16,798.73

#### RTF Disbursements

Tire Removal and Electronics		<u>2,575.12</u>
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### 2020 RTF Balance

\$ 14,223.61

#### RTF CD

2019 Balance	\$ 29,210.25	
2020 Interest	145.13	

### 2020 RTF CD Balance

\$ 29,355.38

\$ 29,355.38

#### Sewer Fund

2019 Sewer Fund Balance	\$ 24,541.08	
2020 Interest	24.65	
2020 Deposits	3,148.00	
	<u>\$ 27,713.73</u>	

#### 2020 Sewer Fund Balance

\$ 27,713.73

\$ 27,713.73

#### Savard Memorial Balance

2019 Savard Memorial Balance	\$ 960.90	
2020 Interest	0.96	

### 2020 Savard Memorial Balance

\$ 961.86

\$ 961.86

#### Conservation

2019 Conservation Balance	\$ 3,740.22	
2020 Interest	3.79	
Transfer	235.00	

### 2020 Conservation Balance

\$ 3,979.01

\$ 3,979.01

#### CD Sewer

2019 Balance	\$ 31,777.91	
2020 Interest	154.35	

### 2020 CD Sewer Balance

\$ 31,932.26

\$ 31,932.26

2019 Balance	\$7,225.06	
2020 Interest	32.14	

### 2020 CD Sewer Balance

\$ 7,257.20

Respectfully Submitted, TERRI LARCOMB, Treasurer

# FINANCIAL REPORT OF JEFFERSON TRUSTEES OF TRUST FUNDS For the Year Ended 12/31/2020

Deposits with Passumpsic Savings Bank		
Cemetery Care	\$ 89,960.70	
Jefferson Memorial Health Fund	2,711.30	
Friends of Ben Kenison Fund (+PDIP)	31,917.67	
H. Hartley Conservation Fund	1,993.53	
Honor Roll Fund	1,852.97	
Nevers-Jefferson Scholarship Fund (+PDIP)	<u>31,948.32</u>	
Total Deposits with Passumpsic Savings Bank		\$159,384.49
Deposits with NH Public Deposit Investment Pool		
Capital Reserve/Expendable Trust Funds		
#1 Highway Vehicle	74,745.66	
#3 Dump Closure	165,632.49	
#4 Bridge Repair & Maintenance	165.75	
#6 Fire Truck	63,431.81	
#7 Buildings	97,360.34	
#9 Highway Repair	10,735.87	
#10 Transfer Station	8,172.39	
Perambulating Town Lines	17,653.42	
Town Library Fund	283,224.08	
Athletic Trust Fund	8,090.22	
Cemetery Maintenance Fund	23,866.50	
Fire Dept. Equipment CRF	8,656.75	
Fire Station CRF	36,257.43	
Jefferson Municipal Community Center	<u>1,000.00</u>	
Total Funds in NHPDIP	798,992.71	
Total of all Trust Accounts as of 12/31/2020		<u>958,377.20</u>
Total of all Trust Accounts as of 12/31/2019		<u>879,299.65</u>
Expenditures		
Care of Cemeteries - Town of Jefferson	425.00	
White Mtns. Regional H.S. Library	234.98	
Nevers/Jefferson Scholarships	0.00	
Library Fund	12,000.00	
Buildings CRF	5,941.50	
Fire Dept. Equipment CRF	10,024.00	
Athletic Trust Fund	<u>2,967.00</u>	
Total Expenditures		31,592.48
Additions to Funds		
Interest from Passumpsic SB	716.95	
Interest from PDIP	4,603.08	
Ben Kenison Fund Donation	2,000.00	
Nevers/Jefferson Scholarship Donations	350.00	
CR#1 Highway Vehicle	35,000.00	
CR#3 Dump Closure Fund	2,000.00	
CR#6 Fire Truck	15,000.00	
CR#7 Buildings	25,000.00	
CR#9 Highway Repair & Maintenance	5,000.00	
CR#10 Transfer Station	2,000.00	
Town Library Fund	0.00	
Athletic Trust Fund	3,000.00	
Cemetery Maintenance Fund	5,000.00	
Fire Dept. Equipment CRF	5,000.00	
Fire Station CRF	5,000.00	
Jefferson Municipal Community Center	<u>1,000.00</u>	
Total Additions		<u>110,670.03</u>
Net Increase/Decrease to all Funds		<u>79,077.55</u>
Balance as of 12/31/2020		<u>\$958,377.20</u>
Trustees of Trust Funds: JASON CALL   MICHAEL MEEHAN   BRUCE HICKS		

## DETAILED EXPENSES

### EXECUTIVE

Thomas Brady	\$ 2,000
Cindy Silver	2,000
Kevin Meehan	2,000
Lynne Holland, Moderator	100
Employer FICA & MED	459
Linda Cushman	2,816
Kathi Marshall	44,410
Employer FICA & MED	3,613
NH Retirement Company Match	4,961
Printing - Town Report	2,238
Software Update	650
Cleaning - Janitor Service	1,816
Dues/Membership	1,167
Office Supplies	3,197
Office Machine Repair/Maintenance	760
Postage	627
Phone	445
Internet	320
Teleconference Service	1,827
Software Support/Updates	1,168
Website	483
Executive Miscellaneous	1,043
Advertising	445
Gifts/Awards	60
Hospitality	628
Travel Expense	121

TOTAL

\$ 79,354

### ELECTION, REGISTRY & VITAL

Opal Bronson, Town Clerk	1,000
Cheryl Meehan, Supervisor	200
Deborah Dubois, Supervisor	200
Christine Smith, Supervisor	200
Employer FICA & MED	122
Dog Licenses	70
Auto Registration	4,773
Vital Records	329
Clerk Reclamation	795
Clerk - UCC Filing	690
Title Fees	582
Municipal Agent Fees	4,565
Office Supplies	190
Dues/Membership	20
Internet	320
Town Clerk IT	40
Misc. Expenses	165

TOTAL

14,261

# Town of Jefferson, NH

## FINANCIAL ADMINISTRATION

### TAX COLLECTOR

Mary Gross	9,000
Employer FICA & MED	842
Tax Postage	1,119
Finance Miscellaneous	1,035
Software	2,451
Tech Support	271
Tax Map Update	11,670
Tax Collector Workshop	80
Office Supplies	2,358

### TREASURER

Terri Larcomb	2,000
Treasurer Mileage	420
Financial Admin. Audit	9,875

TOTAL		41,121
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## REVALUATION

Revaluation Assess	10,800
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TOTAL		10,800
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## LEGAL

General Legal Expense	5,730
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TOTAL		5,730
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## PLANNING BOARD

Charlene Wheeler	2,950
Employer FICA & MED	225
Planning Abutter Ad	40
Planning Misc. Ads	361
Office Supplies	73
Postage/Envelopes	78
Master Plan Update	5,000
PB Miscellaneous	10

TOTAL		8,737
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## ZONING BOARD

Charlene Wheeler	234
Employer FICA & MED	18

TOTAL		252
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## GENERAL GOVERNMENT BUILDINGS

Rodney Boudle	4,256
Employer FICA & MED	554
General Gov't Electric	1,322
Town Hall Fuel	4,171
Building Maintenance P/R	3,177
Town Hall Maintenance	1,424
General Gov't Garage	431
Library Fuel	861
General Gov't Grounds	1,680

# Town of Jefferson, NH

Capital - School	528	
Security Phone	45	
Ground Maintenance - School	2,502	
School - Electric	2,972	
School - Fuel	8,838	
School - Maintenance	9,745	
Internet	1,164	
Cost Analysis	4,545	
General Gov't Miscellaneous	7,370	
<b>TOTAL</b>		<b>55,585</b>
<b>CEMETERIES</b>		
Starr King	1,332	
Indian Cemetery	643	
Hillside Cemetery	2,988	
Forrest Vale	2,689	
Riverton Cemetery	1,080	
Kilkenny View	200	
Kilkenny P/R	820	
Employer FICA & MED	63	
Wentworth Reed	595	
Cemetery Supplies	130	
<b>TOTAL</b>		<b>10,540</b>
<b>INSURANCES</b>		
Insurance - Workers' Comp	4,806	
Insurance - Property Liability	14,226	
Insurance - Health	12,459	
<b>TOTAL</b>		<b>31,491</b>
<b>OTHER GOVERNMENT</b>		
Other Abatement	344	
Other Government Tires	1,900	
Other	2,993	
Vital Records	24	
Electronics	682	
Other Government Miscellaneous	3,375	
<b>TOTAL</b>		<b>9,318</b>
<b>POLICE DEPARTMENT</b>		
Police Wages	715	
Employer FICA & MED	140	
Police Special	1,120	
Police Mileage	269	
Police Supplies	132	
Police Radio	595	
Covid 1st Responder Comp.	150	
<b>TOTAL</b>		<b>3,121</b>

Town of Jefferson, NH

**AMBULANCE SERVICE**

Ambulance Contract	16,051	
<b>TOTAL</b>		16,051

**FIRE DEPARTMENT**

Chris Milligan	4,493	
Mark Corrigan	962	
Lawrence Coulter	891	
Kasey Halliday	818	
Regan Hite	488	
Paul Ingersoll	87	
Frederick Ingerson	262	
Lawrence Kenison	134	
Ray Lamitola	504	
Liz Milligan	422	
Jacob Morgan	121	
Barry Nelson	1,548	
William Patnaude	768	
Dana Perkins	420	
Alan Reynolds	475	
David Savage	1,019	
John Silver, Jr.	299	
Lucas Simino	231	
Henry Verret	857	
Larry Wells	1,122	
<b>TOTAL</b>		15,921

Employer FICA & MED	1,218	
FD Electric	1,063	
FD Heating Fuel	1,972	
FD Radio-Pager	4,871	
FD Training	1,002	
FD Bldg. Repair/Maintenance	797	
FD New Equipment	2,837	
FD Gear	3,096	
FD Vehicle Fuel	322	
FD Telephone	1,103	
FD Dues	250	
FD Shop Supplies	4,255	
FD Engine 3	120	
FD Engine 2	8,789	
FD Engine 1	204	
FD Tanker 1	215	
FD Van	242	
FD Miscellaneous	2,815	
<b>TOTAL</b>		35,173

**EMS**

Chris Milligan	317
Kasey Halliday	209

## Town of Jefferson, NH

Liz Milligan	639	
David Savage	77	
Employer FICA & MED	95	
EMS Radio/Pager	2,990	
Health Officer	100	
<b>TOTAL</b>		<b>4,427</b>
<b>HIGHWAY</b>		
Mark Dubois	43,332	
Michael Kenison	30,225	
Luc Couture	525	
Employer FICA & MED	5,667	
NH Retirement Company Match	8,216	
Highway Electric	1,082	
Highway Building Fuel	3,731	
Highway Garage Repair/Maintenance	3,908	
Highway 2009 International	2,346	
Highway SM Sander	394	
Highway 12 Dodge	855	
Highway 2020 Western Star	2,471	
Highway Backhoe	72	
Highway JD Excavator	96	
Highway Grader	1,105	
Highway Vehicle Fuel	10,501	
Highway Chloride	10,230	
Highway Road Maintenance/Gravel	22,653	
Highway Sand	19,542	
Highway Maintenance Supplies	2,785	
Highway Hired Equipment	3,217	
Highway Miscellaneous	550	
Highway Road Signs	236	
<b>TOTAL</b>		<b>173,739</b>
<b>STREET LIGHTING</b>		
Street Lighting	6,773	
<b>TOTAL</b>		<b>6,773</b>
<b>SOLID WASTE</b>		
Jimmey Howland	19,329	
Bruce Hartford	9,693	
Employer FICA & MED	2,220	
Solid Waste Electric	833	
Heater Fuel	249	
Solid Waste Haul MSW	12,380	
Haul Recycling	11,955	
Solid Waste C & D	2,197	
Solid Waste MSW	21,746	
Grounds Upkeep	240	
Supplies	314	
Training Certificates	175	

Town of Jefferson, NH

Equipment Maintenance	925	
<b>TOTAL</b>		82,256
<b>LANDFILL MONITORING</b>		
Landfill Monitor	3,270	
<b>TOTAL</b>		3,270
<b>HEALTH AGENCIES</b>		
North Country Home Health	5,684	
Senior Meals	570	
White Mountain Mental Health	1,446	
Center for New Beginnings	350	
Tri County Cap	1,085	
Caleb Group	2,000	
Red Cross	508	
TCC Service Link	770	
Tri County Transit	750	
<b>TOTAL</b>		13,163
<b>PARKS &amp; RECREATION</b>		
Parks & Recreation Electric	200	
Skating Rink Maintenance	30	
FH Ballfield Maintenance	2,602	
<b>TOTAL</b>		2,832
<b>LIBRARY</b>		
Joy McCorkill	12,099	
Brenda Roy	55	
Nancy DeCourcey	29	
Employer FICA & MED	932	
Library Electric	435	
Library Fuel	694	
Trustee Allowance	5,000	
Library Telephone	473	
Library Safety Inspection	13	
<b>TOTAL</b>		19,730
<b>PATRIOTIC PURPOSES</b>		
4th of July	2,083	
<b>TOTAL</b>		2,083
<b>CONSERVATION COMMISSION</b>		
Conservation Commission Training	435	
Transfer to Account	165	
<b>TOTAL</b>		600
<b>PRINCIPAL LT</b>		
Tanker	17,667	
<b>TOTAL</b>		17,667

Town of Jefferson, NH

**TAX ANTICIPATION**

Tan Principal	150,000	
TOTAL		150,000

**INTEREST LT**

Tanker	3,871	
Community Center - Bank Note 1	31	
TOTAL		3,902

**INTEREST TAN**

Tan Interest	171	
TOTAL		171

**CAPITAL OUTLAY**

Fire Station C/O	5,941	
FD New Equipment	10,024	
Community Center 01	22,915	
TOTAL		38,880

**PROPRIETARY FUND**

Sewer Fund	3,148	
TOTAL		3,148

**CAPITAL RESERVE**

Capital Reserve Fund	95,000	
TOTAL		95,000

**EXPENDABLE TRUST FUND**

Athletic ETF	3,000	
Cemetery Trust Fund	5,000	
TOTAL		8,000

**COUNTY TAXES**

County Taxes	653,605	
TOTAL		653,605

**SCHOOL DISTRICT**

School District	1,780,973	
TOTAL		1,780,973

**TAXES BOUGHT**

Taxes Bought	77,715	
TOTAL		77,715



# Roberts & Greene, PLLC

47 Hall Street • Concord, NH 03301

603-856-8005 • 603-856-8431 (fax)

info@roberts-greene.com

## **INDEPENDENT AUDITOR'S REPORT**

To the Members of the Board of Selectmen  
Town of Jefferson  
Jefferson, New Hampshire 03583

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Jefferson, as of and for the year ended December 31, 2019, which collectively comprise the Town's basic financial statements as listed in the table of contents, and the related notes to the financial statements.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America. This includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Unmodified Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Town of Jefferson as of December 31, 2019, and the respective changes in financial position thereof, and cash flows where applicable, and the budgetary comparison statement for the General Fund for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

### ***Other Matters***

#### ***Required Supplementary Information***

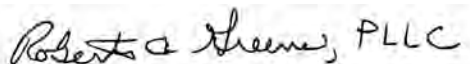
Accounting principles generally accepted in the United States of America require that the pension related schedules on pages 31-32 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting. We have applied certain limited procedures to this required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The Town of Jefferson has not presented a management's discussion and analysis. Accounting principles generally accepted in the United States of America have determined that the management's discussion and analysis is necessary to supplement, but is not required to be part of, the basic financial statements.

#### ***Other Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Jefferson's basic financial statements as a whole. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They are the responsibility of management and were derived from, and relate directly to, the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements, and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements, or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects, in relation to the basic financial statements taken as a whole.

January 21, 2021

A handwritten signature in black ink that reads "Robert A. Sheen, PLLC". The signature is written in a cursive, flowing style.

**HIGHWAY REPORT**

**Winter Road Maintenance**

Mark Dubois	\$22,032.15	
Michael Kenison	<u>13,881.71</u>	
TOTAL		\$35,913.86
Winter Sand		19,542.38

**Summer Road Maintenance**

Mark Dubois	\$21,300.25	
Michael Kenison	<u>16,343.70</u>	
TOTAL		\$37,643.95
Gravel 831.27 tons		9,051.75
Chloride 22 tons		10,230.00

**Hired Equipment**

Jeffrey Heath - Mowing	<u>2,500.00</u>	
TOTAL		\$ 2,500.00

MARK DUBOIS, Highway Foreman  
MIKE KENISON, Driver/Laborer

## TRANSFER STATION REPORT

**Hazardous Waste Collection Day is still in the process of being scheduled by AVRDD Transfer Station in Berlin. They are currently looking at dates in June and/or August. Please check with the attendants for further details.**

It has been well over twenty years since Jefferson adopted a Recycling Ordinance and joined the Androscoggin Valley Regional Refuse Disposal District.

The recycling of as much waste as possible will continue to reduce the cost of disposal charges to the town which is \$60 per ton.

To assist in the operation of the Transfer Station please pre-sort your recyclables before you get to the Transfer Station. This will help to keep the traffic flowing.

1. If you are not sure where something goes **ask** the attendant.
2. **Please** sort your items **before** you get to the Transfer Station; this will help people and vehicles to move along efficiently.
3. Flatten corrugated cardboard and remove all contents.
4. Light cardboard (cereal, cracker boxes, etc.) now go with the corrugated cardboard.
5. Junk mail
6. Newspapers and magazines go together.
7. Check with the attendant for proper disposal of **mercury-containing products**.
8. **CPUs**, along with the other video display devices such as computer monitors, televisions, liquid crystal displays and plasma displays greater than 4 inches in diagonal measure, are currently being collected at the Transfer Station for disposal.

### TRANSFER STATION HOURS

#### SUMMER HOURS (after Father's Day)

Monday	3:00 PM to 5:00 PM
Wednesday	Noon to 5:00 PM
Saturday	8:00 AM to 5:00 PM

#### WINTER HOURS (after Columbus Day)

Monday	CLOSED
Wednesday	Noon to 5:00 PM
Saturday	8:00 AM to 5:00 PM

*Until the Covid-19 pandemic is over, please respect all safety protocols including wearing a mask and social distancing. We thank you all for your cooperation.*

JIMMEY HOWLAND  
BRUCE HARTFORD

*Transfer Station Attendants*

## **JEFFERSON FIRE DEPARTMENT AND EMERGENCY MEDICAL SERVICES 2020**

2020 seemed to start out as any other year, though we had a busy start with two structure fires, one in January and one in February. A total of seventy-four (74) calls combined for service for the year. Then came March and the world seemed to turn upside down. Shortly after town meeting the country was starting to feel the full effects of the Corona virus. Our town and our departments, following state guidelines, and CDC recommendations, geared up for the possibility of an onset of cases here. We partnered with surrounding towns to assist and receive assistance if things got bad. Fortunately, our town and most of the North Country seemed to be spared the brunt, until later in the year when cases were on the uprise. Still, our town has had relatively few cases compared to the rest of the state. We had two more structure fires at the beginning of the summer months, one in May, and one in June. The importance of smoke/fire and carbon monoxide alarms cannot be clearer or stronger. These are your first defense of notification if you have a fire or a problem. None of these fires were considered suspicious in cause. It has been quite a few years since we have had four in the same year. Our EMS calls for service were up a little this past year. We now have five members, and we continue to train on EMS and cross train with the fire department. We now have 1-Paramedic, 1-EMT and 3-EMR'S. Our EMS arrives on a called scene before our transport service Lancaster Fire Department, to do patient assessments, and update the incoming ambulance crews what is going on at the scene. They then assist with the patient and sometimes transport. We are very fortunate to have a dedicated group of people, both fire and EMS to respond to calls for help when needed.

I wish to thank our townspeople for passing the warrant article that allowed us to purchase items that accompany our battery operated extrication tools that were purchased by the Firemen's Association. This was a combined effort, as the Association paid half of the purchase cost, and the passed article allowed us to finish the process. They are a great addition to supplement the tools we have when we respond to a scene. The Jefferson Firemen's Association has been very helpful over the years purchasing equipment and needed items for the department. As July rolled around it became obvious that a regular 4th of July Parade was not going to happen. Joe Marshall and others stepped up and coordinated a town-wide parade that covered the major routes in town. There were 30 vehicles and floats that joined in. The parade was brought to the townspeople. Some of our FD members joined in the parade, and some assisted with traffic control at various intersections. It was a lot of planning but seemed to go off without glitches, and was very well received by our community. Thank you, Joe, for all the efforts you put into the parade. Our members, along with the help of Mike Kenison and his chipper, and with the approval of the Waumbek owners and our select board, did some tree and bush cutting along the roadway and pool area. We opened it back up for easier access to the pool. This is a vital water supply source for us for most of the town year around. Larry Kenison did some repair work on the wall to better contain the water in the pool. We are in hopes to continue this next year with more trimming and hopefully more sprucing up. Thank you everyone who pitched in.

Each year I include these home safety tips. A safe home is all our responsibility. We all must take fire safety seriously. Each year thousands of people are injured or killed, with property damage in the millions across the country.

### **1. Fire Safety Is Fire Prevention:**

How safe is your home? This can be simple things, such as not overloading extension cords and maintaining your heating systems by having them cleaned and inspected yearly. Burn wood? Or pellets? Please have your wood stove/pellet stove installation approved and inspected. Keep check on creosote build-up in pipes and chimneys and dispose of **Wood Ashes Properly. Improperly disposed wood ashes have caused fatalities and thousands of dollars in damages every year. Start by placing them in a Metal Container. Take Them Outside and wet them down. Never place them in a cardboard box or plastic container! Do not leave them in your home, or bring them back into your home!**

Pellet stoves are good, affordable heat, but there is a misconception that they are maintenance free. This is not the case. These stoves and pipes should be checked and cleaned periodically throughout the heating season. **Do not operate** any unapproved, unvented heating system in the home. Never leave combustible items near any heating system. Make sure all vents for any heating system (including dryer vents) are clear and clean. Doors leading to the outside should not be blocked, especially during the winter months. Always use open fire safely and responsibly. We should all have a check list and the entire family can get involved to help make us safer. Have an escape plan and practice it often. Make sure everyone knows where the designated meeting place is. Never return into a building that has some type of problem.

### **2. Properly Operating Back-Up Generators:**

As we all know from time to time we do lose power here in town. If we should have to rely on a generator to get by until the power is restored, please never run the generator in an enclosed area, like basements or garages. Refuel only after the generator has cooled down, and do not try to run more items than the generator is rated for. If you are using a transfer switch in your home, ensure it has been wired properly as this can cause dangerous feedback into the system.

### **3. Smoke/Co Alarms:**

We cannot stress this enough. Every home needs to have adequate **Smoke Alarms and Carbon Monoxide Detectors**. These are our first defense should something go wrong. These need to be in all living areas. Test all you have once a month. Change your clocks, change your batteries. Have at least 2 working ABC fire extinguishers easily accessible and know how to use them. If you need help installing a detector, or how many you should have and proper placement, please feel free to contact the department.

### **4. The Only Number To Call For Fire, EMS, Police Is 911:**

Keep this number and all Emergency Numbers posted near your phones. Teach your younger children the necessity of this number and only use it when there is an emergency. Never let a small problem become a large one, and never feel you are bothering us. This is a service we provide our residents 24 hours a day.

### **5. Make Sure Your House Number Is Visible:**

The number issued to your home is **your responsibility**. Please be sure your number is in good condition and visible from the road. This will help us and other agencies find you that much faster should you need that service.

### **6. Permits For Outside Fires:**

In accordance with the laws of New Hampshire Forests and Lands, any outdoor fire requires a written permit, when conditions allow. You must obtain a permit for campfires, and to burn brush. Permits are not required for charcoal and gas grills. Permits are only good for the time they are issued for. No exceptions. Any type of fire to do with wood requires a permit. No written permit is needed when there is adequate snow on the ground covering the area completely where you wish to burn. If you are not sure of the snow requirements, please call a permit issuer first. It might save a lot of aggravation later. It is also a good idea to call a permit issuer and advise us so we can call it into our dispatch center. This lessens the possibility of a well meaning citizen making an unnecessary 911 call.

**It is Against The Law to Burn Any Type of Household Trash. This Act is Punishable By Fines.** The transfer station will accept all our separated trash. Please call Forest Fire Warden Larry Wells, or any Deputy Warden for any questions you may have.

Knowing what to do during an emergency may have a better ending in a bad situation. For our residents, the fire department, free of charge, is willing to give your home a safety inspection, or please contact us with any concerns you may have.

As 2020 came to a close, we were not as close to being back to normal as anyone had hoped. I would like to think by mostly taking the proper precautions, we have managed to keep the spread of Covid to a minimum here in our community. Our members are still ready to respond to the call for help whatever that may be. I would like to extend my appreciation to all our members who serve our Fire and EMS departments. This year has been a tough year for everyone, our community, our members, our families and friends. Let us hope the crisis is over sooner than later.

Though we train for many types of incidents, we cannot possibly be totally prepared for everything that could happen. As always, our members really stepped up, dealing with the amount of incidents we responded to, some more serious than others. Thank you members for the professionalism you showed handling these incidents. Be proud people, you have served your community well. Thank you for giving up free and family time to attend meetings, train, and to respond to emergency calls 365 days, 24 hours a day, and strive to give the best possible emergency services we can. I also wish to express our appreciation for the continued support we receive from our Board of Selectmen and from our community members and to all the past members who helped make the department what it is today. Thank you to NHDOT District 1 Lancaster, for our fire department dispatching and assistance, and our mutual aid members for assisting us when we need it, and to Weeks Hospital for our EMS dispatching, with Lancaster Fire Department for providing ambulance service.

Respectfully Submitted,  
Chief CHRISTOPHER MILLIGAN

## **JEFFERSON FIREMEN'S ASSOCIATION 2020**

As the new year started, no one could have imagined where the world was going. In March as everything was starting to shut down and restrictions were being put into place, we had to make decisions if we could safely hold our yearly fundraisers. After much discussion and consultation, we decided there was no good way to hold our events in the manner we had done in the previous years. We were in hopes that we could have resumed in the fall, but that was not to be. When things get back on track, we will be ready to resume our yearly events of the spring cook-off and our pancake breakfasts. We are looking forward to seeing everyone again.

The Firemen's Association contributed to purchasing battery operated extrication tools for the fire department. This is a valuable addition to the tools to have on any accident scene that the department responds to. We also purchased an electric powered floor scrubber/cleaner and donated it to the town to be used at the community building. This was our way of saying thanks for allowing us to use the building for our fundraisers. We would like to say thank you to all the good folks who gave us donations this year. We are, like everyone else, looking forward to the coming year to be better. I know this year has been difficult for all, and I wish to say thank you to our members of the organization for stepping up and doing the projects that could be done, to our supporters who wished us well, to all of our townspeople, we wish you well.

Respectfully Submitted,  
President WILLIAM PATNAUDE

**JEFFERSON FIRE AND EMS  
INCIDENT RESPONSES  
JANUARY 01 - DECEMBER 31, 2020**

Alarm Activations (check buildings)	2-Fire alarm 2-CO alarm
Chimney Fire	1
JEMS (medical calls)	37
JFD Assist EMS	6
Motor Vehicle Accident	10
Mutual Aid Assists	6
Odor Investigation	1
Structure Fire	4
Trees/Wires Down	<u>5</u>
Total	74

**OFFICER ROSTER 2020**

Chief Christopher Milligan  
Deputy Chief Mark Corrigan  
Captain Lawrence Coulter Jr.  
Captain Larry Wells  
Lieutenant Lawrence Kenison  
Lieutenant, Henry Verret  
Membership 22 JEMS 5

Emergency Management Director Henry Verret  
Deputy Emergency Management Director Larry Wells

**NH FOREST AND LANDS  
TOWN OF JEFFERSON**

Forest Fire Warden Larry Wells  
Deputy Warden Mark Corrigan  
Deputy Warden Lawrence Coulter, Jr.  
Deputy Warden Lawrence Coulter, Sr.  
Deputy Warden Fred Ingerson  
Deputy Warden Lawrence Kenison  
Deputy Warden Christopher Milligan

## REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER

This year we experienced challenging wildfire conditions which led to deep burning fires in remote locations that were difficult to extinguish. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. The towers' fire detection efforts are supplemented by the NH Civil Air Patrol when the fire danger is especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org). Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

Between COVID-19 and the drought conditions, 2020 was a unique year. The drought conditions led to the need to have a Proclamation from the Governor, which banned much of the outdoor burning statewide. This, along with the vigilance of the public, helped to reduce the number of serious fires across New Hampshire. However, the fires which we did have burned deep and proved difficult to extinguish due to the lack of water. While the drought conditions have improved, we expect many areas of the state to still be experiencing abnormally dry and drought conditions this spring. For this reason, we ask everyone to remember Smokey's message about personal responsibility and follow his ABC's: **Always Be Careful with fire**. If you start a fire, put it out when you are done. **"Remember, Only You Can Prevent Wildfires!"**

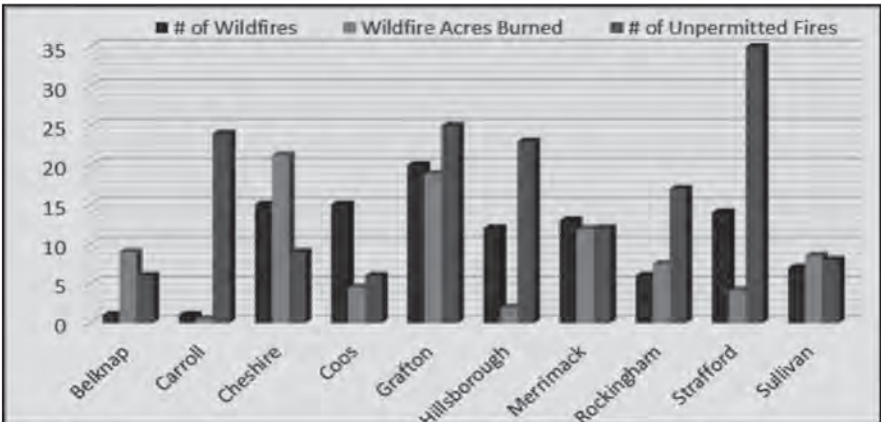
As we prepare for the 2021 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nh.gov/nhdf/](http://www.nh.gov/nhdf/). For up to date information, follow us on Twitter: @NHForestRangers

Scan here for  
Fire Permits



## 2020 FIRE STATISTICS

(All fires reported as of December 01, 2020)



\*Unpermitted fires which escape control are considered Wildfires.

Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2020	113	89	165
2019	15	23.5	92
2018	53	46	91
2017	65	134	100
2016	351	1090	159

CAUSES OF FIRES REPORTED								
(These numbers do not include the WMNF)								
Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.
4	22	21	4	3	1	4	10	44

\*Miscellaneous includes power lines, fireworks, electric fences, etc...

**REMEMBER, ONLY YOU CAN PREVENT WILDFIRES!**

## 2020 LIBRARY REPORT

Due to Covid-19, Jefferson Public Library closed to the public in accordance with the New Hampshire stay-at-home order from March 24, 2020 to June 15, 2020. We reopened with curbside services and continue to offer a limited reopening to the public. There are no meetings or programs being held at this time due to safety concerns. The library is open to one household with young kids or two to three adults at a time. You are required to wear a mask (unless you are under 5 years of age), practice social distancing as much as possible and use hand sanitizer before browsing the collection. All returns must be put in the outside drop box. This is so we can abide by state mandated quarantine procedures for all loaned materials in order to continue to utilize the inter-library loan system.

During the closing the librarian continued to work using the opportunity to do a cleaning and maintenance on the collection. A significant portion of time was used trying to disseminate information and resources being made available by keeping up Facebook, Instagram pages and updating the website with links. In addition, it was necessary to monitor what other libraries were doing as well, keeping track of the information and procedures that would need to be in place for our eventual reopening.

We want to thank everyone who has contributed to the library in the past year. We want to thank you for recognizing the importance of the library's role in providing the opportunity for "knowledge and learning ... essential to the preservation of a free government." (RSA 202-A:1).

The library offers our patrons access to the New Hampshire Downloadable Book (NHDB) consortium. This subscription gives library patrons access to downloadable audio e-books in the state collection. If you have an e-reader, PC, Mac, tablet, android device, smartphone or mp3 player you can borrow up to three books at a time from the NHDB for up to 14 days. To access this service, you must be a Jefferson Public Library patron and have a library card that has a barcode. Any Jefferson resident may obtain a library card easily by calling or stopping in during regular library hours.

The library continues to offer high-speed wireless internet access to patrons and most are able to connect from the parking lot even when the library is not open. In addition, there are three public access laptop computers and an iPad for circulation. We also have a copier, wireless printer and laminator available to the public. Our collection contains approximately 10,000 items and includes several newspaper subscriptions and a variety of magazine subscriptions, as well as audio books and movies. Our catalog is automated, and you can search our on line catalog collection 24/7 via our website. We are open to suggestions on how to make the collection more useful for our patrons.

In 2020 Jefferson Public Library was awarded with the Kids, Books and Arts Grant. Due to COVID-19 all in-person programming was canceled, and virtual

programming was not very successful. We were allowed to use these funds to purchase circulating STEM resources which will be made available when they can be safely circulated.

By using the library, patrons have saved approximately \$52,000 by borrowing books, magazines, audio and video materials rather than purchasing them in 2020. The library looks forward to taking donations of newer materials again, but at this time there is no space for additional donations and we were unable to hold our annual book sale. Unfortunately, we do not take donations of textbooks, encyclopedia sets or Readers Digest.

Our library is open to every member of our community and surrounding communities as well. If you are unable to physically access the library building, feel free to contact us for assistance by phone at 586-7791 or by email at [lookitupjefflib@gmail.com](mailto:lookitupjefflib@gmail.com). Curbside service will continue to be made available to anyone who requests it.

Yearly Totals:

Circulation – Adult Materials: 1772

Circulation – Children’s Materials: 368

Circulation – Audio/Video Materials: 523

Computer and Wifi usage (*during library hours*): 90

Library Visits: 803

Library Hours: Monday thru Thursday 4:00-6:30 p.m.

Saturday 9:00 a.m.-1:00 p.m.

Library Website: [www.myjeffersonlibrary.com](http://www.myjeffersonlibrary.com)

Facebook Page: [www.facebook.com/pages/Jefferson-Public-Library/106775262771620](https://www.facebook.com/pages/Jefferson-Public-Library/106775262771620)

Instagram: jeffersonpubliclibrarynh

Library Trustees:

JEANNE KENISON

BETTE BOVIO

LESLIE SEPPALA

NORM BROWN

ELIZABETH MILLIGAN (chair)

Librarian/Library Director:

JOY McCORKHILL

## JEFFERSON PUBLIC LIBRARY TRUSTEES REPORT 2020

<b><u>CHECKING ACCOUNT: 12/31/19</u></b>		<b>\$1,917.41</b>
<b><u>INCOME</u></b>		
Town Appropriation	\$5,000.00	
Nevers Scholarship	350.00	
Book Sales	23.40	
Transfer from Savings	700.00	
	<u>\$6,073.40</u>	
<b><u>EXPENSE</u></b>		
Books	\$1,656.98	
DVD's	378.43	
Subscriptions	997.94	
Supplies	1,035.34	
Nevers Scholarship	350.00	
Equipment	255.45	
Memberships	80.00	
Miscellaneous	105.28	
	<u>\$4,859.42</u>	
<b>BALANCE: 12/31/20</b>		<b><u>\$3,131.39</u></b>
<b><u>SAVINGS ACCOUNT: 12/31/2019</u></b>		<b>\$5,486.54</b>
<b><u>DEPOSITS</u></b>		
Sidore Memorial	\$ 300.00	
Craft Fair	467.00	
Donations	118.00	
Interest	5.64	
	<u>\$ 890.00</u>	
<b><u>WITHDRAWALS</u></b>		
Nevers Scholarship	\$ 350.00	
Transfer to Checking	700.00	
<b>BALANCE: 12/31/20</b>		<b><u>\$5,327.18</u></b>
<b>TOTAL FUNDS: 12/31/20</b>		<b><u><u>\$8,458.57</u></u></b>

Respectfully Submitted,  
LESLIE SEPPALA, Trustee

## **REPORT OF THE PLANNING BOARD**

The Jefferson Planning Board held fifteen meetings this past year. One subdivision of property was approved and a second subdivision application in progress was withdrawn. The Board also had four consultations with property owners who either wished to subdivide property, adjust boundary lines of property, or discuss other land use questions. Gilbert Finch and Michael Meehan ably served as Chairman and Vice-Chairman, respectively, for the past year. Board members include Michael Meehan, Donna Laurent, and Gordon Rebello. Jason Call, who had served as an alternate, was appointed a regular member. A representative from the Board of Selectmen, Kevin Meehan, serves on the Planning Board as well. Charlene Wheeler continues to serve as secretary to the Board. Donna Laurent also serves as the town's representative on the North Country Council's Transportation Advisory Committee. It was with regret the Board accepted the resignation of Jeffery Young and expressed appreciation for all his work for the town. Robert Roy and Wayne Kellner were appointed as alternate members by the Select Board.

Board members continued working on the long and involved process of revisions to the town's Master Plan. They have been guided and have been given much assistance by their consultant Mapping and Planning Solutions (MAPS) headed by June Garneau. The Board had planned a public meeting to share the information gathered from the survey given to every citizen and property owner in the town but due to the COVID pandemic it had to be cancelled. Results of the survey were posted to the town's website and are still available there. However, Board members continued on using the statistics and comments from survey results to guide them. Goals have been developed for sections involving transportation, population and housing and work continues into 2021.

This year the Planning Board also received requests from the town's Select Board, the Fire Department, and other citizens to consider revisions to the town's Land Use Ordinance (LUO). After many months of work and after a final public hearing the Board completed updates to Articles III, V, and VI of the LUO. Using NH RSA 216 as a reference, the Board developed guidelines for recreational vehicles (RVs) being used outside of an established campground. But they also felt it important residents be able to have friends or relatives visit with their RV for a limited period of time without paying a permit fee. Definitions were added as well as outlining already existing state fire and building codes to provide additional information for the town's property owners.

Throughout their deliberations, Board members have tried to keep to this purpose: to avoid scattered and premature subdivision of land and to provide for the harmonious development of the municipality and its environs in general, which will create conditions favorable to health, safety, convenience, and prosperity while avoiding an excessive expenditure of public funds for the supply of public services.

The Planning Board meets on the second and fourth Tuesday of each month. Please see the town's website for additional information. All meetings are open to the public and the Board encourages anyone who is interested to attend. Citizens who may be interested in serving the Town as a Board are encouraged to contact the Town office for information.

GILBERT FINCH  
Chairman

## **REPORT OF THE ZONING BOARD OF APPEAL**

The Jefferson Zoning Board of Adjustment held one meeting this past year to hear one application for a variance which was granted to the applicant. Members also participated in a joint meeting with the Select Board to discuss increasing communications between the boards as well as discussing current issues facing the town. The Board of Adjustment, which usually schedules meetings for the second Thursday of the month, only meets when an application for an appeal is received requesting a variance, a special exception, or an appeal from an administrative decision.

A variance is an authorization, which may be granted under special circumstances, to use your property in a way that is not permitted under the strict terms of the Land Use Ordinance. All property in the town is considered residential but certain sections of the Land Use Ordinance provide that a particular use of property will be permitted by special exception if specific conditions are met. Permitted uses by special exception are listed in Article III, Section 2A of the Land Use Ordinance.

Anyone wishing to erect a new building or any landowner wanting to add on to or to modify an existing building must apply to the Selectmen for permission before construction begins. This includes accessory dwelling units. The Selectmen will then study the case and, if it is not in violation of the Land Use Ordinance, will give written permission, or in any instance requiring subdivision, will refer the application to the Planning Board. In the case where the construction will be in violation of the Land Use Ordinance, the Selectmen must deny permission and will so notify the applicant in writing. At this time, if the applicant so desires, he or she may apply to the Zoning Board of Adjustment for a variance or special exception. The applicant will be given the forms and instructions for applying to the Board and will be notified when the Board meets.

Also, if you have been denied a permit, or are affected by some other decision regarding the administration of the Jefferson Land Use Ordinance, and you believe that the decision was made in error under the provisions of the ordinance, you may appeal the decision to the Board of Adjustment but there is a time limit in which to do so. The appeal will be granted if the decision is determined to indeed be in error.

Forms and instructions needed by applicants are available on the town's website as well as the town office. Or one can contact the Board's secretary for information at 603-585-7716.

Kim Perry and Jason Call again served as Chairman and Vice-Chairman, respectively for the past year. Board members include Thomas Walker, Burleigh Wyman, and Rodney Houghton. Charlene Wheeler serves as the Board's secretary. Currently, there are openings for alternate members on the Board to fill. Citizens who may be interested in serving the town in this capacity are encouraged to contact the town office for information.

KIM PERRY  
Chairman

## **ANDROSCOGGIN VALLEY REGIONAL REFUSE DISPOSAL DISTRICT 2020 ANNUAL REPORT OF DISTRICT ACTIVITIES**

Our Materials Recycling Facility processed a total of 1,118.95 tons of materials, for the period January 1, 2020 through December 31, 2020, representing \$96,931.99 of marketing income to the District. Recyclables shipped to market included: aluminum - 46.20 tons; newspaper/magazines - 112.91 tons; corrugated cardboard - 433.11; PET plastic - 60.01 tons; HDPE plastic - 21.65 tons; tin - 37.82 tons; mixed office paper - 44.78 tons. In addition, 362.47 tons of glass were processed for reuse.

Our Transfer Station recycling income totaled \$77,783.62. Recycling at the Transfer Station consisted of 799.63 tons of wood that was processed through a grinder, 684.02 tons of scrap metal; 308.05 tons of leaf and yard waste and 327.98 tons of brush which was chipped. In addition, 805 refrigerators/air conditioners; 180 propane tanks; 5,258 tires; 30,858 feet of fluorescent bulbs; 808 fluorescent U tubes and HID lamps; 814 ballasts and 63.12 tons of electronics were recycled. We also received 1,860 gallons of waste oil which was used in our waste oil furnace to heat the recycling center. The District owns and operates the Recycling Center and Transfer Station.

District Officers are: Chair Linda Cushman of Jefferson; Vice Chair Paul Grenier for the Coos County Unincorporated Places and Secretary-Treasurer Michael Rozek of Berlin. Other District Representatives: Yves Zornio of Gorham, John Turner of Randolph, Randy Fortin of Milan, Alan Rossetto of Northumberland, Rodney Monahan of Stark, Christopher Holt of Dummer and Scott Rineer of Errol (Larry Enman, Errol representative through September 2020 passed away in December).

Due to Covid-19, the June 2020 Household Hazardous Waste Collection Day was cancelled. A final decision has not been made for the 2021 Household Hazardous Waste Day.

2020 was the eighteenth year of operations for the AVRDD Mt. Carberry Landfill. Since purchasing the landfill in December 2002, no assessments have been made to the District municipalities for Mt. Carberry Landfill operations, with income raised through landfill tipping fees covering operating expenses. The landfill is operated, under contract with the District, by Cianbro Corp.

No assessments will be made to the member municipalities for the 2021 AVRDD Budget.

Respectfully Submitted,  
SHARON E. GAUTHIER  
Executive Director



**North Country Council Regional Planning Commission &  
Economic Development District**

**2020 ANNUAL REPORT**

North Country Council Regional Planning Commission and Economic Development District is one of nine regional planning commissions in New Hampshire established by RSA 36:46. The Commission's region consists of serving 50 communities and 25 unincorporated places in the northern third of New Hampshire. The Council serves in an advisory role to local governments in order to promote coordinated planning, orderly growth, efficient land use, transportation access, and environmental protection. The Council's professional staff provides transportation, land use, economic development, community and environmental planning services; geographic information services (GIS); data collection and analysis; grant writing; grant administration; facilitation; and project management.

To date in 2020, North Country Council undertook the following activities:

- Completed stream culvert assessments in Hart's Location as part of a Saco River watershed project which aims to better understand flood vulnerability and aquatic habitat barriers.
- Facilitated four meetings of the North Country Council Transportation Advisory Committee (TAC) to discuss regional transportation issues and identify priority projects for funding opportunities, including the Ten-Year Plan.
- Supported the work of two Regional Coordinating Councils (Carroll County and Grafton-Coos) to promote coordination of transportation services for the region's residents, including facilitating six RCC meetings, updating service directories, and assisting with federal grant applications to support transportation services for senior and limited-mobility residents.
- Represented the transportation needs of the region in the Ten-Year Plan process, including participation in public hearings and promoting public input opportunities to the region's communities.
- Supported the work of the North Country Scenic Byways Council (NCSBC) to steward and promote the region's many scenic and cultural byways, including facilitating two NCSBC meetings and developed a website to provide information on scenic touring along the byways.

- Represented the region as an at-large member to the NH Complete Streets Advisory Committee, providing a regional perspective on the development of the NH Statewide Pedestrian and Bicycle Transportation Plan.
- Continued the effort to develop an updated Regional Transportation Plan, which will identify the transportation-related needs, and opportunities of the region in the support of the development of transportation projects and reference for communities.
- Completed over 150 traffic counts to meet federal requirements and provide up-to-date information on traffic volumes across the region.
- Supported and participated in the White Mountain National Forest Alternative Transportation Working Group to address issues of overflow parking and promote safe transportation access to National Forest destinations.
- Created Community Profiles which provide demographic data on each community that include travel patterns, income, education, natural resources.
- Created community planning guidance documents to support local efforts in their transportation planning tasks.
- Provided mapping and data services to communities throughout the region in support of project development and funding opportunities.
- Responded to multiple request for reviews of Development of Regional Impact, prepared comments corresponded with state and local officials.
- Continued to assist Northern Border Regional Commission (NBRC) in providing development assistance to potential and awarded grantees. In 2020 the Council provided pre-project development coaching to over 15 potential NBRC grantees.
- Convened three full Commission meetings and facilitated discussions on - Solid Waste in the North Country, Broadband 101 and Forest Society North.
- Participated in local, state and regional level in initiatives (3-6) of various topics: housing, land use regulations, workforce development, economic resiliency and the outdoor economy.
- Provided technical support to communities relating to municipal land use regulations, best practices and planning opportunities.
- Assisted Coos County with the newly formed and ongoing Broadband Committee to better understand and implement broadband networks in under and unserved areas of Coos.
- Collaborated with other Regional Planning Commission's through the NH Association of Regional Planning Commissions and Director meetings in Concord.
- Supported efforts and attended the NH Planners Conference and NH Municipal Association Conference.

- Bulk ordered and distributed New Hampshire Planning and Land Use Regulation books to local land use boards (estimated savings of \$70.00 per book).
- Continued the efforts of the North County Council Brownfield Program through funding from the United States Environmental protection Agency (EPA).
- Updated the North Country Comprehensive Economic Development Strategy (CEDS) for the Economic Development District.
- Staff attended over 15 workshops, info sessions to increase Council capacity to better serve communities.
- Responded to various requests from communities for technical assistance and data research.
- Hosted four Solid Waste Roundtable for municipal officials and transfer station operators.
- Facilitates two household hazardous waste drop off day removing 2,235 gallons of hazardous material from the waste stream.



Tri-County Community Action Program provides opportunities to strengthen communities by improving the lives of low to moderate income families and individuals.

30 EXCHANGE STREET, BERLIN, NH 03570 P: 603-752-7001 [businessoffice@tccap.org](mailto:businessoffice@tccap.org)

## 2020 ANNUAL REPORT

On behalf of Tri-County Community Action Program, Inc. (TCCAP), I would like to respectfully request funding in the amount of \$2,775 to support the Tri-County Community Action Program, Inc., that include: Fuel and Electrical Assistance, Weatherization, Transportation, Homeless Intervention and Prevention, Guardianship, RSVP, and Workforce Programs.

Tri County CAP is a Family of Programs, serving families in Coos, Carroll, and Grafton Counties. We are dedicated to improving the lives and well-being of New Hampshire's individuals, families, and communities. We provide opportunities and supports for people to learn and grow in self-sufficiency and to get involved in helping their neighbors and improving the conditions in their communities. We seek to eliminate the root causes of poverty through the development of programs that allow low-income individuals the opportunity to meaningfully participate in the State and National economy and the social fabric of their communities through programs that address: Education; Emergency Support; Economic Development; Food Self Sufficiency; Marshalling of Local Resources and Transportation.

Tri-County Community Action Program provides opportunities to strengthen communities by improving the lives of low to moderate income families and individuals.

Annually we serve more than 24,000 individuals that reside over 4,455 sq. miles of Northern New Hampshire. TCCAP and our 16 service programs provide services to all residents of Coos, Carroll, and Grafton County's requesting and needing support.

Tri-County Community Action Program thanks all communities and counties that we serve for their financial support of the programs, so that we may be able to continue to provide services to our community families in need.

If you have any questions or comments regarding the funding request, I am available at the contact information listed below.

Respectfully,

AMY A. GOYETTE, NCRI

Strategic Initiatives and Projects Supervisor  
Tri-County Community Action Program

## Town of Jefferson, NH

# Program Statistics

July 1, 2019 - June 30, 2020

### AGENCY EMPLOYMENT

#### Coös, Carroll & Grafton TCCAP Employees

Payroll (No Fringe)	\$6,110,284
Benefits (Fringe, Taxes, etc.)	\$1,609,925
<b>Total</b>	<b>\$7,720,209</b>

### CLINICAL SERVICES

#### Tamworth Dental

New Patients: 804      Total Clients: 5,386

#### Community Outreach - PPE & Oral Hygiene Kits Dispersed

Coös & Carroll County Seniors	900
Carroll County Children	1,722

### ENERGY, ELDERS & OUTREACH SERVICES

#### Energy Assistance Services (EAS)

##### Coös, Carroll & Grafton Fuel Assistance

Coös Households:	2,205	Value:	\$2,147,419
Carroll Households:	1,659	Value:	\$1,523,105
Grafton Households:	1,998	Value:	\$1,843,962
<b>Total</b>	<b>5,862</b>	<b>Value:</b>	<b>\$5,514,486</b>

**Jefferson: 37      Value: \$34,062**

##### Coös, Carroll & Grafton Electric Assistance

Coös Households:	1,862	Value:	\$868,596
Carroll Households:	1,290	Value:	\$646,687
Grafton Households:	1,366	Value:	\$606,418
<b>Total</b>	<b>4,518</b>	<b>Value:</b>	<b>\$2,121,701</b>

**Jefferson: 31      Value: \$14,908**

#### USDA Food Commodity Distribution

Coös Food Value:	\$92,082
Carroll Food Value:	\$115,831
Grafton Food Value:	\$117,222

**Total Food Value: \$323,135**

#### Retired Senior Volunteer Program (RSVP)

Total Volunteers:	393	Hours Served:	27,719
Active Volunteers:	287	Volunteer Value:	\$714,041

#### Senior Meals & Senior Center

Seniors Served:	1,612	Meals Served:	148,971
Volunteers:	186	Hours Served:	8,675

**Total Food Value: \$539,275**

#### ServiceLink

Berlin Contacts:	2,096
Medicare Contacts:	600
Other:	290

**Total Coös Contacts: 3,975**

**Saved through Medicare Counseling: 124,673**

**Jefferson Contacts: 53**

### HEAD START

Coös Students: 122      Carroll Students: 67      Grafton Students: 28

**Total Students: 217      Value per Child: \$11,992**

### PREVENTION SERVICES

#### Support Center at Burch House

Grafton Shelter Clients Served:	42
Bed Nights:	2,422
Non-Shelter Clients Served:	217

**Total Cost of Service Shelter: \$221,180**

#### Tyler Blain Homeless Shelter

Coös Clients:	26	Bed Nights:	2,243
Carroll Clients:	3	Bed Nights:	190
Grafton Clients:	11	Bed Nights:	765
Other Clients:	6	Bed Nights:	892

**Total Cost of Service Shelter: \$357,269**

### Homeless Intervention & Prevention

Coös Clients:	331	Loans, Grants & Hotel:	\$109,402
Carroll Clients:	176	Loans, Grants & Hotel:	\$58,268
Grafton Clients:	494	Loans, Grants & Hotel:	\$223,524

### Guardianship

Coös Clients: 32      Carroll Clients: 25      Grafton Clients: 42

**Statewide Clients: 366      Value per Person: \$2,201**

### TRANSPORTATION

#### Tri-County Transit

##### Door to Door Service

Coös Trips:	19,623	Unduplicated Clients:	919	Value:	\$250,102
Carroll Trips:	7,615	Unduplicated Clients:	582	Value:	\$267,394
Grafton Trips:	2,776	Unduplicated Clients:	491	Value:	\$75,659

##### Flex Routes

Coös Trips:	10,745	Value:	\$77,653
Grafton Trips:	7,649	Value:	\$95,448

##### Long Distance Medical (LDM)

Trips: 1,594      Unduplicated Clients: 234      Value: \$59,000

**All Services Total Trips: 59,877**

**Jefferson Trips: 212      Clients: 3      Cost: \$5,990**

### WEATHERIZATION & WORKFORCE

#### Weatherization

Coös Households:	169	Value:	\$703,977
Carroll Households:	57	Value:	\$286,391
Grafton Households:	85	Value:	\$479,974
<b>Total Households:</b>	<b>311</b>	<b>Value:</b>	<b>\$1,470,342</b>

**Jefferson: 3      Value: \$7,628**

#### Heating Systems Installed

Coös County:	39	Value:	\$157,517
Carroll County:	14	Value:	\$66,968
Grafton County:	14	Value:	\$102,745
<b>Total Systems:</b>	<b>67</b>	<b>Value:</b>	<b>\$327,230</b>

**Jefferson Value: \$19,449**

### Workforce Innovation & Opportunity Act (WIOA)

Individual Clients Served: 41

#### Workplace Success Program

Individual Clients Served: 35

Jefferson | Total Clients: 127      Total Value: \$82,037

## **JEFFERSON CONSERVATION COMMISSION 2020 ANNUAL REPORT**

Regular monthly meetings were held on Zoom due to the Covid-19 Pandemic at 7:00 pm on the third Tuesday of each month. One meeting was held outside in a socially distanced setting. Interested Jefferson residents are welcome at any Conservation Commission meeting and are encouraged to contact any member with questions, suggestions, help in filling out wetland permits. We are looking for additional volunteers to serve on the Jefferson Conservation Commission.

The members of the Jefferson Conservation Commission are:

- David Govatski (Chair)
- Charles Muller
- Jamie Savage
- Nancy DeCoursey

Notable accomplishments of the Commission:

- Helped coordinate work on the Presidential Rail Trail improvements.
- Assisted in improvement work on the Mooseway XC Ski Trail.
- Assisted Jefferson residents and businesses with wetland permit applications.
- Led several work days at the Pondicherry Wildlife Refuge.
- Conducted Whip-Poor-Will bird surveys in Jefferson.
- Monitored Conservation Easements in Jefferson.
- Attended virtual training on conservation topics.
- Discovered an old-growth forest at the Pondicherry Wildlife Refuge.
- Coordinated monitoring work with state and federal land management agencies.
- Assisted in the monitoring and eradication of invasive species at the Pondicherry National Wildlife Refuge.
- Answered inquiries from visitors to our town on natural resource questions.



## 2020 ANNUAL REPORT

North Country Home Health & Hospice Agency (NCHHA) is a non-profit 501(c)(3) organization that provides quality, home health and hospice care to patients in towns covering all Coos County and northern Grafton County; covering approximately 2,705 square miles with a combined population of 76,000. The Agency's programs deliver quality, compassionate care to both homebound and terminally-ill patients, while at the same time providing support to their family members, especially those who are also courageously providing end-of-life care to their loved ones. NCHHA operates as an affiliate of North Country Healthcare.

By having geographical teams of clinical staff and supportive care staff, some who are residents of your town/area, NCHHA continues to make it possible for hundreds of people each year to continue to fulfill their desire to remain in their own home. We coordinate all aspects of our client's care such as nursing, rehabilitation services, personal care, and homemaking/companion support with a keen attention to detail directed toward individual needs. It is the respect for our client's values and expectations that has earned us the reputation for providing compassionate home health and hospice services.

The mission of NCHHA is: To provide quality home health and hospice care, utilizing a holistic approach, while working in collaboration with all community resources, to meet the comprehensive needs of the clients and their families, in a cost-effective manner. It is through the support of the community donations that makes it possible for our Agency to continue this mission. Many of our services provide vital care to the community and prevent further complications with our client's medical issues. The following is a breakdown of the three distinct continuum of care models that we proudly provide to your community: (1) medical skilled care professionals licensed by either the New Hampshire Board of Medicine, Nursing or New Hampshire Office of Allied Health, (2) specially training hospice professionals focusing on the end of life care and (3) long term care professionals who provide supportive services to community members to help keep patients living independently in their communities for as long as possible. All medically necessary services are provided 24 hours a day, seven days a week. In addition, we also provide complimentary health screening clinics in various communities.

The Jefferson community can depend on us to always strive to provide the highest level of care possible while they're in the comfort of their homes. Therefore, it is our sincere hope that the residents of Jefferson will continue to support North Country Home Health & Hospice Agency in the requested amount of \$5,684. We are always grateful for the opportunity to serve your community and would greatly appreciate your continued support and confidence.

Additional information about our agency and our services may be obtained on our website: [www.nchhha.org](http://www.nchhha.org). Or, should you have any additional questions, please do not hesitate to call me at (603) 444-5317.

Sincerely,

MICHAEL J. COUNTER  
President



## CALEB INTERFAITH VOLUNTEER CAREGIVERS

*Increase seniors' access to healthcare, enhance independent living  
and reduce isolation primarily through transportation and visitation.*

16 Highland St. #98 • Whitefield, NH 03598 • Ph: 603-837-9179  
[calebcaregivers.org](http://calebcaregivers.org) • [calebcoordinator@gmail.com](mailto:calebcoordinator@gmail.com)

### 2020 ANNUAL REPORT

Caleb Caregivers is a non-profit organization helping enhance independent living for Seniors by offering FREE services in the North Country since 1995. We have an office in the McIntyre School apartments with a part-time executive director and a part-time volunteer coordinator. Through our volunteers, we help seniors age 60+ by providing transportation with door-to-door service to and from their desired destinations, by making friendly visits with them, by reaching out via reassuring phone calls, and by conducting light house and yard work. At this time we serve 9 towns; Lancaster, Whitefield, Littleton, Groveton, Jefferson, Dalton, Carroll, Bethlehem, and Stark. We hope to expand to other towns in the future.

In 2020, despite the many challenges, Caleb volunteers served approximately 125 clients with the help of our 60 volunteers. These volunteers have taken approximately 1100 trips, and traveled over 4,000 miles, helping our seniors stay independent and in their homes. We have more clients than volunteers which means we could always use additional volunteers to help provide these services.

We are grateful for our volunteers who work without complaint, and to the local towns, churches, and individuals who help keep our organization running with their generous financial support.

If you have any questions or would like to be a volunteer, please call us at 837-9179 or email us at [calebcaregivers@gmail.com](mailto:calebcaregivers@gmail.com). More information about our organization can also be found on Facebook @calebcaregiverswhitefield or on our website **[www.calebcaregivers.org](http://www.calebcaregivers.org)**.

We thank you for your continued support. Without it, Caleb Caregivers would no longer be able to serve local Seniors in your community.

Respectfully Submitted,

BARBARA PAYER, Executive Director

## **NORTHERN HUMAN SERVICES White Mountain Mental Health 2020 Director's Report**

This year has been an extremely challenging one. The coronavirus disease 2019 (COVID-19) pandemic has been extremely stressful for people. Fear and anxiety about a new disease and what could happen has been overwhelming and has caused strong emotions in both adults and children. Public health actions, such as social distancing (although crucial), can make people feel isolated and lonely and can increase stress and anxiety. The pandemic has created an environment where people are under constant stress. This can build up and cause anxiety and depression in people who might otherwise be able to manage those symptoms. When that happens it is important that everyone has the ability to reach out for help and receive quality supports and services.

Accurate, early diagnosis and timely treatment saves lives. This is true for most physical illnesses like cancer, heart disease and diabetes and is *equally true* for mental illnesses like depression, anxiety and other mood and thought disorders. *Anyone* can suffer from mental illness (even during the best of times); over 44 million Americans have a diagnosed mental illness and many more are undiagnosed. It is safe to say that *at least* 1 in 4 people in our communities suffer from a mental disorder. Unidentified and untreated illness may escalate to a life threatening condition. According to the latest data from the CDC, New Hampshire has the second highest suicide rate in New England and the 19th highest in the U.S. In 2016 (the most recent year of data available), there were 244 suicides in New Hampshire, a rate of 17.2 per 100,000 residents. Northern New Hampshire suicide rates are among the highest in our state. Sadly, this is a clear indication that untreated mental illness in both adults and young people can be fatal, and mortality is rising dramatically in our communities.

White Mountain Mental Health is the Northern Human Services location of Northern Human Services - the Community Mental Health Center serving residents of the 22 towns in upper Grafton and lower Coos County. Each year we ask the towns we serve to contribute a small amount toward the keeping our communities healthy and safe through supporting access to treatment for local residents who are uninsured or under-insured and unable to pay for the professional services we offer. Our most expensive and perhaps more critical service is 24/7 emergency assessment. This service is provided by mental health clinicians, supported by a consulting psychiatrist or psychiatric nurse practitioner. We provide this service via video to allow rapid response to every corner of our service area. This quick attention to crisis situations can and does prevent the loss of life. Town funding also enables residents of our service area

to receive outpatient treatment, hopefully beginning before symptoms advance to a crisis. Early treatment saves lives.

In 2020, 12 residents of Jefferson received services from White Mountain Mental Health. This number does not count the residents whose services were fully paid by Medicaid or another health insurance. Most importantly, even if the reported number of persons in your community this year is low, your funding supports the availability of crisis services whenever needed.

We are thankful to the voters in all of our communities for recognizing the crucial role that the mind plays in overall health and the importance of access to mental health care for all.

Warm Regards,

A handwritten signature in black ink, appearing to read "Amy Finkle". The signature is fluid and cursive, with the first name "Amy" being more prominent than the last name "Finkle".

AMY FINKLE

Director of Behavioral Health

## Center for New Beginnings

229 Cottage Street • Littleton, NH 03561

603-444-6465 • Fax 603-444-6233

[www.centerfornewbeginnings.org](http://www.centerfornewbeginnings.org) • [info@centerfornewbeginnings.org](mailto:info@centerfornewbeginnings.org)

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*A Special Place for Children & Families. Excellent Care and Caring....  
Individual, Group and Family Psychotherapy ~ Employee Assistance*

Dear North Country Neighbor:

Thirty-five years ago, The Center for New Beginnings was founded in Littleton to provide services mainly to victims of domestic violence and sexual assault. Today our nonprofit organization is dedicated to improving the lives of people who struggle with depression, anxiety, grief, trauma, marital problems, and many other difficulties. The children and teenagers we see come with a myriad of challenges that reflect the social, cultural, and economic struggles of our time. *We are also working hard to answer the need of those suffering with addiction - a widespread problem.* Our service area covers the northern third of New Hampshire, from the Kancamagus Highway north to the Canadian border, and northwest to the neighboring Vermont counties - in local terms, the White Mountains, Great North Woods, and Northeast Kingdom regions. However, we do not exclude clients outside our area who wish to travel to receive services at the Center.

We are often asked "what makes you different from Northern Human Services?" We are not a federally funded community mental health center. We are an independent non-profit. We provide short term care for acute issues, rather than long term care for more chronic cases. There is significant need for both types of services. We both have substantial wait lists, and are continuously looking to add more qualified providers.

Although most of our clients have insurance coverage many of these policies carry high deductibles and co-pays, which are climbing higher and higher. A deductible of three, five or even seven thousand dollars is not unusual - and for many this means getting help is out of their reach. Many businesses and non-profits have been adversely impacted by Covid 19, and many our clients have felt this impact directly with loss or change of insurance coverage, or worse, through loss of employment.

This is why we are asking for your help to meet the needs of your community.

In 2020, The Center for New Beginnings provided services to 550 individuals. We logged 5,800 patient appointments. Eleven of our clients reside in Jefferson.

We are requesting \$500 from the town for the upcoming year. When we do have extra funds available, such as these town donations, we have the flexibility to assist our clients who have difficulty meeting their high deductibles or co-pays or a loss of insurance coverage.

When people are mentally healthy they are better employees, more conscientious parents, and are able to positively contribute to their communities. Healthy children do better in school, control behaviors that are disruptive in class, and grow up to be resilient adults. Individuals who are mentally stable are much less likely to commit crimes or wreak havoc among their families, coworkers, and communities. Everyone benefits from a population that is mentally healthy.

Please contact us if you would like to learn more about the counseling services we provide for individuals and their families, or our Employee Assistance Program, a confidential counseling and referral resource program for employees and their family members to help them deal with personal and work-related issues.

Good works have always relied upon the generosity of good people. Thank you for your support.

Sincerely,

Board of Directors  
The Center for New Beginnings  
NANCY DICKOWSKI, Bethlehem  
ELLEN MALESSA, Easton  
KAY KERR, Bethlehem  
CHRISTINE POLITO, Bethlehem

ILMA GALEOTE, Littleton  
JOY DAVIS, Bethlehem  
ANNETTE CARBONNEAU, Franconia



Dear Selectmen,

Thank you so much for the Town of Jefferson's generous, past support. **Court Appointed Special Advocates (CASA) of NH respectfully requests appropriated funds in the amount of \$500** during your next funding cycle. The Town of Jefferson's support will allow CASA of NH to expand and elevate our continued recruitment efforts in your community. Funding will provide training and support to a CASA volunteer advocate so that they may serve children who are the victims of abuse and neglect in Town of Jefferson. CASA of NH estimates that it costs \$1,450 to train and support one volunteer advocate per year who, in turn, will serve 2.5 children on average. **Last fiscal year, we served 6 children from the Town of Jefferson.**

CASA of NH provides a voice for abused and neglected children and youth by empowering a statewide network of trained volunteers to advocate on their behalf so they can thrive in safe, permanent homes. It is our goal to provide an advocate for 100 percent of NH's children in need. For the past 31 years, CASA of NH has served over 10,000 court-involved children and youth, birth to 21, who have been abused and/or neglected by their parents or caregivers. During the 2020 fiscal year (July 1, 2019 - June 30, 2020), 630 of our volunteers advocated for the best interests of 1,438 children across our state. We are the only organization in the State that serves this function. The key to our program is our volunteer advocates, capable and caring citizens from every walk of life who genuinely want to help children. A CASA volunteer advocate is a trained citizen appointed as the Guardian ad Litem (GAL) by the circuit or family court judge to represent a child victim in the court system in cases of abuse and neglect. Our professional staff train, supervise and support volunteers of all backgrounds, providing everything needed to allow ordinary citizens to successfully defend the best interests of vulnerable children. CASA volunteer advocates provide critical information to the judges and the courts, making recommendations that directly impact the child's future. As a result, the family courts of NH are required to request that a CASA volunteer advocate be assigned to every case

of abuse and neglect, if available. Our goal is always to serve 100% of cases that we are presented with. Last year we were able to serve 92%.

The current COVID-19 pandemic has had a significant impact on the lives of NH's children and especially those who are the victims of abuse and neglect. In NH and nationally, there is concern among social work and law enforcement experts that children are more at risk for abuse and neglect now because they have not been in school or in other child care and community settings. They are spending less time with people who are normally in positions to support and report (educators, social workers, administrators, counselors) and their social circles have contracted to include just family members. In fact, **in NH alone, reported cases of neglect and abuse made to the Department of Child and Family Services (DCYF) Hotline were down by 50%.** Parents are facing increased stress regarding care for their child while working, confronting economic instability and job loss, and feeling even more food and housing-insecure. For these reasons, CASA of NH anticipates a surge in cases due to the COVID-19 pandemic in the 2021 fiscal year.

Our advocates and staff are responding to the impact of the pandemic strategically, creatively and immediately to ensure that children continue to receive the critical advocacy they need. Our advocate volunteers are connecting with their children remotely, through texting, online platforms (zoom, skype) and social media. Our recruitment and outreach efforts are being done virtually (including interviews and advocate peer support groups), and on line advocate resources are being updated daily to help with retention.

CASA of NH has been working closely with leaders from the Judicial Council, DCYF, Health & Human Services, Granite State Children's Alliance, and other state and local organizations and child-focused non-profits to determine next steps and strategies for keeping children safe. The impact of the pandemic could have far-reaching implications for NH's children, but the full scope is yet to be determined. We are anticipating that the need for CASA volunteer advocates will be even greater than before. Your support will help to train and support these volunteers in order to meet the anticipated demand for our services in your area.

In addition to the hardships faced with COVID-19, we are continuing to see the effects of opioid and substance misuse within the families whose children we serve; 86% of new cases last year had a known Parental Substance Abuse Component. In addition to physical abuse and neglect, children have been trafficked for drugs, witnessed their parents overdosing (and in some cases dying), and some have been directly exposed to or have ingested drugs themselves.

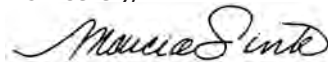
**Children who are the victims of abuse and neglect are a part of every community within our state.** They attend our schools and are often moving from one town to the next due to changes in a caretaker's residence or foster home placement. A CASA volunteer advocate is often the only constant in these children's lives. They meet with them regularly to get a sense of their situation and give them hope and encouragement for a better future.

In addition to all of the good work they do for our children, our **CASA volunteers also save our state an estimated \$4.6M in legal fees** – fees that would otherwise be paid for by state tax dollars. If CASA of NH cannot assign a volunteer advocate to a case due to lack of availability, the state will then hire a paid GAL (Guardian ad Litem) at \$60 per hour plus travel costs.

The work that the Town of Jefferson can help us achieve has never been more important. The children that our CASA volunteer advocates serve are the unseen victims of not only the on-going drug crisis, but now COVID-19 as well. Unfortunately, like many other non-profit organizations, we have had to cancel our largest fund raisers this year. We are diligently exploring additional, emergency funding to make up for losses to our programmatic support. However, during these difficult times, CASA of NH has and will remain committed to the well-being of our state's silent victims. Your investment in CASA of NH is also an investment in the long-term, wellbeing of victimized children across the state. Your support has been an incredible asset to these children throughout the years and we thank you for your consideration of further assistance during this next funding cycle.

We can't thank you enough for supporting the work of our volunteers. If you have any questions about this request, please do not hesitate to contact Julia La Fleur, Development Assistant at (603) 626-4600 or [jlafleur@casanh.org](mailto:jlafleur@casanh.org).

Sincerely,

A handwritten signature in black ink that reads "Marcia Sink". The signature is fluid and cursive, with the first name "Marcia" and the last name "Sink" clearly legible.

MARCIA R. SINK  
President & CEO



## American Red Cross Northern New England Region

### Coös County Service Delivery July 1, 2019 - June 30, 2020

#### Disaster Response

In the past year, the American Red Cross has responded to **15 disaster cases**, assisting **36 residents** of **Coös County**. Most commonly, these incidents were home fires. Red Cross workers were on the scene to provide food, clothing, lodging, emotional support, and more to families during their hours of greatest need. Our teams also provide Mass Care to first responders. Things like food, water, and warm drinks strengthen the brave men and women of your local Fire and Police Departments as they answer the call to keep your residents safe.

Town/City	Disasters	Individual
Berlin	5	12
Jefferson	5	10
Lancaster	3	11
Northumberland	1	1
Pittsburg	1	2

#### Home Fire Campaign

Last year, Red Cross staff and volunteers worked throughout **Coös County** to educate residents on fire, safety and preparedness. We installed **354 free smoke alarms** in homes and helped families develop emergency evacuation plans.

#### Service to the Armed Forces

We proudly assisted **31** of **Coös County's Service Members, veterans and their families** by providing emergency communications and other services, including counseling and financial assistance.

#### Blood Drives

During the last fiscal year, we collected **735 pints** of lifesaving blood in **Coös County**.

#### Training Services

Last year, **2 Coös residents** were taught a variety of important lifesaving skills such as First Aid, CPR, Babysitting Skills and Water Safety.

#### Volunteer Services

**Coös County** is home to **19 American Red Cross Volunteers**. We have volunteers from all walks of life, who are trained and empowered to respond to disasters in the middle of the night, to teach safety courses, to help at our many blood drives, and so much more. The American Red Cross is proud that 90% of its staff is made up of volunteers; they are truly the heart and soul of our organization.



## **NEVERS-TOWN OF JEFFERSON SCHOLARSHIP FUND**

This scholarship was established in 1981 by the family of Wilbur and Gurda Nevers in honor of their 50th Wedding Anniversary. It is available to any Jefferson high school senior seeking to advance in higher education in any field. Any student wishing to apply for the scholarship may request an application from the Guidance Department at the White Mountains Regional High School.

The scholarship committee consists of the Library Trustees, Librarian and the Town Clerk. This year two scholarships were awarded, and they went to Hailey Hicks and Jackson Curtis.

We wish to express our sincere appreciation to the Nevers family and to all who have contributed to their scholarship fund. Donations to the fund may be sent to the Nevers-Town of Jefferson Scholarship Fund in care of the Jefferson Trustee of Trust Funds, 173 Meadows Road, Jefferson, NH 03583.

Respectfully submitted,

ELIZABETH MILLIGAN, Library Trustee Chairman

JEANNIE KENISON, Library Trustee

LESLIE SEPPALA, Library Trustee

NORMAN BROWN, Library Trustee

BETTE BOVIO, Library Trustee

JOY MCCORKHILL, Librarian

OPAL BRONSON, Town Clerk

**BIRTHS REGISTERED IN THE TOWN OF JEFFERSON, NH  
01/01/2020-12/31/2020**

<b><u>Child's Name</u></b>	<b><u>Birth Date</u></b>	<b><u>Birth Place</u></b>	<b><u>Father's/Partner's Name</u></b>	<b><u>Mother's Name</u></b>
Bennett, Knox Benjamin	01/27/2020	Littleton, NH	Bennett, Adam	Belanger, Katherine
McMann, Tobias Mars	10/21/2020	Lebanon, NH		McMann, Alyssa
				<b>Total Number of Records 2</b>

# DEATHS REGISTERED IN THE TOWN OF JEFFERSON, NH 01/01/2020-12/31/2020

<u>Decedent's</u> <u>Name</u>	<u>Death Date</u>	<u>Death Place</u>	<u>Father's/Parent's</u> <u>Name</u>	<u>Mother's/Parent's</u>	
				<u>Name Prior to First</u> <u>Marriage/Civil Union</u>	<u>Military</u>
Gross, Grace Rose	01/10/2020	Whitefield	Smith, Lewis	Billings, Rose	N
Mardin, Anne K.	02/01/2020	Concord	Eastman, John	Audit, Antoinette	N
Gately, Thomas Arthur	02/11/2020	Jefferson	Gately, Herbert	Cogan, Ada	Y
McIntire, Pamela Cote	04/17/2020	Jefferson	Cote, Ludger	Auger, Phyllis	N
Kenly, Michael	06/20/2020	Lebanon	Kenly, William	Esposito, Rose	N
Kenly, Gretel Katrina	06/23/2020	Jefferson	Datz, Edward	McCoy, Joan	N
Hartford, Donna O.	07/16/2020	Jefferson	Oleson, Norman	Beaton, Geraldine	N
Arnesen, Angela Marie	07/16/2020	Jefferson	Kenison Sr., Donald	Hodge, Mary	N
Bronson, Vernard Bernard	07/25/2020	Jefferson	Bronson, Bernard	Ball, Luella	Y
Gately, Margaret Theresa	08/22/2020	Lancaster	Engelian, Peter	McGowan, Margaret	N

**Total Number of Records 10**