

Town of Jefferson
Select Board Meeting
December 13, 2021
Jefferson Community Center

The meeting was called to order at 7:02 p.m. by Select Chairperson Cindy Silver, with Kevin Meehan, Norman Brown, Amanda Simino, Lynn Holland, Jeff Young, Jason Call, Mark Dubois, Mr. & Mrs. Peter Schroer, Terri Larcomb (via Zoom), & Cheri Marshall (via Zoom) present.

The pledge of Allegiance was recited to salute the flag.

Lynn & Jeff presented to the Board a Boston Post Cane to replace the Town's existing cane. The purpose of the cane is to honor one of the Town's Seniors.

A motion was made by Selectman Norman Brown to accept as written the meeting minutes from the November 29, 2021, meeting. Selectman Kevin Meehan seconded this motion, with no discussion the motion was passed unanimously.

A motion was made by Select Chairperson Cindy Silver to accept the week's accounts payable and payroll expenditures. Selectman Kevin Meehan seconded this motion, with no discussion the motion was passed unanimously.

Brief update on JJC renovations: Library has been painted, plumbing inspection went well, concrete has gone into the plumbing holes that were dug out, a couple new walls were put up with some more to be done and the sheet rockers will be back to finish up those.

Department Budget's- The Select Board has received the budgets from each department and will be scheduling Budget Workshops with each of the departments. The Board is going to look at purchasing a new mower for Rodney to use to mow the town properties that he takes care of.

Select Chairperson Cindy Silver gave the most recent updated copy of the Town's Capital Improvement plan to review and make any updates for moving forward with departments and their budgets.

Mr. & Mrs. Peter Schroer: Wanting to purchase Lot 49 on Highfield Ln. The property is next to their existing property. They wanted to know how to go about making this purchase. The Select Board requested a written proposal from them for purchase. If they decide to make a proposal the property would be sold as is and that they would be responsible for any changes to the property to include break down and disposal of existing building on property. If any back taxes are owned on this property, the Select Board will sort this out based on the written proposal and offer made for purchase.

Update ARPA Funds: Selectman Norman Brown did a presentation at the County meeting to answer any questions the County had for the Town's request for the funds. After the presentation was done the County approved the Town for \$224,000.00. These funds will be for the 1,000-wat propane fired generator, hardware for the communications at the JCC building which relates to broadband and phases 1, 2, & 3 of the JCC building which is for the handicap/regular shower/dressing room, reno of main hallway flooring, and to finish the Select Boards offices.

Public Input: Veteran's Monument: Jason Call asked about the positioning of the Monument. It will be set back from the parking lot and will have a concrete deck. Planning on moving the Honor Roll that is by the Old Corner Store to the back center of the half-moon circle which will be the focal point. There will be 12X12 granite pillars which will have the etchings of the names the committee receives DD2-14's from for the various wars these men and women served. The monument will be handicap accessible. There currently has been 4 citizens from the town that were killed in action, the plan for these citizen's is to put in granite benches for each person in their honor.

Other business: Approval of change orders 2 & 3 from Dan Hebert's Office. Change order 2 is for a new fire alarm system for he JCC building. The current one is not good and outdated. Change order 3 is for putting on a new roof that is over the kitchen area and boiler room. The original roof that was put on was not done properly which is causing various issues.

A motion was made by Selectman Norman Brown to approve change orders 2 & 3 from Daniel Hebert's office. Selectman Kevin Meehan seconded this motion, with no discussion the motion was passed unanimously.

Selectman Norman Brown met with New Day Energy for them to do an inspection of our pellet silo. They believe it is a coupler leak issue. They want to run a soap water test to see if that is the issue and then we can go from there depending on the findings of that test.

Royal Electric: Installation/purchase of propane fired generator- A motion was made by Selectman Norman Brown to have the agreement signed by the Select Chairperson Cindy Silver. Selectman Kevin Meehan seconded this motion, with no discussion the motion was passed unanimously.

Building permit for Chris and Liz Souza. The Select Board did not approve this building permit until a few questions are answered about heating, power, & water systems.

Tax Collector's Warrant Article. The new tax rate is \$17.82 per 1000. Which is a decrease from 2020.

Visa Credit Card: Switching the authorized user- A motion was made by Selectman Norman Brown to have letter signed by Select Chairperson Cindy Silver appointing Amanda Simino authorized user for the Town's credit card. Select Chairperson Cindy Silver seconded this motion, with no discussion the motion was passed unanimously.

TAN Loan: Adding \$250,000 to existing TAN loan and extending the additional funds plus the original loan be paid January 31, 2022. A motion was by Selectman Norman Brown to sign the request for additional funding & extending the original term of the TAN loan. Selectman Kevin Meehan seconded this motion, with no discussion the motion was passed unanimously.

Holiday Pay for part-time employee's: A motion was made by Selectman Norman Brown that a part-time employee be paid for the number of hours worked in a regular day on holiday's that the town is closed. Select Chairperson Cindy Silver seconded this motion, with no discussion the motion was

passed unanimously.

Select Chairperson Cindy Silver made a motion at 9:09 p.m. to go into Non-public session. Selectman Norman Brown seconded this motion. Meeting was adjourned into Non-public session.

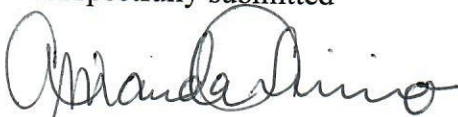
Selectman Norman Brown made a motion to leave non-public session with a second from Selectman Kevin Meehan. Motion was passed and public session reconvened at 9:28 p.m.

A motion was made by Select Chairperson Cindy Silver to except the decision that was stated in non-public RSA 91-A:3, II (a) session, to compensate the committee that was formed by the prior Select Chairperson after the fire for their services. Selectman Kevin Meehan seconded this motion, with no discussion motion was passed unanimously.

Selectman Norman Brown made a motion to adjourn the meeting at 9:31 p.m., Select Chairperson Cindy Silver seconded the motion and with no discussion the motion passed unanimously.

******Next Selectboard meeting will be held on December 27, 2021 @ 7:00 p.m.******

Respectfully submitted

A handwritten signature in cursive script that reads "Amanda Simino".

Amanda Simino