

Town of Jefferson  
Select Board Meeting  
November 29, 2021  
Jefferson Community Center

The meeting was called to order at 7:07 p.m. by Select Chairperson Cindy Silver, with Kevin Meehan, Norman Brown, Amanda Simino, Terri Larcomb (via Zoom), & Cheri Marshall (via Zoom) present.

The pledge of Allegiance was recited to salute the flag.

A motion was made by Selectman Norman Brown to accept as written the meeting minutes from the November 15, 2021, meeting. Selectman Kevin Meehan seconded this motion, with no discussion the motion was passed unanimously.

A motion was made by Selectman Kevin Meehan to accept the week's accounts payable and payroll expenditures. Selectman Norman Brown seconded this motion, with no discussion the motion was passed unanimously.

JCC building renovations update from Selectman Norman Brown: Interior plumbing is getting done. They are trying to get all the interior plumbing done before moving onto the boiler. The old boiler and hot water heater are gone. They have done some more duct work and the guys will be back to finish insulating the duct work that has not been insulated yet. Sheetrocker has been here moving right along. Getting the sanding done and hoping to have painting going on before too long. Replacing the exit door in single room of the library because the threshold is rotted, and the existing door is in rough shape as well. It is going to be replaced with a straight steel door. There will still be plenty of sunlight due to having plenty of glass on the wall where the door is and there is the glass that is between the rooms as well. Handicap shower room is coming along as well. The \$20,850 has been approved for vault project. This piece is well underway right now. They have cut-in the doorway for the electrical panel. Selectman Norman Brown let Hebert's Office know to make sure to bill all vault related work separate from everything else so that we can submit this billing directly to the insurance company for either reimbursement or payment. We did get pre-approval for the other \$20,850.00 as well. Everyone has picked out their carpet and cove moldings. Not sure if paint colors have been picked yet but that should be coming along soon. All counter tops and windowsills will be all corian, library will have to pick quickly due to lead time for product. We should have those samples this week for them to look at. Selectman's office will be sheetrock or clean back wall, thinking it would be more uniform with the rest of the building if we finish the brick wall with sheetrock plus it will allow for extra bracing for the TV to be added in. But all in all, everything with the renovations is on track. There will be only two items that will not be completed at the end of the project. Those two items are the mini-split self-contained heating/A/C units for the IT room and Vault. They are ordered but the projected arrival date is not until after the project completion date. A question was asked to the board by the public about leaving the existing brick wall that will be in the selectman's office & in the hallway to see where the original building was for history purposes. The brick will be sheet rocked due to the bricks not being in good shape and to keep uniform with the rest of the building. There is going to be a plaque that will be put in to tell the history of the building.

County ARPA Funds update from Selectman Norman Brown: The County meeting for approval of the \$224,000.00 is scheduled for December 13<sup>th</sup>. The County Delegations will be voting at the meeting as well. Selectman Norman Brown will be at the meeting to answer any questions or present a

presentation. The biggest concern the commissions have is that we have already funded this project and we are looking to get reimbursement for something that the Town already committed to, but the Town did not commit to alternates 1, 2 & 3. Those items were for the future which Selectman Norman Brown will make that clear to them at the meeting. The hardware for the Consolidated project was agreed to be covered and the generator project as well. We have received the new quote for the generator to reflect propane instead of original quote for diesel. With the new quote we are still within budget for what we were approved for. Mark has created the pad outside for the generator because it needed to be certain dimensions which is 4 X 12 with a minimum of 10 feet away from current tanks that are already out there. We will need to remind Mark of the tree that is to the right of the storage building that needs to be cut out. It cannot be pulled out because the roots of the tree are going into the septic system to the JCC building.

Public Input: Veteran's Monument: Selectman Norman Brown is meeting with the Combat Veterans Motorcycle Association on December 11, 2021, to receive a check for over \$300.00 that was raised through their fundraiser that they held. This donation will go to the New Veteran's Memorial Fund. As of now there has been 14 names submitted to be put on the monument. The committee will be meeting soon to start making plans to get the granite cut and etched with the information that has already been obtained. The board was asked when concrete was going to be poured which will not be until the spring. The committee is still trying to figure out what they want in there for material for drainage to drain the water off so that the water doesn't come up underneath the deck. Selectman Norman Brown knows a man that is going to drill holes for the tubes for where the granite pillars will set into, will need a concrete base for those tubes to fit into.

Other business: Geoff at Maine Energy e-mailed a new quote for pellets which the new amount is \$267.00 / ton. Right now, the board is holding off on ordering until they can figure out why there is water getting into the pellet silo. At first it was thought that it was a moisture issue however the company feels that there is a water leak coming from the top. Right now, we are waiting on the company to come and do a pressure test to tell where the leak is coming from. Amanda Simino reached out to Geoff to follow up on inspection of the Town's silo due to having water issue. Geoff did not have an update on 11/24/21 but stated he would investigate it on his end and get back to us. Selectman Norman Brown wanted to discuss the Town's Police detail rate. Right now, there has been issues with finding police officers to do the Santa's Village detail. Whitefield Police and State Police detail rate is currently \$75.00 per hour, and Jefferson's is \$55.00 per hour. Selectman Norman Brown made a motion to raise the Police detail from the current rate of \$55.00 per hour to \$75.00 per hour with the town still getting \$15.00 per hour from the rate to make the detail more appealing when needing to staff it. Selectman Kevin Meehan seconded this motion, with no discussion the motion was passed unanimously. Kim Perry from the Odd Fellows building contacted Select Chairperson Cindy Silver to see if the town would like the chairs that they used for church services. They are being stored right now at Polly's. The Selectboard is grateful for the offer however the town already has plenty of chairs at this time and wouldn't have any place to store the chairs. Tenco quote for equipment that will be installed on one of the highway departments existing 6-wheeler. Tenco is looking for a signature for the quote. The Selectboard would like to hang onto the quote but not ready to sign the quote. The board wants to see where the highway departments master plan is at and possibly put this in for next year's budget. The secretary of the Planning/Zoning board has been out. She will be at their next scheduled meeting and their board would like to discuss with her before sending in their budget. Most likely it will be staying the same but didn't feel comfortable without speaking with her first. Conservation board was looking to get access to a key to the building to be able to hold their meetings here. The Selectboard has decided that keys will not be given out until construction is complete and that right now no meetings are being held here unless absolutely necessary due to the building not being safe at this time.

Select Chairperson Cindy Silver made a motion to adjourn the meeting at 8:13 p.m., Selectman Norman Brown seconded the motion and with no discussion the motion passed unanimously.

**\*\*\*\*Next Selectboard meeting will be held on December 13, 2021 @ 7:00 p.m.\*\*\*\***

Respectfully submitted

Amanda Simino