

Town of Jefferson
Select Board Meeting
October 18, 2021
Jefferson Community Center

The meeting was called to order at 7:07 p.m. by Select Chairperson Cindy Silver with Kevin Meehan, Norman Brown and Wendy Wells present. 14 public attendants.

The pledge of Allegiance was recited to salute the flag.

A motion was made by Selectman Kevin Meehan to accept the week's accounts payable and payroll expenditures. Selectman Norman Brown seconded this motion, with no discussion the motion was passed unanimously.

A motion was made by Selectman Kevin Meehan to accept as written the previous week's minutes. Select Chairperson Cindy Silver seconded this motion, with no discussion the motion was passed unanimously.

There was no public input.

Mark Dubois, Road Agent was present to give an update on road maintenance. Hauling winter sand has begun and grading roads continues. He will be digging a trench for the propane lines at the community center. Two 1000 gallon propane tanks will be installed by CN Brown. Road side mowing was discussed. An estimate from John Deere was presented to the board for a 30" mulch head to attach to the excavator. This will mulch up to 8". A price of \$23,850.00 would include installation. This will be considered for the 2022 budget.

Consolidated was in attendance to give a presentation of the new phone system. A 5 year contract covers internet, phones and a support service available 7 days, 24 hours. There is a copper line back up. Installation will begin in 60 days.

Selectman Kevin Meehan gave an update on the Lovely property on Route 2. A preliminary building permit has been submitted. The permit addresses, electric and sewer. Some concerns were raised regarding wet lands and noise reduction.

Selectman Norman Brown updated the group on continuing progress of construction to the Community Center. The boiler, roof, electric and heating are all moving in a progressive manner with no major concerns.

Selectman Norman Brown is working on an ad for the permanent full time position.

Building permits were approved and signed for, Jason and Crystal Homan, Adam Ramsay, Haley's Woods & Gracies Land LLC, David Cameron and Dawn Bechtold.

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Correspondence

A letter directed to the Select boards of Coos County regarding ARPA funds can be distributed to eligible towns with a November 8, deadline.

Lancaster Fire Department sent a 2022 contract for \$38745.00 for ambulance services for the year.

A copy was submitted of the Gingerbread Manor's water system notice of compliance.

Email reminder of inactive landfill reports submissions.

NH DES sent a letter of compliance with reporting on the landfill and transfer station.

Primex notice of premium increase for 2022. The town is due for a re-evaluation next year. The board is requesting this process take place with a select board member present.

Notice to order a 2022-2023 code law book which is not needed.

An email from consolidated was presented as a notification of internet installation to the Fire Department Building.

A notice from the Department of Treasury to submit your quarterly 941 for payroll.

DRA is reviewing two warrant articles submitted by the Library Trustee's to be included in the 2022 Town Warrant. This is regarding the future sale and proceeds of property at Route 2 and North Road.

A letter was submitted from Bruce and Shelly Dupont asking for 6 cremation plots in the Kilkenny Cemetery.

A National flood insurance reminder was submitted. Our flood maps will need updating at a future date.

CN Brown submitted a copy of our fixed price contract.

The town received notice of a septic approval for Red Brook Road.

There was no other business.

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Public Input:

Cheri Marshall had some concerns regarding the wording of previous minutes taken from 8-30, 9-20 and 9-27. Selectman Kevin Meehan offered an apology for not enough clarifying verbiage in regards to the balance discrepancy of the memorial fund as stated in the 9-27 minutes. Her name was also spelled incorrectly which should be "Cheri Marshall" instead of "Cheri Marshal". To clarify, monies for the memorial fund were deposited into the general fund and an incorrect amount was transferred out. Cheri Marshall's balance was correct. The discrepancy that remained was with the Treasurer's balance within the transaction that existed from the General Fund. Also some confusion existed over approval of thank you recognitions for all who donated. It was misinterpreted that no thank you recognition was allowed when clarification from Selectman Norman Brown revealed that recognition was permitted as long as no monetary value from the donation was revealed to respect the donor's privacy.

The town received \$20,000.00 from a Tillitson Grant for Library shelving. The town will pay the shelving vendor directly. This was a grant applied for by the Librarian.

Selectman Kevin Meehan made a motion to enter into a non-public session at 8:45 p.m. in accordance with RSA 91A-3 Employment, Selectman Norman Brown seconded this motion and with no discussion the motion passed unanimously. Applicants for the vacant part time position were reviewed. A motion to close the non-public session was made by Selectman Kevin Meehan and seconded by Selectman Norman Brown at 8:54 p.m. with no discussion the motion was passed unanimously.

Public session resumed at 8:54 p.m. where Selectman Norman Brown made a motion to interview applicant Amanda Simino, Selectman Kevin Meehan seconded this motion and with no discussion the motion passed unanimously.

A motion was made by Selectman Kevin Meehan to adjourn this meeting at 8:55 p.m. and was seconded by Selectman Norman Brown and with no discussion the motion passed unanimously.

Respectfully submitted,

Wendy Wells