

Town of Jefferson
Select Board Meeting
September 20, 2021
Jefferson Community Center

The meeting was called to order at 7:06 p.m. by Select Chairperson Cindy Silver with Kevin Meehan, Norman Brown and Wendy Wells present.

The pledge of Allegiance was recited to salute the flag.

A motion was made by Selectman Norman Brown to accept the week's accounts payable and payroll expenditures. Selectman Kevin Meehan seconded this motion, with no discussion the motion was passed unanimously.

A motion was made by Selectman Norman Brown to accept as written the previous week's minutes. Selectman Kevin Meehan seconded this motion, with no discussion the motion was passed unanimously.

New Business:

Selectman Norman Brown discussed building construction is progressing with some challenging times surrounding disconnection of power.

There was no public input

Town department report. Highway Forman Mark Dubois reported hours for the previous week and an update on town roads. Select Chairperson Cindy Silver suggested a monthly meeting check in to review ongoing and projected projects. It was suggested to keep a work inventory file and to update it regularly.

The ad for the vacant administrative positions was reviewed and approved for advertising. An application will be posted on the town's website also.

Selectman Norman Brown spoke with Tom Adross of Grafton County Dispatch to discuss our open end contract for dispatching. The contract will be billed every year with signatures required for continued service and an executed copy retained for our files.

Correspondence:

A building permit for 147 Stag Hollow Road was approved and signed.

A driveway permit for 285 Israel River Road was approved and signed.

2 pistol permits were approved and signed.

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A letter was drafted and sent to the complainant of the damaged tire from their travel on Hazen Road. The town assumes no responsibility for vehicle damage. The letter was approved.

A notice of the 2023-2032 State transportation 10 year improvement plan scheduled for September 23, 2021 in Berlin.

A lettered dated September 10, 2021 from the NH Division of Forest and Lands and the NH Fish and Game Division was reviewed as there are plans for a non-commercial wildlife habitat project on 4.5 acres in Agnew State Forest.

The American Red Cross has requested \$508.00 donation towards their 2022 budges goals.

A notice of decision from the zoning board of an appeal of 6 Turnpike Road was granted for an auto repair business.

A lot line encroachment variance was granted for 449 Ingerson Road.

The Board of Adjustments minutes were reviewed.

Selectman Norman Brown discussed his connection with Eversource was successful in securing a credit for the one month paid for the Town Hall in connection with the contract for improvements to lighting.

Belfor has contacted the town again for payment for their services in the process of stabilizing the historical documents from the towns safe. Primex handles the fund disbursements as this is part of the initial fire claim. Belfor has been directed to Primex.

Selectman Norman Brown reported the DDS reports for the transfer station are due and are in the process of completion.

There is \$14,436.54 as reported from Town Treasurer Cheryl Meehan for the memorial fund. There is some confusion with the balance. Sherry Marshall has been directed to Cheryl Meehan for further information.

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Improvements to the buildings heating fuel source is ongoing and improvements are going well.

A motion was made by Selectman Norman Brown to adjourn this meeting at 8: p.m. Selectman Kevin Meehan seconded this motion and with no discussion it was passed unanimously.

Respectfully Submitted,

Wendy Wells