

Town of Jefferson  
Select Board Meeting  
September 13, 2021  
Jefferson Community Center

The meeting was called to order at 7:05 p.m. by Select Chairperson Cindy Silver with 4 members present.

The pledge of Allegiance was recited to salute the flag.

A motion was made by Selectman Norman Brown to accept the week's accounts payable and payroll expenditures. Selectman Kevin Meehan seconded this motion, with no discussion the motion was passed unanimously.

A motion was made by Selectman Norman Brown to accept as written the previous week's minutes. Selectman Kevin Meehan seconded this motion, with no discussion the motion was passed unanimously.

#### New Business

It was mentioned that Chief Milligan's Office has been moved due to ongoing construction.

A motion was made by Selectman Norman Brown to erect the new memorial to the first piece of land left of the former Town Hall parking lot. Select Chairperson Cindy Silver seconded this motion which was unanimously passed with some discussion that followed. Dirt work or concrete will be constructed this fall to fit a dimension of 32'X64' to prepare for the spring relocation of the existing military memorial. As of now there will be 4 benches to commemorate killed in action soldiers. A lighted flag pole will be erected on either side of the memorial as well as a 12-16" granite curb in front.

Selectman Norman Brown discussed having a picture progress report available on the Town's website. Select Chairperson Cindy Silver will upload as soon as pictures are available.

It was discussed that our landfill transport company had some questions regarding possible asbestos among some of the construction materials within the school renovation debris. GEM was contacted to inspect and dispose of any materials fitting this concern.

Selectman Norman Brown reviewed advertising for the full time and part time positions of Administrative Assistant. The part time position would consist of 20 hours a week and also being available to an on call basis as well as being cross trained to the tax collector and treasurer's positions.

A letter from Santa's Village was reviewed and signed regarding extending the 30 mph zone. Should the request be state approved, there would be no changes to any existing road structures other than to move the sign.

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A bid from Richard Beattie for \$150 to buy a rusted container was approved unanimously with a motion made by Selectman Norman Brown and a second by Select Chairperson Cindy Silver, with no discussion the motion passed unanimously.

A tax anticipation note was signed by all.

An Eversource contract was entered into in April consisting of improvement to lighting for 3 town buildings which included the Town Hall. Eversource has been contacted to credit the Town's account to reflect a 2 building contract.

Consolidated will quote an install and maintenance contract with the ability to add on any data port, telephone, high speed Wi-Fi, fiber optic communication resources.

Chairperson Cindy Silver reviewed the following communications:

A local notice of filing for a new Radio Station.

A notice of 2 driveway permit's on Route 116.

Highway Forman Mark Dubois update on personnel hours and road maintenance.

Atlantic Recycling notice to service the compactor was approved to schedule.

A penalty fee of \$14.22 to the NH Retirement System was approved.

Notice of Grafton County dispatch \$2500.00 disallowed amendment of Warrant Article 8.

Notice from Primex of Cyber Coverage.

A letter was introduced to the board of a gentlemen who had his tire damaged on Airport Road with a pothole and wish's reimbursement. Selectman Norman Brown will draft a letter for review to respond.

A charge of \$34.99 for On Line QuickBooks was reviewed as an item to cancel.

A notice of information needed for the audit which was completed.

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Shanty Energy inquired to the town if our needs were being met as their company could provide service. The board agreed to respond thanking for request but the town had sufficient coverage at this time.

Notification of cancellation of Lexus Nexus law books.

Notification from state of annual reporting deadlines for the solid waste facility.

It was agreed to pay \$450 for Chief Chris Milligan to attend an EMS conference refresher program.

There was no public input.

New Business:

Selectman Kevin Meehan discussed drafting a letter to a town resident in violation of town ordinances.

Selectman Norman Brown will be out of town from October 3-17, 2021.

Selectman Norman Brown reviewed an illegal firearm, short barrel rifle permit. Residents are required to notify the town that they are registering a firearm which would otherwise be illegal to own.

A motion was made by Selectman Norman Brown to adjourn this meeting at 8:10 p.m. Selectman Kevin Meehan seconded this motion and with no discussion it was passed unanimously.

Respectfully Submitted,

Wendy Wells