

Town of Jefferson  
Select Board Meeting

August 30, 2021

Members present: Cindy Silver, Chair; Kevin Meehan and Norman Brown, member

Others present: Kathi Marshall, Assistant to Select Board; Cheri Marshall; Nancy DeCoursey; Terri Larcomb; Dave Passios; Mark Dubois, Highway Foreman; Jason Call

The regular meeting of the Select Board was called to order at 7:04 pm by the Chair and the pledge of allegiance was recited

The accounts payable and payroll for August 30<sup>th</sup> were presented for approval of payment. Kevin moved to approve payment of the accounts payable and payroll as presented. Norman seconded the motion. Motion passed.

The minutes of the August 23<sup>rd</sup> meeting were presented for approval. Kevin made a motion to accept the minutes as presented. Norman seconded the motion.

A motion was made to amend the the minutes deleting the paragraph on page 4 regarding the memorial account update as there was a question the the accuracy of the account information. The motion to amend was approved.

The motion to approve the August 23<sup>rd</sup> meeting minutes as amended was approved.

Jason Call asked the Board if there had been any activity regard Santa's Village. No, nothing at this time.

There was a letter presented from Dan Bourque regarding what had to be done to have the Town accept View Top Road as a Town road. It was stated that the road would have to be inspected by the Town's road engineer who developed the road standards as well as be inspected by the Town Highway Foreman. All property owners on View Top Road would have to agree in with asking the Town to accept the road as a Town road. Norman has spoken with Mr. Bourque regarding the requirements.

Norman made a motion to request a tax anticipation note from Passumpsic Saving Bank in the amount of \$750,000. Kevin seconded the motion. The purpose of this note is in anticipation of any cash shortfall until property tax funds are generated at the end of the year. The motion carries. The Treasurer will be instructed to get the necessary paper work from the bank.

A donation from North Country Ford and Lancaster Dental in the amount of \$350 for the Veteran's Memorial fund was received.

A letter regarding the NH Department of Environmental Services deficiency needs to be directed to the

land owner Patrica Lovely.

There was a discussion regarding the payment of the firemen training and payment for the cost of the course. Norman made a motion that the training cost would be paid up front. Kevin seconded the motion. The motion carries.

A building permit received from James Quirk to construct a storage building on his property located on Chambers Road was approved and signed.

There was not discussion or action taken regarding Subdivision Procedures. This was postponed until the end of September.

Jason Call asked why a HVAC unit was needed in so many places, HVAC zoned.

Lori Snell has asked if she could rent some tables and chairs for the 18<sup>th</sup> of September. It was stated that it would be best to pass this request on to Chris Milligan, Fire Chief as the tables comes from the Fire Department.

Mark Dubois was in to report on the work he has done on the Frank Kenison Road. The ditching has been completed. Mark said that there should be some gravel put on the road. It will take between 10 to 12 loads of gravel. Norman made a motion to approve the purchase of gravel for this work. Kevin seconded the motion. Motion carries.

Bruce Hicks had approached Mark regarding doing some work on Kilkenny View Road, the entrance needs some work. Kilkenny View Road is the access for the Kilkenny View Cemetery. Norman made to approve the work. Kevin seconded the motion. Motion carries.

Mark presented two quotes for winter sand: Carroll Concrete \$11.00 a ton and Pike Industries \$12.50 a ton. These prices include delivery. 1700 ton is estimated what will be needed for the winter sand. Norman made a motion to accept the quote from Carroll Concrete in the amount of \$11.00 per ton. Kevin seconded the motion. Motion carries.

Norman stated that he had met with the Fire Department to go over the proposed plans for the Fire Station equipment or operations barn. The gable ends would be facing the parking lots. Norman made a motion to withdraw \$10,000 from the Building CRF to cover the cost of Hebert to do a design plan. The plan would be a certified plan to be presented to the insurance company regarding cost of building replacement. Kevin seconded the motion. Jason asked if this would deplete the account. Norman stated no, the account has \$125,000 in it. It is estimated that \$250,000 is needed to for upgrading the current Fire Department. The motion carries.

Letter to be sent with documents?

Norman made a motion to enter into Non Public secession under RSA 91:A-3:II-a. Kevin seconded the motion. The motion carries.

The meeting went into Non Public secession at 8:00 pm.

Non Public adjourned at 8:30 pm

The regular reconvened at 8:35 pm

The motion to adjourn was made by Norm and seconded by Kevin.

The meeting adjourned at 8:36 pm

The minutes were transcribed and submitted by:

Linda Cushman