

Town of Jefferson
Office of the Planning Board

Minutes

March 24, 2015

Members present: Chairman Gordon Rebello, Kevin Meehan, Selectmen's representative; Jason Call, alternate; Gil Finch, Charles Muller, Jeff Young

Absent: Donna Laurent, Michael Meehan, Scott Guerin, alternate

Others present: Charlene Wheeler, Board secretary

In the absences of regular board members, Jason Call was designated a voting member for this meeting.

Minutes

Charles Muller made the motion to approve the minutes of the February 24, 2015 meeting, seconded by Jeff Young. The vote to accept the motion was unanimous.

Financial Report

Jeff Young made the motion the financial report be approved, seconded by Jason Call. The vote to accept the motion was unanimous.

Communications

A letter from William Perkins confirming his conversation with Chairman Rebello regarding installation of utilities in the Lieberum subdivision was read.

Information about registration for the Spring 2015 Planning and Zoning Conference to be held in Concord on May 2 and the conference agenda was circulated to Board members. Registration can be done online and the invoice sent to the town if a Board member wishes to attend.

Copies of Selectmen's minutes were circulated.

The March/April edition of *Town and City* magazine was circulated.

Unfinished Business

Election of Planning Board Officers: Jeff Young made the motion to nominate Gordon Rebello to another term as Chairman, seconded by Charles Muller. The vote to accept the motion was unanimous. Gordon Rebello made the motion to nominate Jeff Young as Vice Chairman, seconded by Charles Muller. The vote to accept the motion was unanimous.

Voters approved the revisions to the Land Use Ordinance at the March 10 town meeting however the vote in favor was closer than expected. Kevin Meehan explained that voters had expressed some frustration at not being able to vote individually on each of the three proposed changes and therefore voted no on the whole article. It was determined that Board members needed new copies of the Land Use Ordinance which will be distributed at their next meeting. An updated copy will be put on the town's website. Kevin Meehan said Selectmen were still discussing what fees will now be set for building permits.

Discussion of issues arising from landlocked lots that exist in the town was tabled until the next Board meeting.

New Business

Gordon Rebello updated the Board on the work being done by Habitat for Humanity in surrounding communities, the last house completed being in Lancaster. Their next project will be in Bethlehem.

Jeff Young made a motion to adjourn the meeting, seconded by Jason Call. The meeting was adjourned at 7:48 p.m.

Charlene Wheeler
Secretary to the Board