

TOWN OF JEFFERSON
BOARD OF SELECTMEN
November 25, 2013

The regular meeting of the Board of Selectmen for the Town of Jefferson was held at the Selectmen Office Monday November 25, 2013 at 7:00 pm.

PRESENT: Kevin Meehan, Chairman and Norman Brown member comprising a quorum of the Board.

OTHERS PRESENT: Linda Cushman, Assistant to Selectmen; Mark Dubois, Highway Foreman; Chris Milligan, Fire Chief

Kevin Meehan opened the regular meeting at 7:05 pm. The Board reviewed and approved the bills for payment next week and signed the warrants. The Highway and Transfer Station report was reviewed.

Norman Brown made a motion to accept the minutes of the November 18, 2013 Selectmen meeting. Kevin seconded the motion. Motion carries.

Norman mad a motion to accept the minutes of the public hearing for the Lewis building permit recommendations. Kevin seconded the motion. Motion carries.

Mark Dubois reported that he had reviewed the two previous quotes to rewire the highway garage. In reviewing the work Mark said that he went over this with someone familiar with electrical work. Both quotes are for the same work, Royal used 8-foot lamps with double bulbs, where Davis used double 4-footers. Royal quoted 22 GFCI receptacles, only need 12 and the same with the regular outlets.

Mark was asked to get a RFP ready for the electrical work and get three or four different quotes.

Norman asked if Public Service had submitted any information from the audit they did. No. Linda will call to find out if Public Service has the information available.

Mark said that the paving he had thought might be needed on Sunset Paradise can wait for now. After they got the ditches cleaned and the road reworked he feels that it should hold up for now.

The upper part of the hill going up by the cemetery on the Ingerson Road could use some pavement. The culvert near Ron Costa's house should be replace and about 200-feet of the hill repaved. Mark was asked to get a quote on the pavement.

Chris Milligan was in to present the budget for the Fire Department. The 2014 budget request is for \$37,000, \$2,000 more than the current budget. Engine-2 needs to have the brake spring returns replace, they would like to replace 200-feet of hose with fittings that runs about \$2000. Norman asked if the hose had to be replaced. Chris stated that they try to replace hose on a regularly.

The biggest increase is in payroll. Chris said that he is presenting for the Boards review to increase the pay for the officers from \$10 to \$12, firefighters for call coverage from \$8 to \$10, explorers \$8. He would like to see outside training rate increased from \$10 to \$25 to cover the cost of travel, most training runs 2 to 6 hours. The mechanic rate to increase from \$15 to \$18. Chris said that he and Mark Corrigan do the majority of the repair work on the vehicles which is much less than outside mechanic

rates. As for the rate for the Fire Chief Chris said that he would like the Board to consider paying an annual stipend of \$2500 to cover the time spent doing administration work, and the hourly rate from \$12 to 15. Chris presented the Board with a memo outlining his request for their review.

For the Fast Squad/EMT budget Chris said he would like to see an increase in rate from \$10 to \$12. The annual budget in the amount of \$2000 which is \$500 less than the current budget.

With regards to the care of the cemeteries that Chris Milligan maintains for the Town. Chris is asking for an increase in the rate per cemetery. Forest Vale(lg), Starr King, and Hillside from \$165 each to \$180, Forest Vale(sm) and Riverton from \$100 to \$125, Indian and Wentworth/Reed from \$65 to \$75 each. The reate for the Applebee cemetery would stay the same at \$30. The increase would amount to \$115 per mowing. Chris said that his hour rate for cleanup and for work other than mowing and trimming would stay at \$12 per hour.

Chris passed out a list of cemetery projects he has identified. There was a lot of discussion on this. Norman said that he would like to see one cemetery finished before moving on to another. How much work is left at the Starr King Cemetery to finish that. The upper stones have been cleaned and repaired. The bottom section was cleaned a number of years ago, but should be done again. The pillars by the entrance need to be replaced and the wall needs some work. There is a cedar tree that should be removed before it comes down and damages some of the stones, then the roadway needs to be done. Riverton needs to have a majority of the stones cleaned and some repaired or replaced. The Forest Vale cemeteries need to have the fences replaced, Hillside fence needs to be replaces. Norman said that he had a quote from A&P Landscaping to replace the pillars and repair the wall at Starr King, there is some clarification that he wants provided before making a presentation. Kevin and Norman agreed that they would like to finish Starr King before moving to another cemetery.

Norman made a motion to adjourn the meeting. Kevin seconded the motion. The motion carries.

Being no further business the meeting adjourned at 9:30 pm.

Respectfully submitted,