

TOWN OF JEFFERSON
SELECTBOARD
November 14, 2016

The regular meeting of the Board of Selectmen for the Town of Jefferson was held at the Selectmen Office Monday November 14, 2016 at 6: 30 pm

PRESENT: Kevin Meehan, Chair, and Tom Brady, member comprising a quorum of the Board.

OTHERS PRESENT: Linda Cushman, Assistant to Selectmen; Mark Dubois, Foreman; Chris Milligan, Fire Chief

Kevin Meehan opened the regular meeting at 6:45 pm. The Board reviewed and approved the bills for payment next week. The Highway and Transfer Station report was reviewed. The warrants were signed. Terri Larcomb was in to pickup signed warrants and sign checks.

Tom Brady made a motion to accept the minutes of the November 7, 2016 Select Board meeting as written. Cindy Silver seconded the motion. Motion carries.

Mark Dubois reported that they have gotten the water problem on the Ingerson Road by the Cook property taken care of. Mark said that he has spoken with Mr. Cook about their running the water in the hoses all year, that it should be keep in the ditch so not to ice the road up. Kevin asked Mark if they could do something about patching some of the pot holes. Mark said that he wanted to grade again but wanted to wait to get closer to the ground freezing. Mark said that he will try to get the holes filled.

Kevin asked Mark if he had his budget figures available. Mark said that as for the operating budget that the current budget should cover everything. The only purchase that should be made is to get a second large tank for the chloride system at a cost of about \$2000. 2017 is the year that the backhoe is scheduled to be replaced. He said that he has the figures and will bring them in. The rest of the garage should be insulated, they have a good share of the installation all ready. The other item that should be done in 2017 is to get water into the garage. Right now the water is coming from a spring well over a mile from the garage and is shared with Julien Couture. Tom asked to find out what the depth of wells are in the area of the garage.

Chris Milligan was in to present his budgets for the Fire Dept., EMS and cemeteries.

Cemetery mowing increase the per mowing rate by \$30.00 per mowing
hourly rate increase \$2.00 per hour to \$14.00 per hour spring clean up and maintenance

Regarding the restoration work at the Riverton Cemetery John Hanks has gotten most of the work done, 3 foundations still need to be replaced and 6 stones need replacing (these are the old small marble stones) and finish cleaning stones. The cost of the work done to date is \$7000. Chris expects that the remainder of the work will be \$10,000. This will finish Riverton.

Chris said that he did not get the veneer put on the pillars at Starr King Cemetery, he will finish in the Spring. Larry Kenison had poured the pillars and repaired the wall. There is one stone that the foundation need to be replaced, the cost is estimated to be \$600. This work will finish the Starr King Cemetery.

Chris said that if at all possible before starting any new project if the stones in the lower half of the Hillside Cemetery could be cleaned while John Hanks is in the area it would be a big improvement. The cost would be about \$2500 for about 100 stones.

The Indian Cemetery has three foundations that need to be replaced. As for the Reed-Wentworth Cemetery the fence is in bad shape. There is just fence across the front. This should be able to be covered under regular maintenance.

The EMS budget should remain the same as 2016, there are no expected increases there.

For the Fire Department budget Chris stated that he has budgeted to replace 2 more sets of turnout gear, cost approximately \$4000. 2 of the air packs have been replaced. The air cylinders are on a rotation for replacement, the life of a cylinder is 15-years. The budget presented is \$32,500. It was suggested that an air pack could be purchased this year. Chris said that it would be more beneficial if 2 to 4 packs were purchased this year. The cost is \$400 each.

Chris was asked about the radio system maintenance, Jefferson's share is \$4750 for eighteen months. This maintenance is to cover any maintenance to the towers and radio system. This expense should be added to the Fire Dept. budget.

Chris presented figures to replace the 1986 International tanker. A new Freightliner cab and chassis has been priced at \$200,000, this vehicle would be an automatic. Valley Fire has estimated to remove the tank on the International, make some upgrades and reinstall on a new chassis would be \$62,000.00. The Fire Department would like the Board to consider this replacement. There is \$70,000 in the capital reserve fund. Chris was asked if the International truck was marketable. Yes, it is solid, the drive train is all good.

Chris said that he had gotten a call from Dave Fuller regarding the fire inspection Barry Nelson had done. Mr. Fuller has some issues with what is being requested. Chris will contact Mr. Fuller to try and resolve the issues and if not Chris will give Mr. Fuller the opportunity to contact the Fire Marshall's office.

There was some discussion regarding the fire inspection of a building. Chris stated that a owner and/or contractor is responsible for complying with all State building codes. Chris said that he would get the RSA for reference. It was asked if this information could be added to the building permit instructions.

Kevin said that he would suggest that the Fire Department budget be increased to \$37,000 to cover the additional cost of the radio system maintenance.

Linda said that she had checked on a professional installation of a security camera system. The cost was estimated to be between \$1800 and \$2000. Linda said that she would think that it would be a better investment to have a professional do a security system then if there were any issues there would be someone to take care of it. It was suggested to get a couple of quotes. Tom said that he would get the name of the person who did the system for the County.

Cindy asked if training for the Town Clerk and the Assistant to the Select Board was included in the miscellaneous line item. Yes. She asked if there was a copy the policy and procedures. Yes, a copy will be provided next week.

John Trumbull has reviewed the Bellevue Barn assessment. The category has been changed to function hall. The cost per square foot, however has not changed. He has made comparisons of several other function halls and the cost per square foot ranges from as much as \$125 to \$146. Linda was asked to get a letter ready for Mr. Hicks to let him know the findings and that he should provide more information in order to justify his claim that the building is over assessed.

The next meeting will be November 21, 2016 at 6:30 pm

Tom made a motion to adjourn the meeting. Cindy seconded the motion. Motion carries.

Being no further business the meeting adjourned at 8:40 pm.

Respectfully submitted,